

## **HIV HEALTH SERVICES PLANNING COUNCIL**

### **Meeting Minutes**

October 26, 2011, 10:00 a.m. to 12:00 p.m.

#### **Meeting Location: CARES Clinic**

1500 21<sup>st</sup> Street, Sacramento, CA 95811

Conference Room D

**Facilitator:** Kane Ortega, Chair

**Scribe:** Paula Gammell, Council Staff

#### **Council Member Attendees:**

- Kane Ortega, Chair, Nikolay Yurashku, Cindu Gaughran, Clarmundo Sullivan, William Green III, Dave Casey, Bob Kamrath, Tracy Jenkins, Rick Myers, Ronnie Castillo, Debra Drayton, Angelita Hogg-Rivera, Arvin Magusara, Staci Syas, Norman Hamilton, Monique Maxwell

#### **Members Excused**

- Jon Adler, Judy Vang, Adrienne Rogers, Susan Farrington, Michael Ungeheuer, Linda Bratcher, Aisha Prince

#### **Members Absent:**

- Dalene Ingraham

#### **Guests:**

- Helen Santos - RX Staffing; Lisa Bayang – State Office of AIDS

**Minutes Approved by:** Motion: Myers; Second: Castillo; Approved Unanimously

Topic	Minutes
Welcome, Introductions and Announcement	<p><b>A</b> Announcements:</p> <ol style="list-style-type: none"> <li>1) Antioch Progressive Church, Golden Rule Services, Harm Reduction Services and Oak Park Outreach at hosting a Thanksgiving meal for those infected/affected with HIV. The event will be held on Wednesday, November 23, from 10-4 at Antioch Progress Church. They are seeking volunteers to help host the event and donations to help provide the meals. Contact William Green for more information or to help. 916-362-2864</li> <li>2) Harm Reduction Services is hosting Help for Halloween on 10/29 at their agency. There will be kids activities, food and eligibility workers to assist with accessing benefits. The event is being held from 12-4 p.m.</li> <li>3) Monique Maxwell is encouraging outreach and prevention efforts be focused on sex industry workers in North Highlands. The sex workers were interested in prevention information, testing and condoms.</li> <li>4) The Myra Maines Haunted House fundraiser for Sunburst Projects is underway with the remaining showings scheduled for 10/27 – 10/31.</li> <li>5) Breaking Barriers is spearheading their annual food drive to feed approximately 100 families infected with HIV+ for both Thanksgiving and Christmas. If anyone can place a donation box at their agency or can donate, it would be greatly appreciated.</li> <li>6) Antioch Progressive Church is hosting a World AIDS Day event on 11/27</li> <li>7) Art of Survival is a World AIDS Day event being held on 12/1 from 11-6 at the Kennedy Gallery.</li> <li>8) On 12/2, at the Guild Theater in Oak Park is another World AIDS Day event which includes makeovers by MAC Cosmetics and John Paul Mitchell.</li> </ol>
Agenda Review and Hearing Format	<p><b>A</b> Adopt Agenda; Motion: Myers; Second: Castillo; Approved unanimously.</p> <p><b>B</b> Approve Minutes of 9.28.11: Motion: Castillo; Second: Drayton; Approved Unanimously.</p> <p><b>C</b> Chair's Report:</p> <ol style="list-style-type: none"> <li>1) Kane Ortega, Chair, encouraged members to participate in subcommittees to ensure required tasks are completely timely and with a variety of input from consumers and providers alike.</li> <li>2) Changes in prevention strategies are forthcoming. Staci Syas agreed to present in the near future on those changes.</li> </ol>

