

Sacramento County
Department of Health Services
HIV Health Services Planning Council
December 13, 2023

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

December 13, 2023, 2023, 10:00 a.m. to 12:00 p.m.

Facilitator: Richard Benavidez, Council Chair

Scribe: Angelina Olweny, Council Staff

Council Member Attendees:

Austin Green, Chelle Gossett, Christopher Kendrick-Stafford, Jake Bradley-Rowe, Kaye Pulupa, Kelly Gluckman, Melissa Willet, Richard Benavidez, Ronnie Miranda, Zach Basler, Troy Stermer, Tracy Thomas, Kristina Kendricks-Clark, Minerva Reid

Members Excused: Yingjia Huang, Michael Ungeheuer, Judy Vang, Beth Valentine, Melody Law, Josh Kooman, Lenore Gotelli, Brad Bartholomai, Keshia Lynch

Absent: Steve Austin, Kane Ortega, Shy Brown

Guests: Carolyn Buck, Aaron Armer

County Staff: Paula Gammell

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Topic	Minutes
Welcome, Introductions and, Announcements	Welcome and Introductions began at 10:09AM Richard Benavidez gave out certificates of recognition to Council members whose terms were expiring.
Public Comments- Action Items	Richard Benavidez requested that public comments on agenda items should be limited to 3 minutes.
Agenda Review* Minutes Review*	<p>The December agenda was presented for review and approval. Melissa Willet motioned to accept the agenda as presented and Zach Basler seconded the motion. Richard Benavidez stated that his name should be added as the presenter of the Quality Advisory Committee update instead of Kristina Kendricks-Clark. Melissa Willett motioned to accept the agenda with the changes made and Ronnie Miranda seconded the motion. The motion passed with a majority. See vote sheets for details.</p> <p>The October minutes were presented for review and approval. Jake Bradley-Rowe motioned to accept the minutes as presented and Kristina Kendricks-Clark seconded the motion. The following changes were made to the agenda. Kane Ortega is to be listed as absent in the minutes. In the section on the presentation by the Sacramento LGBT Center, the clinic should be referred to as the Sacramento County Sexual Health Clinic instead of the Sacramento County Clinic. The first line in the section under the presentation should read programs instead of program. In the section on CPG updates on page four, it should read days two and three are open to the public and not open to the public. The statement on the days should either have both numeric numbers or both numbers spelled out. In the section on Ending the SOA Epidemic, the statement should read "the SOA Ending the Epidemic mobile health service van". In the section on ACC updates, the statement should read that the committee is looking for</p>

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	<p>transgender representation. Ronnie Miranda motioned to accept the minutes with the corrections made and Jake Bradley-Rowe seconded the motion. The motion passed with a majority. See vote sheet for details</p>
<p>OA Voice November 2023 Update</p>	<p>Sonoma County Department of Health Services was recognized for excellence in the prevention of perinatal HIV transmission. Page four has links to ending the epidemic strategic plan and the implementation blueprint. There are no new updates on Strategy A in the December issue of the OA Voice. The Federal Substance Abuse and Mental Health Services Agency (SAMHSA) has a new Housing and Homelessness Resource Center that issues a monthly newsletter with information on upcoming webinars and more. The December issue acknowledged and thanked all those who participated in the fall in-person CPG Meeting and the Steering Committee members who helped plan and support the meeting.</p>
<p>CPG</p>	<p>CPG had a successful meeting in November. There was training on racism and creating an anti-racism environment. A workgroup will work to ensure that CPG policies, procedures, and bylaws incorporate an anti-racism environment. Richard Benavidez gave a presentation on the accomplishments of the Planning Council.</p>
<p>HIV/STI Prevention Updates</p>	<p>There are no updates on STI prevention update. In January, Vicente Consulting Group will give a presentation on the state and Sacramento county integrated blue print plan.</p>
<p>FY23 October Part A Monthly Fiscal Report*</p>	<p>Chelle Gossett presented the FY23 Part A October Monthly Report for review and approval. The expenditures should be at 66.7% through October 31. Reallocation and carry over are not reflected in the October Monthly Fiscal Report because the contracts have not been executed. The current TGA spending for El Dorado County is at 52.8% and 59% for Placer County. The current TGA spending for Sacramento County is at 52%. The overall direct expenditure for the Sacramento Transitional Grant Area (TGA) is 52.5%. Recipients</p>

