

HIV Health Services Planning Council  
**EXECUTIVE COMMITTEE**  
 Meeting Notes: June 9, 2011

**Members Present:** Kane Ortega (Ex-Officio), Dave Casey, Ronnie Castillo, Susan Farrington, Angelita Hogg-Rivera, Michael Ungeheuer

**Members Absent:** N/A

**Members Absent, Notified in Advance:**

**Members Excused:** N/A

**Guests:** N/A

**Staff & Advisory Present:** Adrienne Rogers

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. Introductions / Announcements / Public Comment		- The Council's materials will be at CARES' table for the Juneteenth event in Wm Land Park. -	
2. Adopt Agenda	Agenda		<b>M/S Ronnie/Dave</b> Approved
3. Approve Minutes	Minutes 3-10-11		<b>M/S: Ronnie/Dave</b> Approved
4. Council Membership	Council Roster 5.25.11 Reflectiveness Update 6.3.11	The current membership roster and updated Reflectiveness data was submitted to keep the Council updated on its membership.	<b>Informational Only</b>
5. FY10 Assessments	FY10 PC Results FY10 PC Staff Results	Results from both the Council's self assessment and Executive Committee's assessment of Council staff were presented for informational purposes.	<b>Informational Only</b>
6. Fiscal Agent Report	FY10 February Monthly Report	The FY10 February year-end fiscal report was submitted. The report reflecting fiscal agent money transfers to expend all funding possible to reduce carryover. Requesting Council approve the allocations.	<b>M/S: Susan/Dave</b> Approved
7. Committee Reports	AdAC01	<b><u>Administrative Assessment Committee:</u></b> Susan Farrington, Chair. AdAC01 was reviewed and updated to reflect TGA instead of EMA and submitted for approval.  <b><u>Affected Communities Committee:</u></b> Ronnie Castillo, Chair ACC received a Certificate of Appreciation for participating in the 4 <sup>th</sup> Annual Homeless Connect. Both HRS and CARES provided testing at the event which hosted services to 990 individuals.  ACC also participated in the Sacramento City County Health Fair known as	<b>M/S: Michael/Dave</b> Approved

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
	<p>ACC03 draft of 5-16-11</p> <p>FY12 PAC approved Priorities</p>	<p>Mind, Body, Spirit. HRS was present doing testing for HIV and hep C.</p> <p>ACC03 The Community Outreach committee policy was updated to reflect changes from program manager to fiscal agent as the Council is now staffed by the Fiscal Agent and not an outside agency.</p> <p><b><u>Governance Committee:</u></b> Michael Ungeheuer, Chair No report.</p> <p><b><u>Needs Assessment Committee:</u></b> Angelita Rivera, Chair. The Needs Assessment is currently underway. This year, 200 clients are being surveyed. Survey sessions have been held at CARES, AHA, SFAF in Auburn and Diamond Springs, and at Sunburst Projects. More sessions are being scheduled.</p> <p><b><u>Priorities and Allocations Committee:</u></b> Susan Farrington, Chair. PAC met and set the priorities for FY12 and they were presented for approval.</p> <p><b><u>Quality Advisory Committee:</u></b> The post card survey is still in progress and was extended as post cards are still trickling in.</p>	<p><b>M/S: Susan/Angelita</b> Approved</p> <p><b>M/S: Ronnie/Dave</b> Approved</p>
8. Set Planning Council June 22, 2011 Agenda	HIV HSPC 6-22-11 Agenda	The committee added the Comprehensive Plan Guidelines Report to the Fiscal Agent report for the June 22 Council meeting as the guidelines were recently released.	<b>M/S: Susan/Dave</b> Approved with changes
9. Adjourn		<b>Next Meeting</b> Due to vacation schedules in July, the next Executive Committee will meet on Thursday, July 21, 2011 at 3p.m. at CARES	Adjourned