

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

May 24, 2023, 10:00 a.m. to 12:00 p.m.

Facilitator: Zach B, ACC Chair

Scribe: Angelina Olweny, Council Staff

Council Member Attendees:

Dennis Poupart, Christopher Kendrick-Stafford, David Contreras, Jake Bradley-Rowe, Kane Ortega, Kaye Pulupa, Kristina Kendricks-Clark, Lenore Gotelli, Melissa Willett, Melody Law, Ronnie Miranda, Shy Brown, Steve Austin, Yingjia Huang, and Zach B.

Members Excused: Minerva Reid, Richard Benavidez, Chelle Gossett

Members Absent: Tami Emslie, Tracy Thomas

Guests: Troy Stermer, Michael Gloria, Michelle Monroe, Jessica Lara, Staci Syas, Dr. Demisha Burns

County Staff: Paula Gammell and Danielle Caravella

Topic	Minutes
Welcome, Introductions and Announcements	<p>Meeting began at 10:05 a.m.</p> <p>Lenore Gotelli stated that the Office of Aids has approved a five-county expansion in the Central Valley that includes Stanislaus, San Joaquin, Kern and Merced Counties for the Rx Healthcare Medi-Cal Waiver Program.</p> <p>Richard Benavidez stated that the NorCal AIDS Cycle raised \$150,000 to benefit various community organizations. The Sacramento LGBT Center is hosting a Black sexual health event followed by a mixer on May 25th and 26th. LGBTQ Center is distributing Sac Pride tickets to consumers who get tested.</p>
Public Comments	None
Agenda and Minutes*	<p>The May Agenda was presented for review and approval. The CPG prevention updates were changed to include the CPG representative nomination. Kane Ortega motioned to approve the agenda with the changes made with a second by Jake Bradley-Rowe. The motion passed with a majority.</p> <p>April 2023 Minutes was presented. Kristina Kendricks Clark motioned to accept the minutes as presented and Kane Ortega seconded the motion. Discussion ensued and Christopher Kendrick-Stafford motioned to remove a phrasing in a sentence of the minutes that read “essentially shutting down a member” Kristina Kendricks-Clark amended her motion to approve the Minutes with the changes discussed and Kane Ortega seconded the amended motion. The motion was passed by majority.</p>

Topic	Minutes
<p>State Office of AIDs May 2023 Update</p>	<p>Kaye Pulupa highlighted issues reported in the May newsletter, which was included in the meeting packet. The May issue highlighted a new Clinical Quality Management Specialist Nicholas Wong at Office of AIDS.</p> <p>May 18th is National HIV Vaccine Awareness Day to recognize scientists, health professionals, community members, and volunteers to are working to develop a vaccine to prevent HIV.</p> <p>May 19th is National Asian & Pacific Islander HIV/AIDS Awareness Day. OA is reinitiating integration discussions on integrating HIV, STI, and HCV programs to a new single Division.</p> <p>California Planning Group hosted a Strategic Plan and Implementation Blueprint in the May in-person meeting that focused on how to provide stigma free services.</p> <p>Strategy A- There are 203 PreEP-AP enrollment sites covering 189 clinics.</p> <p>Strategy B- OA has expanded it Building Healthy Online Communities to allow for rapid OraQuick test orders in all jurisdictions in California</p> <p>Strategy C – California Prevention Training Center in collaboration with CDPH, OA and Sexually Transmitted Disease Control branch is holding a Virtual DIS Summit on June 5th, 7th and 9th.</p> <p>Strategy G- OA HIV Care Branch is looking for a new Housing Opportunities for Persons with AIDS (HOPWA) Program Provider in Santa Cruz County. The closing date for RFA is May 19, 2023</p> <p>Strategy J- No updates</p> <p>Strategy K- California Department of Health Care Services in partnership with The Center at Sierra Health Foundation Released to RFAs for projects to fund drug education and</p>

	<p>prevention. Submissions are due by May 8th</p> <p>Strategy N- CPG and OA hosted a meeting on May 1-May 3rd at the Hyatt Regency in Long Beach CA.</p>
Presentation: Inclusivity	<p>Dr. Demisha Burns gave a presentation on Diversity and Inclusion that highlighted embracing and tolerating diversity and the importance of transparency and inclusivity; the presentation also recognized the importance of acknowledging implicit biases. Dr. Burns led the members through exercises about self-awareness; discussed structural and systemic racism, and shared specific tools and suggestions for promoting diversity, equity, inclusion, and belonging. The training was made possible by the AETC.</p>
CPG/STI Prevention Update	<p>There was a discussion regarding nominations for a representative from the Planning Council to serve as a member on the CPG. Richard Benavidez has been the current member representing the Planning Council. Kane Ortega motioned to nominate Richard Benavidez for an additional one-year term. Zach Basler seconded the motion. The motion passed with a majority. There has been a renewed focus on HIV and aging among the CPG.</p>
<ul style="list-style-type: none"> ➤ FY22 Year End Part A Monthly Fiscal Report* ➤ FY22 Year End Part B Monthly Fiscal Report ➤ SOA Ending the HIV Epidemic Update 	<p>The FY22 Part A Year-end report was presented for review and approval. The report reflected the recipients' final changes to get the funds spent. The unobligated balance remaining for Part A was under 5%. Jake Bradley-Rowe moved to accept the FY22 Year End Part A Monthly Fiscal Report with a second by Ronnie Miranda. The motion passed by a majority.</p> <p>Part A Award has been notified and recipient is finalizing its documentation. Provider contracting will take place next.</p> <p>The FY22 Part B Year End report was presented for informational only. It was mentioned that some of the line items in the Part B Fiscal Report had negative numbers. Paula Gammell explained that it showed that more funds were used than was budgeted and that the recipient is working with Part B to true-up and finalize those numbers. An error in the formatting was also identified: Food Bank does not have a balance remaining.</p> <p>The Sexual Health Clinic now has 70 HIV clients and is looking internally for more space to increase its capacity. The clinic has also onboarded a new mental health therapist. The</p>