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<p>Committee Updates</p> <p>AdAC</p> <p>Affected Communities Committee</p> <p>Priorities and Allocations Committee</p> <p>Quality Advisory Committee</p>	<p>Melissa Willett acknowledged those who participated in AdAC in November. The report from November’s meeting is attached in the meeting materials. The next meeting is on June 13 2024. Seated members need to sign a confidentiality agreement before attending the meeting.</p> <p>Jansen Pharmaceuticals has dissolved and Noel Chavez’s community liaison position no longer exists. Everardo Alvizo from Gilead will be hosting community conversations in 2024.</p> <p>Reflectiveness is at 32.1%. ACC is looking for Native American and transgender individuals who are receiving Ryan White services to become seated members.</p> <p>PAC will be meeting on Wednesday Jan 3 2024</p> <p>Kristina Kendricks-Clark resigned as the QAC Chair. Kelly Gluckman will assume the QAC chair position.</p> <p>The post-card survey and client satisfaction surveys were discussed at the last meeting. The post-card survey assesses the client’s opinion about core services that they receive and helps identify unmet needs. The client satisfaction survey assesses the clients’ feedback on providers.</p> <p>One of the strategies to encourage client feedback is to have case managers inform clients about the correlation between completed surveys and increased funding.</p> <p>The other suggestion was to encourage the survey distribution in provider team meetings and case management calls so that the surveys are widely shared.</p> <p>A committee member also suggested that clients should be educated on different service</p>
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Needs Assessment Committee	<p>categories. For example, clients might be unaware of what services fall under Emergency Financial Assistance. QR codes were discussed as an option to distribute both surveys..</p> <p>The Needs Assessment Committee discussed the topic for the next Needs Assessment Report. The consensus was to develop a targeted report on HIV and Aging based on the data extrapolated from the previous Needs Assessment Survey because 65% of the respondents were over 50 years old. Jake Bradley-Rowe stated that an intern at Sunburst Projects is interviewing clients for a dissertation on HIV and Aging and plans to share the data. A representative from OCH is surveying the aging HIV population and will also release their data.</p>
Executive Committee	<p>The executive committee will meet in January.</p>
AdHoc	<p>The AdHoc Committee will meet in January. Chelle Gossett stated the County Public Information Officer is looking into what the County can or cannot do with regards to developing a new website.</p>
Governance	<p>The Governance Committee did not meet.</p> <p>There will be a vote on a new Council chair at January’s Planning Council Meeting on a new chair. The attached bylaws and officer election documents detail the election process. Committee members can nominate themselves or someone else. Those interested in the Council chair position should email Paula by January 10. There will be a roll call vote in January.</p>
Binder Update	<p>Binder updates no new updates. Going forward, binder updates will only available electronically.</p>
Public Comments Non-Agenda Items	<p>Richard Benavidez thanked Jake Bradley-Rowe, the LGBT Center and Sac State for a successful World AIDS day event.</p>

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Tech Assistance	For technical assistance, reach out to Richard Benavidez.
Adjournment	11:37 AM

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Meeting Date: 12/13/23									
Seated Members	Agenda			Minutes			October Part A Report*		
	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain
Beth Valentine									
Austin Green	X			X			X		
Brad Bartholomai									
Chelle Gossett	X			X					X
Christopher Kendrick Stafford	X			X			X		
David Contreras									
Dennis Poupart									
Jake Bradley-Rowe	X			X			X		
Josh Kooman									
Judy Vang									
Kaye Pulupa			X			X			X
Kane Ortega									
Kelly Gluckman	X			X			X		
Keshia Lynch									
Kristina Kendricks-Clark	X			X			X		
Lenore Gotelli									
Melissa Willet	X			X			X		
Melody Law									
Michael Ungeheuer									
Minerva Reid	X			X			X		
Richard Benavidez	X			X			X		
Ronnie Miranda	X			X			X		
Shy Brown									
Steve Austin									
Tracy Thomas	X			X			X		
Troy Stermer	X			X			X		
Yingjia Huang									
Zach Basler	X			X			X		
Motion	Willet			Bradley-Rowe			Basler		
Second	Basler			Kendricks-Clark			Gluckman		
Amended Motion	Willet			Miranda					

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