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State Office of AIDS update	<p>Arvin Magusara and Lisa Bayang presented an HIV Incidence Surveillance update.</p> <p><b>HIV Incidence Surveillance</b>  HIV Incidence Surveillance (HIS) is a fully integrated component of routine HIV/AIDS case reporting, which provides demographic and clinical information on individuals who have received a confirmed diagnosis of HIV infection or AIDS from a healthcare provider, including counseling and testing centers. The goal of HIS is to provide national and area specific population-based estimates of the number of new HIV infections per year. HIS is a national effort developed and funded by the Centers for Disease Control and Prevention (CDC).</p> <p><b>HIV Incidence vs. HIV Prevalence</b>  Relying on diagnoses alone, routine HIV/AIDS case reporting is only able to provide a minimum estimate of HIV prevalence, the number of HIV-infected individuals in the population at a specific point in time, regardless of when they were infected.</p> <p>By measuring new infections rather than only new diagnoses, and by applying a statistical algorithm to adjust for under-reporting and other relevant parameters, incidence estimates provide a window into the epidemic at an earlier stage of disease. This makes it possible to more accurately assess the scope of the epidemic, its reach into population subgroups, and current indicators of HIV transmission risk.</p> <p><b>Importance: HIV incidence estimates will be useful to</b></p> <ul style="list-style-type: none"> <li>○ Estimate new infection rates overall and in demographic and geographic sub-groups</li> <li>○ Identify trends in HIV transmission</li> <li>○ Inform funding agencies and the community about the HIV epidemic</li> <li>○ Allocate federal and state funds for HIV prevention and care services</li> <li>○ Plan, implement, and evaluation HIV prevention and care services</li> </ul> <p><b>Information needed to estimate HIV incidence from information and strategies to obtain this information</b></p> <ul style="list-style-type: none"> <li>• Results from a special laboratory test called the Serologic Testing Algorithm for Recent HIV Seroconversion (STARHS), which is able to distinguish between recent and long-standing HIV infection at the population level. These results are linked to newly reported HIV cases by: <ul style="list-style-type: none"> <li>○ Database linkage between the remnant specimen inventory and eHARS using accession numbers</li> <li>○ Database linkage between electronic laboratory reports and eHARS using name and date of birth to identify additional accession numbers for the linkage above</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• The patient's HIV testing and treatment history (TTH), which includes information about the frequency of HIV testing and any antiretroviral therapy received prior to the first positive HIV test. This information comes from: <ul style="list-style-type: none"> <li>○ TTH form supplementing the standard HIV/AIDS case report form (matched using the unique eHARS ID found in both eHARS and the addendum database)</li> <li>○ Database matching between eHARS and the AIDS Regional Information and Evaluation System (ARIES) which contains testing history on some clients</li> <li>○ Database matching between eHARS and syphilis/gonorrhea surveillance data (which records prior HIV testing history for some cases)</li> <li>○ Database matching between eHARS and the Local Evaluation Online (LEO) system</li> </ul> </li> </ul>
Fiscal Agent Report	<p><b>A FY11 August Monthly Fiscal Report:</b> Sacramento expenditures are within range at the mid-year point. Vendor paid lab tests are overspent. The Outreach invoices for August are outstanding as well as Placer and El Dorado counties. Council Vote: Motion: Castillo; Second: Hogg-Rivera; Approved with one abstention (Magusara).</p> <p><b>B FY11 2<sup>nd</sup> Quarter Fiscal Agent Report:</b> During the first half of this fiscal year, the TGA has served 1,811 clients. Barriers in Care noted unemployment issues by clients affecting their ability to remain in care. The lateness of the Award this year has put added strain on the Fiscal Agent as Conditions of Award are now overlapping with writing the Grant Application and drafting the RFP for release to Sacramento area providers. The Clients by Ethnicity report is unavailable due to database issues but a request to correct the report has been submitted. Council Vote: Motion: Castillo; Second: Green; Approved unanimously.</p>
Committee/Work Group Monthly Reports	<ol style="list-style-type: none"> <li>1) <b>Administrative Assessment Committee (AdAC):</b> Meeting on 11/18 to review the fiscal agent. William Green is joining the committee.</li> <li>2) <b>Affected Communities Committee (ACC):</b> ACC has been participating in various outreach events including Mind, Body, spirit, Recovery Happens, and Stand Down events in Sacramento and Placer Counties. Members are encouraged to come participate in these outreach events.</li> <li>3) <b>Executive Committee (Exec):</b> No meeting.</li> <li>4) <b>Priorities and Allocations Committee (PAC):</b> PAC met and reviewed the Fiscal Agent's Reallocation Recommendations. The Committee approved the recommendations which were presented to the Council for review and approval. PAC reviewed expenditures to date, historical expenditures, and trend analysis</li> </ol>

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	<p>documents prior to approving the fiscal agent's recommendations.  Council Vote: FY11 Reallocation Recommendations: Motion: Green; Second: Hogg-Rivera; Approved with one abstention (Magusara).</p> <p>5) <b>Governance Committee (GOV):</b> No meeting. Ronnie Castillo requests Governance add language to the ACC Committee structure officially acknowledging and identifying a Vice Chair for ACC</p> <p>6) <b>Needs Assessment Committee (NAC):</b> A copy of the Needs Assessment was presented to the Committee. A copy has been submitted to the Fiscal Agent for review and inclusion in the Grant Application as needed. Council should expect a copy at the December meeting.</p> <p>7) <b>Quality Advisory Committee (QAC):</b> QAC is continuing to review standards to ensure they are current.</p>
Public Comments	Antioch Progressive Church has a varied schedule of events and outreach. Members are encouraged to participate in the Church's happenings.
Adjournment	Next meeting, December 14, 2011, 10-12 noon, at CARES

**Minutes Distribution:**

- HIV Health Services Planning Council
- [www.sacramento-tga.com](http://www.sacramento-tga.com) Upon approval at December 2011 meeting

Action Item	Assignee	Referred	Due Date
Follow-up on Governance request	Michael Ungeheuer	10/27/11	12/14/2011