

**Sacramento County  
 Department of Health and Human Services  
 HIV Health Services Planning Council – Affected Communities Committee**

**Meeting Minutes**

February 6, 2017, 4:00 – 5:00 p.m.

**Meeting Location:**

Sacramento Native American Health Center  
 2022 J St., 3<sup>rd</sup> Floor Conference Room  
 Sacramento, CA 95811

**Facilitator:** Mark Underwood – Chair

**Scribe:** Paula Gammell - Staff

**Meeting Attendees:** Mark Underwood – ACC Chair, Kane Ortega, Rachel Alvarez, Richard Benavidez, Rick Myers

**Members Excused:** None

**Members Absent:** None

**Guests:** None

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and Introductions  Announcements: <ul style="list-style-type: none"> <li>- Council Staff is presently coordinating Needs Assessment Survey Sessions. There have been approximately 35 surveys completed so far and there are three sessions scheduled in February and at least one confirmed session at Sunburst Projects in March.</li> <li>- Golden Rule Services is hosting an event for Black HIV/AIDS Awareness Day on February 7, 2017 at their offices on Florin</li> </ul>

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	Road. The event is from 12 p.m. to 6 p.m. and includes guest speakers, entertainment, food, HIV testing, and raffles.
Agenda Review*	Kane Ortega motioned to approve the agenda which was seconded by Rachel Alvarez. The motion was unanimously passed.
Minutes Review*	Richard Benavidez motioned to approve the minutes of December 2016 with a correction noted by Mark Underwood. Kane Ortega seconded the motion which was passed unanimously.
Winter Positive Advocate	A copy of the 2017 Winter Positive Advocate was presented. Staff noted the new address change for Sunburst Projects on the back page. Motion to approve the Positive Advocate as presented was made by Rachel Alvarez with a second by Rick Myers and unanimously approved.
ACC Self-Assessment	Members completed/submitted their ACC Self-Assessments.
2017 ACC Work Plan*	A copy of the 2017 ACC Work Plan was presented. There were activity changes regarding consumer forums to reference that the activity is a Consumer Forum Planning rather than a specific forum. Additionally, the ACC Work Plan needs to be updated with the Comprehensive Integrated Plan's Goals and Objectives. Council Staff will be reviewing the Plan's Goals and Objectives and will present an updated Work Plan at the next meeting. Staff will also be providing Chairs of each Committee with a copy of the Plan's Goals and Objectives to verify each Work Plan as well.
Outreach/Event Calendar	<p>The Sacramento Native American Health Center is hosting an event for Native American HIV/AIDS Awareness Day on March 20<sup>th</sup>. The event includes a Sunrise Ceremony and Prayer from 6:45 a.m. to 7:45 a.m., Walk of Unity, from 7:45 a.m. – 8:15 a.m. and Resource Fair and Rapid Testing as well as breakfast from 8 a.m. to 12 p.m. Richard Benavidez will participate in the Sunrise Ceremony and Prayer with Kane Ortega staffing the Resource Fair from 8 a.m. to 10 a.m. and Mark Underwood staffing the Resource Fair from 10 a.m. to 12 p.m.</p> <p>There is no word at this time as to whether or not Sunburst Projects is coordinating an event for Women and Girls HIV/AIDS Awareness Day in March.</p>
FY17 Training Calendar	The Calendar Year 2017 Training Schedule for the HIV Health Services Planning Council was reviewed. Mark Underwood requested someone from Sacramento Steps Forward to present about the various programs they have available.
Public Comments	None
Adjournment	Meeting adjourned at 4:50 p.m.