

**Sacramento County
Department of Health Services
HIV Health Services Planning Council
Executive Committee**
www.sacramento-tga.com

Meeting Agenda
May 12, 2022, 3:00 p.m. to 5:00 p.m.

**Meeting Location – Via teleconference. No in-person meeting.
Join Zoom Meeting**

<https://www.zoomgov.com/j/1606456746?pwd=TFUzS1R2bmxkTWJsaDFVeIN6THBJZz09>

Meeting ID: 160 645 6746
Passcode: 400928

Dial by your location: 1-669-254-5252 (San Jose, CA)

Facilitator: Richard Benavidez – Council Chair
Scribe: Paula Gammell – Staff

Meeting Invitees:

Richard Benavidez – Council Chair, Kristina Kendricks-Clark – Vice Chair
Melissa Willett – AdAC Chair, Janet Parker - QAC Chair
Zach B. - ACC Chair, Chelle Gossett – Recipient
Jake Bradley-Rowe – PAC Chair, Michael Ungeheuer – Gov Chair
Ronnie Miranda - NAC Chair

- Open to the Public

*Action Items

Topic	Presenter	Start Time and Length
Welcome and Introductions	Benavidez	3:00 pm
Announcements	All	
May 2022 Agenda*	Benavidez	
Minutes of March 2022*	Benavidez	

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<ul style="list-style-type: none"> ➤ Gov 16 Council Staff Scope of Services* ➤ HHSPC Council Overview* ➤ Acronyms and Roberts Rules Chart* ➤ Exec02 Decision Making* 		
Set Planning Council Agenda for May 25, 2022	All	As Needed
Technical Assistance	Benavidez	
Public Comments	All	
Adjournment	Benavidez	5:00 pm

Attachments:

- Minutes of March 2022*
- FY21 Feb. 2022 Part A Monthly Fiscal Report* (to be distributed)
- FY21 Feb. 2022 Part B Monthly Fiscal Report (to be distributed)
- FY21 Feb. 2022 COVID Monthly Fiscal Report (to be distributed)
- ACC03 Community Outreach*
- ACC04 Community Forums*
- All PAC Documents to be distributed prior to meeting
 - FY23 Service Priorities*
 - FY22 Recipient Memo Re Service Priority 2 ADAP
 - FY23 Service Directives*
 - FY22 Recipient Memo Re Service Directive 2
 - FY23 General Directives*
 - PAC Overview*
 - PAC01 Priority Setting & Resource Allocation*
 - PAC02 General Policy Directives regarding Reallocation*
 - FY22 PAC Work Plan
- Universal Service Standards*
- SSC05 Eligibility and Fees*
- SSC20 Health Education/Risk Reduction*
- SSC21 Non-Medical Case Management*
- Bylaws*
- HRSA Program Letter: PC & PB Requirements and Expectations
- Governance Overview*
- Gov 02 Policy Manual*
- Gov 06 conflict of Interest*
- Gov 07 Open Meetings*
- Gov 08 Document Handling*

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- Gov 13 Public Information Policy*
- Gov 16 Council Staff Scope of Services*
- HHSPC Council Overview*
- Acronyms and Roberts Rules Chart*
- Exec02 Decision Making*
- Planning Council Agenda for May 25, 2022*

Next Meeting: June 9, 2022