

## **HIV HEALTH SERVICES PLANNING COUNCIL**

### **Meeting Minutes**

January 25th, 2023  
10am-12pm 10:03 a.m.  
to 11:41 a.m.

### **Meeting Location: Via Teleconference. No in-person**

**meeting. Facilitator:** Richard Benavidez, Council Chair

**Scribe:** Danielle Caravella, Paula Gammell, County Staff.

**Council Member Attendees via Teleconference:** Beth Valentine, Chelle Gossett, Christopher Kendrick-Stafford, David Contreras, Dennis Poupart, Jake Bradley- Rowe, Josh Kooman, Judy Vang, Kaye Pulupa, Kelly Gluckman, Keshia Lynch, Kristina Kendricks-Clark, Melissa Willett, Melody Law, Minerva Reid, Richard Benavidez, Ronnie Miranda, Shy Brown, and Steve Austin.

**Members Excused:** Michael Ungeheuer and Zach B.

**Members Absent:** Kane Ortega, Tracy Thomas

**Guests:** Michelle Monroe – OCH, Keri Morgan – HRS, Lenore Gotelli – Rx HealthCare, Liane Bruckstein – HRS, Rashida Green – Rx HealthCare, Marcy Wintermute – Rx HealthCare, Clarmundo Sullivan – GRS, Edin Lopez – OCH, Julia Hodgeson – AETC, Dr. Dermisha Burns – WORLD, and Shaila Faulkner - AETC

Topic	Minutes
<p>Welcome, Introductions, and Announcements</p>	<p>The meeting began at 10:03 a.m.</p> <p>Keshia Lynch from One Community Health shared that Dr. Go is currently on leave and does not know when she will be coming back at this time.</p> <p>OCH will be hosting an event on February 11<sup>th</sup> for National Black HIV/AIDS Awareness Day and would love to have partner agencies attend. Please reach out to Keshia if you are interested in attending.</p> <p>Kristina Kendricks-Clark from Harm Reduction Services announced that they are hosting an event at their office on February 7<sup>th</sup> from 12-4 in honor of National Black HIV/AIDS Awareness Day. They will have food, games, testing, and cash incentives.</p> <p>Beth Valentine from Volunteers of America wanted to announce that although their organization will not be receiving Ryan White funding for the next funding cycle, they will still be providing services to the HIV community and get a majority of their funding from HOPWA. They reminded agencies that they take calls 24/7 to serve clients.</p> <p>Jake Bradley-Rowe from Sunburst Projects announced that they are partnering with the WIC (Women, Infants, and Children) office in their building in Arden to host a COVID and Flu vaccine clinic on February 9<sup>th</sup> and March 2<sup>nd</sup>.</p> <p>Liane Bruckstein from Harm Reduction Services announced that they are continuing to host vaccine clinics on the 1<sup>st</sup> Thursday of every month from 2:30 pm – 4:30 pm in partnership with Sacramento County Public Health. They are giving out Flu, COVID, Hepatitis A, and Hepatitis B vaccines with a focus on the unhoused community.</p>
<p>Public Comments</p>	<p>No public comments were made.</p>

