

**Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
Executive Committee**  
[www.sacramento-tga.com](http://www.sacramento-tga.com)

Meeting Agenda  
August 11, 2022, 3:00 p.m. to 5:00 p.m.

**Meeting Location – Via teleconference. No in-person meeting.  
Join Zoom Meeting**

<https://www.zoomgov.com/j/1606456746?pwd=TFUzS1R2bmxkTWJsaDFVeIN6THBJZz09>

**Meeting ID: 160 645 6746**  
**Passcode: 400928**

**Dial by your location: 1-669-254-5252 (San Jose, CA)**

**Facilitator:** Richard Benavidez – Council Chair  
**Scribe:** Paula Gammell – Staff

**Meeting Invitees:**

Richard Benavidez – Council Chair, Kristina Kendricks-Clark – Vice Chair  
Melissa Willett – AdAC Chair, Zach B. - ACC Chair, Chelle Gossett –  
Recipient, Jake Bradley-Rowe – PAC Chair, Michael Ungeheuer – Gov  
Chair, Ronnie Miranda - NAC Chair, and **Vacant - QAC Chair**

- Open to the Public

\*Action Items

<b>Topic</b>	<b>Presenter</b>	<b>Start Time and Length</b>
Welcome and Introductions	Benavidez	3:00 pm
Announcements	All	
Public Comments	Benavidez	
August 2022 Agenda*	Benavidez	
Minutes of June 2022*	Benavidez	

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<p>Recipient Report:</p> <ul style="list-style-type: none"> <li>➤ FY22 June Part A Monthly Fiscal Report*</li> <li>➤ FY22 June 2022 Part B Monthly Fiscal Report</li> <li>➤ SOA Ending the HIV Epidemic Update</li> <li>➤ HRSA Part A Ending the Epidemic Update</li> <li>➤ RFP Update</li> </ul>	Gossett	As Needed
<p>Committee/Work Group Updates</p> <ul style="list-style-type: none"> <li>➤ Administrative Assessment Committee <ul style="list-style-type: none"> <li>➤ AdAC01 Administrative Assessment*</li> <li>➤ AdAC Overview*</li> <li>➤ FY21 AdAC Year-End Findings</li> </ul> </li> <li>➤ Affected Communities Committee <ul style="list-style-type: none"> <li>➤ Recruitment Flyer Update*</li> <li>➤ Reflectiveness update</li> </ul> </li> <li>➤ Priorities and Allocations <b><i>PAC documents will be distributed prior to the meeting.</i></b> <ul style="list-style-type: none"> <li>➤ FY23 Allocations*</li> </ul> </li> <li>➤ Quality Advisory Committee <ul style="list-style-type: none"> <li>➤ QAC Chair Vacancy</li> <li>➤ Meeting Frequency Discussion 2017: April, June, Jan. 2018: Mar., April, June, Sept. 2019: Oct., Nov., Dec., Feb. 2020: April, May, Aug., Nov., Jan., Feb. 2021: June, Sept., Oct., Dec., Feb. 2022: June</li> </ul> </li> <li>➤ Needs Assessment Committee</li> <li>➤ Governance</li> </ul>	<p>Willett</p> <p>Zach B.</p> <p>Bradley-Rowe</p> <p>Benavidez</p> <p>Miranda Ungeheuer</p>	
Set Planning Council Agenda for August 22, 2022	All	As Needed
Technical Assistance	Benavidez	
Adjournment	Benavidez	5:00 pm

**Attachments:**

- Minutes of June 2022\*
- FY22 June Part A Fiscal Report\*
- FY22 June Part B Fiscal Report AdAC01 Administrative Assessment\*

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- AdAC Overview\*
- FY21 AdAC Year-End Findings
- Recruitment Flyer\*
- FY23 Allocations\* (to be distributed via email)
- Planning Council Agenda for August 28, 2022\*

**Next Meeting: September 8, 2022**