

## HIV Health Services Planning Council Sacramento TGA

### Policy and Procedure Manual

**Subject:** Dental Services

**No.:** SSC 03

**Date Approved:** 6/98

**Date Revised:** 5.26.10

**Date Reviewed:** 6.2.10

As directed by the HIV Health Services Planning Council priorities, when funded, the following service standards will apply to Ryan White contracted service providers.

1. Ryan White Part A and SAM (Single Allocation Method; formerly known as Part B) funding is to be used for HIV/AIDS medical services and for dental, psycho-social and support services which significantly improve access and adherence to such medical services. As such, any Dental services which are provided by agencies and paid for using Ryan White Part A and SAM funding shall be related to healthcare or other critical needs that present barriers to healthcare access or maintenance.
2. Ryan White Part A and SAM funding is to be expended in a cost effective, equitable manner which is based upon verified client need and encourages self-reliance of clients. Clients may be referred to Dental Services through case management services, their medical provider, or self-referral. Regardless of referral source, Dental Services which are paid for with Ryan White Part A and SAM funds shall be delivered only after verification of client eligibility and payor of last resort. Dental services which are paid for with Ryan White Part A and SAM funds shall be provided in accordance with the allocation priorities and directives which are adopted by the Sacramento TGA HIV Health Services Planning Council ("HIV Planning Council").
3. In accordance the U.S. Department of Health Resources and Services Administration, HIV Performance Measures and with the above:
  - A. Ryan White-funded Dental services must conform to the adopted Ryan White Dental Program Operations Manual and Dental Rate Schedule, as published by the Sacramento County Department of Health and Human Services.
  - B. Providers shall provide oral health care to persons living with HIV, ensuring equitable access across populations through direct service or through referrals to a full continuum of oral health care services.
    - i. Only those services that are determined to be medically necessary, including diagnostic screenings, shall be paid for with Ryan White funds, as defined by the Ryan White Program Dental Program Operations Manual and Dental Rate Schedule.

- ii. Providers shall have a referral system in place for urgent care matters and/or services needed by clients but not fundable through Ryan White.
  - iii. The client will have a documented dental treatment plan
  - iv. Document the client was provided oral health information
  - v. Document that the client had at least one periodontal examination during the measurement year (March – February)
  - vi. If the client receives dental services, the client shall receive a health history (initial or updated) which includes:
    - 1. Current medications
    - 2. Appropriate lab values
    - 3. Name of primary medical care provider
    - 4. Review of substance use (smoking/tobacco, alcohol and drug use)
  - vii. Document the progress of the dental treatment plan
- C. Reasonable efforts will be made to overcome any barriers to access and utilization, including efforts to accommodate linguistic and cultural barriers.
- D. All services will be provided in accordance with Public Health Service and American Dental Association Guidelines for treatment of HIV disease.
- E. Dental Service providers shall ensure and provide documentation that the dentists, hygienists, oral surgeons, nurses, and others providing oral health care are appropriately licensed/certified to practice within their area of practice, consistent with California laws.
- F. Provider staff must receive ongoing training/continuing education relevant to dental health assessment and treatment of persons living with HIV.
4. Agencies shall assure that no client receives any RW funded services unless such client is found to be eligible for services under such Eligibility Standards as may be adopted by the Planning Council.
5. RW Agencies may at any time submit to the RW Fiscal Agent requests for interpretation of these or any other Services Standards adopted by the HIV Health Services Planning Council, based on the unique medical/dental needs of a client or on unique barriers to accessing medical/dental care which may be experienced by a client.
6. RW Agencies shall provide a means by which providers can obtain in-servicing and on-call advice related to interpreting client medical/dental needs.
7. Clients shall have the right to request a review of any service denials under this or any other Services Standards adopted by the HIV Health Services Planning Council. The most recent review / grievance policies and procedures for the RW Agency shall be made available to each client upon intake.

Adopted: Kane Ortega  
 Kane Ortega, Chair

Date: June 2, 2010