

HIV Health Services Planning Council
ADMINISTRATIVE ASSESSMENT COMMITTEE
 Meeting Notes: April 12, 2013

Members Present: Kane Ortega, Susan Farrington

Members Absent:

Members Absent, Notified in Advance:

Members Excused: N/A

Guests: Debra Drayton

Staff & Advisory Present: Adrienne Rogers

AGENDA ITEM	DOCUMENT	DISCUSSION	MOTION/ACTION
1. Introductions / Announcements / Public Comment		-Committee members introduced themselves and referenced their organization. The Fiscal Agent announced that CARES would be receiving \$350,000 for Part D funds. The Fiscal agent also announced that Obama proposed an increase of \$15 million to Ryan White FY13 funding and \$25 million to ADAP, but the Federal budget may still be facing a sequestration reduction if Congress does not pass a final Federal budget.	
2. Adopt Agenda	Agenda	Agenda was adopted.	M/S/P Kane, Susan
3. Adopt Minutes	Minutes of November 7, 2012	The Minutes were adopted without corrections of the 1 st and 2 nd Quarter monitoring meeting of November 7, 2012. It was noted that the ADAC Committee would be adding Mark Underwood as a Committee member, but he was unable to attend the Final 3 rd and 4 th quarter monitoring committee meeting.	M/S/P Kane, Susan
4. FY12 3rd and 4th Quarter Assessment	Sac TGA 3rd and 4th Quarter Monitoring Tool	AdAC Conducted the combined 3rd and 4th Quarter Administrative Assessment. The Fiscal Agent was tasked with writing up the documentation and providing it to the Committee along with the 4 th Quarter Final monitoring tool. There were no major findings in the Final administrative assessment.	M/S/P Susan, Kane
5. Set Meeting dates for FY13 AdAC 1st and 2nd Quarter Assessments		The date for the FY13 AdAC 1 st and 2nd Quarter combined assessment has yet to be determined. Friday, April 12 th , 10 a.m.	M/S/P Kane, Susan
6. Adjourn		Friday, April 12 th , 2 p.m.	M/S/P Susan, Kane