

Sacramento County Department of Health Services
HIV Health Services Planning Council
Priorities and Allocations Committee
www.sacramento-tga.com

Meeting Agenda*

December 12, 2022, 10:00 AM – 12:00 PM

Meeting Location: By teleconference only. No in-person meeting.

Join Zoom Meeting

<https://www.zoomgov.com/j/1619422196?pwd=VXFWR0JrYUhKaU1uR2tsWnl2RERqUT09>

Telephone: 1 (669) 254-5252 (San Jose, CA)

Meeting ID: 161 942 2196

Passcode: 617447

Facilitator: Jake Bradley-Rowe, Chair

Scribe: Danielle Caravella – Staff

Meeting Invitees:

- Priorities and Allocations Committee Members
- Open to the Public

Topic	Presenter	Start Time	Length
Welcome and Introductions	Bradley-Rowe	10:00 AM	As Needed
Announcements	All	As Needed	
Public Comments	Bradley-Rowe		
December Agenda Review*	Bradley-Rowe		
November 2022 Minutes Review*	Bradley-Rowe		
Reallocation*	Bradley-Rowe		
Technical Assistance	Bradley-Rowe		
Adjourn	Bradley-Rowe	12:00 PM	

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*Action Items

Attachments:

- Minutes of September, 2022*
- FY22 October Part A Monthly Fiscal Report
- FY22 October Part B Monthly Fiscal Report

NEXT MEETING: January 9, 2023

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

November 14, 2022, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Jake Bradley-Rowe, Chair

Scribe: Danielle Caravella and Paula Gammell, Council Staff

Committee Member Attendees:

Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Melissa Willett, Richard Benavidez, and Tami Emslie.

Members Excused: Ronnie Miranda

Members Absent: Keshia Lynch and Josh Kooman

Guests: Christopher Kendrick-Stafford

Topic	Minutes
Welcome, Introductions and Announcements	<p>Meeting began at 10:05 a.m.</p> <p>Richard Benavidez announced that Christi Gray at the LGBT center contacted him and he will be assisting them in putting together an event for World AIDS Day.</p> <p>There will be a Press Conference with the Mayor at City Hall and is asking agencies to prepare a 2-minute presentation on what their agency specializes in.</p> <p>Richard shared that he learned you have to recertify your Ryan White (RW) eligibility at every RW provider that you utilize. He was surprised to have a new appointment at One Community Health for eligibility without being contacted about it. Paula shared that service standards were recently updated to only having to re-certify once a year instead of twice and this takes place in your birth month to align with ADAP's recertification process for continuity of care.</p> <p>Jake announced that the Autumn update with AETC is happening in Tahoe this weekend and that some people might be going up to that.</p> <p>There was an email that went out listing all of the places giving out free turkeys for Thanksgiving.</p> <p>The LGBT center is putting on a Thanksgiving dinner on November 24th. HRS is doing a Thanksgiving meal on November 16th from 12-2 and is making to-go meal containers open to all.</p>
Public Comments	N/A
Agenda and Minutes*	<p>The Agenda was presented for review and approval. Dennis Poupart motioned to approve the Agenda as presented with a second by Liane Bruckstein. Danielle Caravella noted that the Meeting frequency Discussion should be made as an action item. Dennis Poupart amended his motion to include the change made and</p>

Topic	Minutes
	<p>Liane Bruckstein seconded the amended motion The motion was unanimously approved.</p> <p>A copy of the September 2022 Minutes was presented. Richard Benavidez motioned to approve the Minutes as presented with a second by Dennis Poupart. No corrections or changes were noted. The motion was unanimously approved.</p>
Meeting Frequency Discussion*	<p>Paula reported that PAC used to meet on the first Wednesday of the month from 10 AM-12 PM, but had changed it to the second Monday of the month due to a meeting conflict for the Planning Council Staff Member. Conducting the PAC meeting on the first Wednesday of the month allows for information to be sent timely to the Executive Committee which meets on the second Thursday of the month. There is also the fact that PAC will most likely have nothing to discuss until December or January when we revisit Reallocation. The Council doesn't want to give the perception to the community that they are frequently canceling meetings, but the reality is that there is no business to be discussed. Other committees meet on a quarterly basis and this could be realistic for PAC aligning with when PAC has business to conduct.</p> <p>Melissa Willett motioned to have quarterly PAC meetings and Richard Benavidez seconded the motion. Discussion ensued and Dennis Poupart motioned to amend it to Quarterly PAC meetings offset from the other Quarterly meetings so that they are not all conducted in the same month, Tami Emslie seconded the amended motion. Discussion continued that Mondays are not always the best days for providers and that many Holidays fall on Mondays. Discussion ensued about the day and time of the meeting to make it easier for individuals for when we go back to in person. Further discussion was had on having the meetings in the months business needs to be conducted and to call another meeting if something comes up on a month that is not scheduled. Jake Bradley-Rowe made a motion to amend</p>