<p>Agenda and Minutes Review*</p>	<p>Jake Bradley-Rowe motioned to accept the January 2023 agenda as presented, and Kristina Kendricks-Clark seconded the motion. The motion was passed with a majority. Please see the meeting roll call voting on page 10.</p> <p>The December 2022 minutes were presented for review and approval. Melissa Willett motioned to accept the minutes as presented and Richard Benavidez seconded the motion. During discussion, Richard Benavidez noted a few errors, the first on page 1, the meeting minutes indicated they were for the September 28<sup>th</sup> meeting but they should have been for December 14<sup>th</sup>. On page 3 under Strategy B: "in American counties" was changed to "in America counties" as it was a title of a project. On page 4, under Ending the Epidemics Strategic Plan, line 4, a run-on sentence was noted. A period was placed after "all regions of California" and "and" was removed to create separate sentences. On page 10, paragraph 2, the sentence stated: "Kane Ortega has been on the Council for 2+ years", it should state "20+ years". Richard Benavidez made an amended motion to accept the minutes with the changes made and Jake Bradley-Rowe seconded the amended motion. The motion was approved by a majority. Please see the meeting roll call voting on page 10.</p>
<p>Presentation on Cultural Humility</p>	<p>Judy Vang from the AIDS Education &amp; Training Center welcomed Dr. Julia Hodgeson – A psychologist to present on Cultural Humility.</p> <p>After completion of the presentation participants would be able to:</p> <ul style="list-style-type: none"> <li>• Describe the range of intersecting social identities and privileges/oppressions that exist, particularly for People with HIV and Severe Mental Illness</li> <li>• Explore their own implicit biases and how they may impact their work</li> <li>• Develop skills to counter implicit biases and practice cultural humility in work with PWH and SMI</li> </ul>

State Office of AIDS (OA) January 2023 Update

Kaye Pulupa presented the January OA Voice Update.

**Strategy A: Improve Pre-Exposure Prophylaxis (PrEP) Utilization PrEP-Assistance Program (AP)**

As of December 29, 2022, there are 195 PrEP-AP enrollment sites covering 186 clinics that currently make up the PrEP-AP Provider network.

**Strategy C: Expand Partner Services**

CDPH, OA is pleased to announce the availability of a NEW tool for HIV field services in California. A new CalREDIE disease condition called "HIV Field Investigation Incident" or HFII (pronounced "huffy") is available in CalREDIE, and starting on **January 3rd, 2023 counties will begin documenting HIV field services in CalREDIE**. HIV field services include partner services, linkage and re-engagement in care, cluster response, and linkage to testing and PrEP for contacts. HFII can be used to document county efforts for:

- Newly diagnosed HIV infection
- Contacts to HIV (Partner Services)
- Data to Care (D2C)
- Linkage and re-engagement in care
- Outbreak/molecular cluster

**Strategy J: Increase Rates of Insurance/Benefits Coverage for PLWH or on PrEP**

As of December 29, 2022, the number of ADAP clients enrolled in each respective ADAP Insurance Program are shown in the chart on page 5.

For questions regarding this issue of *The OA Voice*, please send an e-mail to [angelique.skinner@cdph.ca.gov](mailto:angelique.skinner@cdph.ca.gov).

<p>CPG/HIV/STI Prevention Updates</p>	<p><b>California Planning Group</b> – Richard Benavidez shared that CPG met earlier this month and went over its 2023 priorities. They will be meeting in a couple of weeks to determine the training for their 2023 in-person meeting.</p> <p><b>HIV/STI Prevention Updates</b> – If organizations ever need supplies (condoms/lube/education material/etc) they can always fill out a supply request form at <a href="https://dhs.saccounty.gov/PUB/SexualHealthPromotionUnit/Documents/Sexual-Health-Promotion-Unit-Request-Form.pdf">https://dhs.saccounty.gov/PUB/SexualHealthPromotionUnit/Documents/Sexual-Health-Promotion-Unit-Request-Form.pdf</a> and submit it to <a href="mailto:HIVSTDStaff@saccounty.net">HIVSTDStaff@saccounty.net</a>.</p>
<p>Recipient Report:</p> <ul style="list-style-type: none"> <li>➤ FY22 November Part A Monthly Fiscal Report*</li>   <li>➤ FY22 November Part B Monthly Fiscal Report</li>   <li>➤ SOA Ending the HIV Epidemic Update</li> </ul>	<p><b>FY22 November Part A Monthly Fiscal Report*</b>  Chelle Gossett presented a copy of the FY22 Part A November Monthly Fiscal Report for review and approval. El Dorado County spent 62.1% of its annual allocations and Placer spent 80.9%. Sacramento spent 74.49% with an overall expenditure of 74.12% for the Transitional Grant Area (TGA).  Chelle highlighted that this report does not include any Reallocation changes. Budget amendments are underway but the county staff person who usually handles those has moved positions. Jake Bradley-Rowe motioned to accept the report as presented, and Dennis Poupart seconded the motion. The motion passed with a majority. Please see the meeting roll call voting on page 10.</p> <p><b>FY22 November 2022 Part B Monthly Fiscal Report</b>  Chelle Gossett presented a copy of the FY22 Part B November Monthly Fiscal Report for review. Yolo County spent 43.4% of its allocations. Sacramento spent 73.63% with an overall expenditure of 70.24% for the Transitional Grant Area (TGA).</p> <p><b>SOA Ending the HIV Epidemic Update</b>  The Sexual Health Promotion Unit mobile unit is up and running and they are out for half days at Loaves and Fishes twice a week.</p>