	Mobile Van is providing services 3 days a week.
<p>Committee /Workgroup Updates</p> <ul style="list-style-type: none"> ➤ Administrative Assessment Committee FY22 AdAC Year-End Review 6/15/23 ➤ Affected Communities Committee <ul style="list-style-type: none"> ➤ Community Presentations ➤ Reflectiveness ➤ Priorities and Allocations ➤ Executive Committee ➤ Quality Advisory Committee ➤ Needs Assessment Committee 	<p>There will be an Administrative Assessment Committee meeting on Zoom in June. Members must attend a training before the meeting and sign a confidentiality agreement form before attending the meeting on June 15th.</p> <p>There was a community conservation event on HIV that focused on youth. It was highlighted that children are not receiving sexual health education in school. It was reported that more youth are thinking about their gender identity before their sexuality. Some of them are not sure about their pronouns. There will be a presentation in June on PrEP. Gustavo Trejo from One Community Health will be the presenter. Reflectiveness is at 28%. The committee is looking for Native Americans and previously incarcerated to fill the position.</p> <p>PAC met in May and approved a change to their meeting schedule to be in June instead of July, the next meeting will be on June 8th. The meeting on June 8th will discuss priorities for funding for FY24. The September meeting will be on the FY24 allocation of funding.</p> <p>The committee agreed that there would be a schedule change to the executive meetings, to meet in June instead of July to align with the PAC meeting in June. The governance documents will be discussed.</p> <p>The QAC committee will be meeting on June 6th.</p> <p>The NAC committee will be meeting on June 6th and there will be a discussion of the Needs Assessment Survey.</p>

<ul style="list-style-type: none"> ➤ AdHoc Workgroup ➤ Governance 	<p>The AdHoc committee had its first meeting via zoom on May 16th. Members chose to be part of smaller groups that would focus on ideas around having a stronger presence on social media, website design and function, and the attendance policy. If anyone is interested in joining the AdHoc working group, reach out to Richard Benavidez.</p>
<p>FY23 Gov Overview*</p> <ul style="list-style-type: none"> ➤ GOV-01 Committee Development* <p>GOV-10 Officer Elections*</p> <p>Acronyms and Roberts Rules of Order Chart*</p>	<p>The FY23 GOV Overview was presented for review and approval. Changes were made to the Governance overview document to reflect Angelina Olweny as the new support staff member. Jake Bradley-Rowe motioned to approve the document as presented with a second by Kristina Kendricks-Clark. Motion passed with a majority.</p> <p>Michael Ungeheuer wasn't present at the last Executive Committee meeting. It was agreed that the governance documents presented for review and approval should be tabled until the next meeting. Jake Bradley-Rowe motioned to table the discussion on GOV-01 with a second by Zach B. Motion passed with a majority.</p> <p>Michael Ungeheuer's changes were highlighted in blue on GOV-10. It was proposed that the discussion should be tabled till the next council meeting. Jake Bradley-Rowe motioned to table the discussion with a second by Melissa Willett. Motion passed with a majority.</p> <p>The Acronyms and Robert's Rules of Order Chart was presented for review and approval. Changes made to the acronyms are striped in red in the Planning Council Member Binders. Contact information has been removed. Ronnie Miranda motioned to approve the changes with a second by Jake Bradley-Rowe. Motion passed with a majority.</p>
<p>Council July Meeting Discussion</p>	<p>It was discussed and stated that there are no other committees scheduled to meet in July and thus little business to conduct. Zach B motioned to cancel the July Planning Council meeting, with a second by Ronnie Miranda. Motion passed with a majority.</p>
<p>Binder Updates</p>	<p>Danielle Caravella announced that binder updates will be forthcoming.</p>
<p>Public Comments-Non-Agenda Items</p>	<p>N/A</p>
<p>Technical Assistance</p>	<p>If in need of technical assistance, members can reach out to the Council Chair, Richard Benavidez, Zach B.</p>
<p>Adjournment</p>	<p>11:51 a.m.</p>

County of Sacramento - Ryan White CARE Program
Sacramento TGA HIV Health Services Planning Council
Priorities and Allocations Committee