Topic	Minutes
	<p>the current motion to have PAC meet in March, May, July, September, and January from 9-11 am on the first Wednesday of those Months. Dennis Poupart seconded the amended motion. Discussion on when to implement the new schedule was had and Jake amended his motion to have PAC meet in March, May, July, September, and January from 9-11 am on the first Wednesday of those Months, effective March 2023 in the new contract year. Dennis seconded the motion and it was passed unanimously.</p>
Technical Assistance	<p>If in need of technical assistance, members can reach out to the Council Chair, Richard Benavidez, or Council Staff for assistance.</p>
Adjournment	<p>11:03 a.m.</p>

County of Sacramento - Ryan White CARE Program
 Sacramento TGA HIV Health Services Planning Council
 Priorities and Allocations Committee

Meeting Date: 11/14/2022

Seated Members	Signature	Agency/Affiliation
Chelle Gossett	Teleconference	Sacramento County Public Health
Dennis Poupart	Teleconference	N/A
Jake Bradley-Rowe	Teleconference	Sunburst Projects
Josh Kooman	Absent	N/A
Keshia Lynch	Absent	One Community Health
Liane Bruckstein	Teleconference	HRS
Melissa Willett	Teleconference	Sierra Foothills AIDS Foundation
Richard Benavidez	Teleconference	Sierra Foothills AIDS Foundation
Ronnie Miranda	Excused	N/A
Tami Emslie	Teleconference	UCD Pediatrics
Staff: Paula Gammell	Teleconference	Sacramento County Public Health
Staff: Danielle Caravella	Teleconference	Sacramento County Public Health

Guests

Christopher Kendrick-Staffor	Teleconference	N/A

County of Sacramento - Ryan White CARE Program
 Sacramento TGA HIV Health Services Planning Council
 Priorities and Allocations Committee

Meeting Date: 11/14/2022

Seated Members	Aug-22	Sep-22	Agenda			Minutes			Meeting Frequency/Day		
			Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain
Chelle Gossett	Yes	Yes	x			x			x		
Dennis Poupart	Yes	Yes	x			x			x		
Jake Bradley-Rowe	Yes	Yes	x			x			x		
Josh Kooman	No	No									
Keshia Lynch	Yes	Excused									
Liane Bruckstein	Yes	Yes	x			x			x		
Melissa Willett	Yes	Excused	x			x			x		
Richard Benavidez	Yes	Yes	x			x			x		
Ronnie Miranda	Yes	Yes									
Tami Emslie	Yes	Yes	x			x			x		

Motion	Dennis Poupart	Richard Benavidez	Melissa Willett
Second	Liane Bruckstein	Dennis Poupart	Richard Benavidez
Amended Motion	Dennis Poupart		Dennis Poupart
Amended Second	Liane Bruckstein		Tami Emslie
Amended Motion			Jake Bradley-Rowe
Amended Second			Dennis Poupart
Amended Motion			Jake Bradley-Rowe
Amended Second			Dennis Poupart

Part A Only

EL DORADO COUNTY - October 2022 Service Category	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Ambulatory/Outpatient Care	\$ 1,568	\$0	\$0		0.0%	\$ 1,568
Oral Health	\$ 24,673	\$0	\$3,598		14.6%	\$ 21,075
Health Insurance Premium & Cost Sharing Asst.	\$ 4,849	\$65	\$517		10.7%	\$ 4,332
Medical Case Management	\$ 140,000	\$9,260	\$84,158		60.1%	\$ 55,842
Medical Transportation Services	\$ 2,266	\$330	\$3,163		139.6%	\$ (897)
Emergency Financial Assistance	\$ 11,845	\$770	\$10,491		88.6%	\$ 1,354
Sub-Total El Dorado Counties	\$185,201	\$10,425	\$101,927		55.0%	\$ 83,274