<p>➤ HRSA Part A Ending the Epidemic Update</p> <p>FY22 3<sup>rd</sup> Quarter Recipient Report</p>	<p><b>HRSA Part A Ending the Epidemic Update</b>  Two new full-time nurse practitioners have come on board and also one part-time nurse from a registry. The provider who has been on maternity leave is back. The clinic is providing HIV services all day on Mondays and half days on Wednesdays. There is also an effort to secure an additional HIV provider.</p> <p>Chelle announced that the county has received partial award notices for both Ryan White Part A as well as HRSA Part A Ending the Epidemic. FY23 contracts are underway.</p> <p>The FY22 3<sup>rd</sup> Quarter Recipient Report was included in the meeting packet. It outlines what the Recipient has worked on in the last quarter as well as demographic information about the TGA and clients served by Ryan White. If you have any questions about the report please reach out to Chelle or Paula.</p>
<p>Committee Updates</p> <p>➤ Community Outreach</p> <p>➤ Reflectiveness</p> <p>Annual Acknowledgements</p>	<p><b>Administrative Assessment Committee:</b> The next meeting will be on June 15<sup>th</sup>, 2023 for the FY22 year-end assessment.</p> <p><b>Affected Communities Committee:</b> Richard Benavidez advised that ACC did not meet this month. ACC reported they had a successful community outreach event on January 10<sup>th</sup> with 12 participants. Zach Reau, a community liaison presented a training, and food was provided. ACC is hoping to conduct a second event during the week of March 6<sup>th</sup> with the hope of hosting 4-6 events during the year. The purpose of these events is to engage the affected community and provide relevant information.</p> <p>Current reflectiveness is at 36.4%.</p> <p><b>Executive Committee:</b> Richard Benavidez shared that the Executive Committee did not meet this month. The next meeting will be held on February 9<sup>th</sup>. Annual acknowledgments were sent out, please return</p>

	<p>signed copies to Danielle. These include the acknowledgment of the Member Policies, Code of Conduct, and Conflict of Interest. The FY23 HHSPC Meeting Schedule was included in the meeting packets, please save those dates to your calendars. It is encouraged to join a sub-committee if you are a Council member, if you are not ready to join, please feel free to attend as a guest.</p> <p><b>Priorities and Allocations:</b> Jake Bradley-Rowe shared that PAC did not meet this month as Reallocation was done at the December meeting. PAC will next meet with their new schedule on Wednesday, March 1st at 9 am.</p> <p><b>Quality Advisory Committee (QAC):</b> Paula Gammell shared that QAC did not meet this month as they meet on a quarterly basis. They next meet on March 7<sup>th</sup>.</p> <p><b>Needs Assessment Committee:</b> Ronnie Miranda shared that NAC did not meet this month as they meet on a quarterly basis. They next meet on March 7<sup>th</sup>.</p> <p>Approximately 142 surveys have been completed and entered into the database. Surveys are out with a final agency for a target of 200. Thank you to all of the agencies who have worked on getting these completed.</p> <p><b>Governance:</b> Nothing to report.</p>
Binder Updates	Binder updates were emailed out with the materials for this meeting, including the updated meeting schedule and roster.

