

**Sacramento County**  
**Department of Health Services**  
**HIV Health Services Planning Council**  
**Quality Advisory Committee**  
[www.sacramento-tga.com](http://www.sacramento-tga.com)

**Meeting Agenda:**

September 6, 2022, 2:00 PM – 3:00 PM

**Meeting Location: Zoom**

**Join Zoom Meeting**

<https://www.zoomgov.com/j/1602117742?pwd=amtIVnZpdjdLcGRaV2JPN1czMINaUT09>

Meeting ID: 160 211 7742

Passcode: 915696

Dial by your location

1-669-254-5252 (San Jose, CA)

**Facilitator:** Richard Benavidez– Council Chair

**Scribe:** Paula Gammell – Staff

**Meeting Invitees:**

- Committee Members: Zach B., Jake Bradley-Rowe, and Kristina Kendricks-Clark
- Open to the Public

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<b>Topic</b>	<b>Presenter</b>	<b>Start Time</b>	<b>Length</b>
Welcome and Introductions		2:00 PM	As Needed
Announcements	All	As Needed	
Public Comments			
Agenda Review*			
Minutes Review of June 2022*			
Post Card Survey*			
QAC Chair Vacancy			
Meeting Frequency Discussion 2017: April, June, Jan. 2018: Mar., April, June, Sept. 2019: Oct., Nov., Dec., Feb. 2020: April, May, Aug., Nov., Jan., Feb. 2021: June, Sept., Oct., Dec., Feb. 2022: June, Sept.			
Technical Assistance			
Adjournment			

\*Action Items

Attachments:

Minutes of June 2022\*  
 FY22 UDC thru 8.24.22\*

Next Meeting: December 6, 2022

# HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

## Meeting Minutes

June 7, 2022, 2:00 p.m. to 3:00 p.m.

### Meeting Location:

Zoom/Teleconference Call Only

**Facilitator:** Janet Parker, QAC Chair

**Scribe:** Paula Gammell, Council Staff

### Committee Member Attendees:

- Janet Parker and Richard Benavidez

**Members Absent/Excused:** Kristina Kendricks-Clark and Jake Bradley-Rowe

**Guests:** Ronnie Miranda

Topic	Minutes
Welcome, Introductions and Announcements	Janet Parker advises that One Community Health has a new HIV Director, Keisha Lynch. Ms. Lynch has Ryan White Part A and B experience and has also previously been employed at the State Office of AIDS. She will be assuming Janet’s seat on the Planning Council in the near future.

<b>Topic</b>	<b>Minutes</b>
Agenda* and Minutes*	<p>The June 2022 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Richard Benavidez with a second by Janet Parker and was unanimously approved\.</p> <p>The Minutes of May 2022 were presented for review and approval. Motion to approve the Minutes as presented was made by Richard Benavidez with a second by Janet Parker and was unanimously approved.</p>
QAC Overview* SSC01 Medical Case Management* SSC02 Respite Standards* SSC03 Oral Health* SSC04 Support Services* SSC06 Substance Abuse – Outpatient* SSC08 Child Care* SSC11 Medical Transportation* SSC14 Mental Health* SSC15 Housing* SSC16 Emergency Financial Assistance* SSC17 Psychosocial Support Groups* SSC19 Outreach Services* SSC22 Health Insurance Premium Payment* SSC23 Substance Abuse Residential*	<p>The various documents on the Agenda for approval reflect the terminology change from Fiscal Agent to Recipient as required by HRSA and a change in the name of the Council Chair. Motion to approve the documents as presented was made by Richard Benavidez with a second by Janet Parker and was unanimously approved.</p>
QAC July Meeting	<p>The Committee has reviewed all the Service Standards to date. Motion to cancel the July Meeting was made by Richard Benavidez with an understanding that any pressing matter that can't wait until the August meeting, could be present at the July Executive Committee meeting. The motion was seconded by Janet Parker and was unanimously approved.</p>