PLACER COUNTY - October 2022 Service Category	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Ambulatory/Outpatient Care	\$ 1,540	\$0	\$0		0.0%	\$ 1,540
Oral Health	\$ 2,329	\$0	\$0		0.0%	\$ 2,329
Health Insurance Premium & Cost Sharing Asst.	\$ 4,869	\$0	\$0		0.0%	\$ 4,869
Medical Case Management	\$ 127,728	\$11,906	\$88,833		69.5%	\$ 38,895
Medical Transportation Services	\$ 18,391	\$1,183	\$13,764		74.8%	\$ 4,627
Emergency Financial Assistance	\$ 33,240	\$2,552	\$30,273		91.1%	\$ 2,967
Sub-Total Placer County	\$188,097	\$15,640	\$132,870		70.6%	\$ 55,227

Missing Invoices
None

October		
Under 5%		0-60%
Within 5%		61-71%
Over 5%		72% - Over

TGA Direct Service Expenditures by \$ Source	Approved Budget	Current Month	Accumulative Expenditures	% Shade	% Used	Remaining Balance
Part A	\$2,806,518	\$145,376	\$1,690,981		60.25%	\$1,115,536
Part A MAI	\$184,117	\$19,257	\$157,604		85.60%	\$26,513

Total Part A: 75/25 Expenditure Requirement	Allocations	Current	Cumulative	% of Alloc.	% Current Expenditure	% Cumulative
Core Services (Does not include MAI MCM)	\$2,347,605	\$129,829	\$1,473,226	89.7%	93.7%	91.3%
Support Services	\$269,732	\$8,740	\$140,563	10.3%	6.3%	8.7%

Part A Only

Priority Number

SACRAMENTO COUNTY - October 2022 Service Category	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Ambulatory/Outpatient Care	\$476,408	\$4,279	\$256,541		53.85%	\$219,867
SS: Ambulatory/Outpatient Medical Care	\$419,010	\$4,279	\$221,350		52.83%	\$197,660
SS: Vendor paid viral/load resistance lab test	\$57,398	\$0	\$35,191		61.31%	\$22,207
AIDS Pharmaceutical Assistance	Not Funded at this Time					
Health Insurance Prem. & Cost Sharing Asst.	\$10,821	\$0	\$1,632		15.08%	\$9,189
Oral Health	\$289,174	\$0	\$188,890		65.32%	\$100,284
Medical Case Management	\$966,117	\$87,639	\$633,284		65.55%	\$332,833
SS: MAI	\$184,117	\$19,257	\$157,604		85.60%	\$26,513
SS: Office Based Services inc. Pediatric Treatment Adherence	\$383,649	\$44,959	\$282,413		73.61%	\$101,236
SS: Field/In-Home Services	\$380,557	\$22,063	\$185,258		48.68%	\$195,299
SS: Case Mgmt. Child Care	\$17,794	\$1,360	\$8,009		45.01%	\$9,785
Case Management (Non-Medical)	\$58,082	\$3,898	\$30,255		52.09%	\$27,827
Food Bank/Home Delivered Meals	Part B Only					
Mental Health Services	\$439,764	\$37,911	\$294,637		67.00%	\$145,127
Psychosocial Support Services	Not Funded at this Time					
Medical Transportation Services	\$76,579	\$1,563	\$45,032		58.80%	\$31,547
Substance Abuse Services - Outpatient	\$159,661	\$0	\$97,051		60.79%	\$62,611
Substance Abuse Services - Residential	\$58,408	\$0	\$24,284		41.58%	\$34,124
Housing	\$21,861	\$0	\$1,373		6.28%	\$20,488
Child Care Services	\$20,000	\$1,502	\$13,745		68.72%	\$6,256
Emergency Financial Assistance	\$18,362	\$456	\$5,798		31.57%	\$12,564
Medical Nutritional Therapy	\$5,660	\$0	\$1,191		21.05%	\$4,469
Health Education/Risk Reduction	\$11,334	\$1,321	\$6,106		53.87%	\$5,228
Outreach Services	\$5,106	\$0	\$13,970		273.59%	-\$8,864
Outreach Services MAI	Part B Only					
Linguistic Services	Not Funded at this Time					
Home & Community Based Health Services	Not Funded at this Time					
Home Health Care	Not Funded at this Time					
Hospice	Not Funded at this Time					
Legal Services	Not Funded at this Time					
Permanency Planning	Not Funded at this Time					
Referral for Health Care & Support Services	Not Funded at this Time					
Rehabilitation Services	Not Funded at this Time					
Respite Care	Not Funded at this Time					
ADAP	Not Funded at this Time					
Early Intervention Services	Not Funded at this Time					
Sub-Total Sacramento County	\$2,617,337	\$138,568	\$1,613,788		61.66%	\$1,003,548
Sub-Total TGA Direct Service Expenditures	\$2,990,635	\$164,633	\$1,848,586		61.81%	\$1,142,049