Hybrid Meetings Discussion	<p>Richard Benavidez shared that the order allowing Zoom meetings due to COVID-19 will end at the end of February. It is possible that hybrid meetings will take place, but likely everyone will need to be back in person in March. The executive committee will be meeting to discuss the next steps and how to move forward to comply with the Brown Act. The meetings will resume at the Sacramento County Primary Care Center on Stockton and Broadway and masks will be required. Chelle Gossett explained that in April a staffing agency will be taking over the duties of staffing the Planning Council and the Sub-Committees.</p> <p>Richard and Kristina will remain the primary contacts for any questions relating to the Planning Council. The staffing agency will be paid using Ryan White funding as it was in the past, using the 10% admin funds.</p>
Public Comment	<p>Minerva Reid commented that she had a hard time getting onto the meeting today and that the number wasn't working for her, county staff stated a few others reported having trouble getting onto the meeting and they will look into the issue.</p>
Technical Assistance Needs	<p>Please address all questions and/or concerns to Richard Benavidez or Kristina Kendricks-Clark.</p>
Adjournment	<p>The meeting adjourned at 11:41 AM Next meeting: February 22<sup>nd</sup>, 2023</p>



County of Sacramento - Ryan White CARE Program  
Sacramento TGA HIV Health Services Planning Council

Meeting Date: 1/25/2023

<b>Seated Members</b>	<b>Signature</b>	<b>Agency/Affiliation</b>
Beth Valentine	Teleconference	Volunteers of America
Chelle Gossett	Teleconference	Sacramento County Public Health
Christopher Kendrick-Stafford	Teleconference	N/A
David Contreras	Teleconference	SHRA
Dennis Poupart	Teleconference	N/A
Jake Bradley-Rowe	Teleconference	Sunburst Projects
Joshua Kooman	Teleconference	N/A
Judy Vang	Teleconference	AIDS Education and Training Center
Kaye Pulupa	Teleconference	California State Office of AIDS
Kane Ortega	Absent	N/A
Kelly Gluckman	Teleconference	OCH
Keshia Lynch	Teleconference	OCH
Kristina Kendricks-Clark	Teleconference	Harm Reduction Services
Melissa Willett	Teleconference	Sierra Foothills AIDS Foundation
Melody Law	Teleconference	Sacramento County Public Health
Michael Ungeheuer	Excused	County of El Dorado Public Health
Minerva Reid	Teleconference	N/A
Richard Benavidez	Teleconference	Sierra Foothills AIDS Foundation
Ronnie Miranda	Teleconference	N/A
Shy Brown	Teleconference	Peach Tree Health
Steve Austin	Teleconference	N/A
Tracy Thomas	Absent	N/A
Zachary B.	Excused	N/A
Staff: Paula Gammell	Teleconference	Sacramento County Public Health
Staff: Danielle Caravella	Teleconference	Sacramento County Public Health

Meeting Date: 1/25/2022

<b>Guests:</b>	<b>Signature</b>	<b>Agency/Affiliation</b>
Michelle Monroe	Teleconference	OCH
Keri Morgan	Teleconference	HRS
Lenore Gotelli	Teleconference	RXHealthCare
Liane Bruckstein	Teleconference	HRS
Rashida Green	Teleconference	RXHealthCare
Marcy Wintermute	Teleconference	RXHealthCare
Clarmundo Sullivan	Teleconference	GRS
Edin Lopez	Teleconference	OCH
Julia Hodgeson	Teleconference	WORLD - AETC Organized to
		Women
Dr. Dermisha Burns	Teleconference	Respond to Life-Threatening
Shaila Faulkner	Teleconference	AETC