<b>Topic</b>	<b>Minutes</b>
Technical Assistance	For Technical Assistance please contact Council Chair Richard Benavidez or Council Vice Chair Kristina Kendricks-Clark.
Public Comments	<p>Council Staff discussed conducting the Post Card Survey more than once a year in attempt to increase survey responses. Janet Parker suggested convening advisory groups to discuss the various services and impact on consumers.</p> <p>Richard Benavidez advised that NCAC raised upwards of \$150,000 this year.</p> <p>Ronnie Miranda advises there is a phone issue at One Community Health.</p>
Adjournment	Meeting adjourned at 2:50 p.m. Next meeting: TBD



## Unduplicated Clients & Units of Service

by Service Category  
 DHS - CARE System  
 Service Utilization Reports

**Selection Criteria:** Reporting on Dates From March, 2022 To August, 2022

**Reporting on: 14589 entries**

**UDC: 1812**

Service Unit	Service Unit Description	UDC Client	Unit Sum	YTD
<b>Service Category: Child Care Services</b>				
Totals for:	Child Care Services	9	7,571	\$8,328.38
<b>Service Category: Emergency Financial Assistance</b>				
Totals for:	Emergency Financial Assistance	80	24,205	\$26,624.88
<b>Service Category: Food Bank/Home Delivered Meals</b>				
Totals for:	Food Bank/Home Delivered Meals	79	3,958	\$3,958.43
<b>Service Category: Health Education/Risk Reduction</b>				
Totals for:	Health Education/Risk Reduction	55	326	\$19,951.07
<b>Service Category: Health Insurance Premium &amp; Cost Sharing</b>				
Totals for:	Health Insurance Premium & Cost Sharing Assistance	1	294	\$323.40
<b>Service Category: Housing Services</b>				
Totals for:	Housing Services	8	2,229	\$6,615.61
<b>Service Category: Medical Case Management</b>				
Totals for:	Medical Case Management	1,169	38,404	\$523,120.18
<b>Service Category: Medical Nutrition Therapy</b>				
Totals for:	Medical Nutrition Therapy	34	100	\$8,576.35
<b>Service Category: Medical Transportation Services</b>				
Totals for:	Medical Transportation Services	294	59,673	\$96,407.68



## Unduplicated Clients & Units of Service

**by Service Category**  
**DHS - CARE System**  
**Service Utilization Reports**

<b>Service Category: Mental Health Services</b>			
<b>Totals for:</b>	<b>Mental Health Services</b>	<b>318</b>	<b>4,063</b>
			<b>\$208,167.58</b>
<b>Service Category: Non-Medical Case Management</b>			
<b>Totals for:</b>	<b>Non-Medical Case Management</b>	<b>588</b>	<b>2,572</b>
			<b>\$36,560.65</b>
<b>Service Category: Oral Health Care</b>			
<b>Totals for:</b>	<b>Oral Health Care</b>	<b>394</b>	<b>80,441</b>
			<b>\$246,335.59</b>
<b>Service Category: Outpatient /Ambulatory Health Services</b>			
<b>Totals for:</b>	<b>Outpatient /Ambulatory Health Services</b>	<b>1,177</b>	<b>28,132</b>
			<b>\$324,657.99</b>
<b>Service Category: Outreach Services</b>			
<b>Totals for:</b>	<b>Outreach Services</b>	<b>11</b>	<b>55</b>
			<b>\$7,074.75</b>
<b>Service Category: Substance Abuse Services - Residential</b>			
<b>Totals for:</b>	<b>Substance Abuse Services - Residential</b>	<b>8</b>	<b>3,102</b>
			<b>\$19,803.54</b>
<b>Service Category: Substance Abuse Services-Outpatient</b>			
<b>Totals for:</b>	<b>Substance Abuse Services-Outpatient</b>	<b>86</b>	<b>1,886</b>
			<b>\$66,454.32</b>
<b>Grand Totals:</b>		<b>UDC Client</b>	<b>Unit Sum</b>
		<b>1,812</b>	<b>257,010</b>
			<b>YTD</b>
			<b>\$1,602,960.39</b>

**Count of all Records: 14589**

This report shows Unduplicated Clients & Units of Service by Service Category. The YDT Budget column includes only Posted Service Details. All other columns include all Service Detail Statuses.