Recipient - Grantee Admin	\$ 351,840	\$28,601	\$153,357		43.59%	\$198,483
Recipient - Quality Mgmt	\$ 175,919	\$10,834	\$59,442		33.79%	\$116,477
Grand- Total Direct Services, Recipient	\$3,518,394	\$204,068	\$2,061,385		58.59%	\$1,457,008

Missing Invoices
 Fiscal Agent Bills Quarterly

		October
Under 5%		0-60%
Within 5%		61-71%
Over 5%		72% - Over

Part B Only

YOLO COUNTY - October 2022 Service Category	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Health Insurance Premium & Cost Sharing Asst.						\$ -
Oral Health	\$2,500	\$0	\$0		0.0%	\$ 2,500
Medical Case Management	\$130,744	\$5,439	\$51,310		39.2%	\$ 79,434
Medical Transportation Services	\$3,094	\$64	\$1,394		45.1%	\$ 1,700
Housing					#DIV/0!	\$ -
Emergency Financial Assistance	\$1,002	\$0	\$1		0.1%	\$ 1,001
Food Bank/Home Delivered Meals	\$5,465	\$285	\$2,850		52.2%	\$ 2,615
Sub-Total Yolo County	\$142,804	\$5,788	\$55,555		38.9%	\$ 87,249

Missing Invoices None

October		
Under 5%	0-60%	Underspending
Within 5%	61-71%	On Target
Over 5%	72% - Over	Overspending

Total Part B Expenditures

TGA Direct Service Expenditures by \$ Source	Approved Budget	Current Month	Accumulative Expenditures	% Shade	% Used	Remaining Balance
Part B	\$1,224,819	\$96,374	\$754,952		61.64%	\$469,868
Part B MAI	\$43,569	\$3,101	\$13,395		30.75%	\$30,174

Part B Only

Priority Number

SACRAMENTO COUNTY - October 2022		Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category							
Ambulatory/Outpatient Care		\$442,130	\$34,355	\$245,694		55.57%	\$196,436
SS: Ambulatory/Outpatient Medical Care		\$442,130	\$34,355	\$245,694		55.57%	\$196,436
SS: Vendor paid viral load resistance lab test		Funded by Part A					
AIDS Pharmaceutical Assistance		Not Funded at this Time					
1	Health Insurance Prem. & Cost Sharing Asst.	Funded by Part A					
Oral Health		\$253,097	\$20,787	\$168,844		66.71%	\$84,253
Medical Case Management		\$57,326	\$4,157	\$34,529		60.23%	\$22,797
2	SS: MAI	Funded by Part A					
3	SS: Office Based Services inc. Pediatric Treatment Adherence	\$12,000	\$0	\$2,566		21.38%	\$9,434
4	SS: Field/In-Home Services	\$34,479	\$4,157	\$30,409		88.20%	\$4,070
5	SS: Case Mgmt. Child Care	\$10,847	\$0	\$1,554		14.32%	\$9,293
Case Management (Non-Medical)		\$73,876	\$7,692	\$44,639		60.42%	\$29,237
Food Bank - Part B Only		\$11,982	\$0	\$6,100		50.91%	\$5,882
Mental Health Services		\$79,272	\$4,409	\$50,724		63.99%	\$28,549
Psychosocial Support Services		Not Funded at this Time					
6	Medical Transportation Services	\$113,991	\$15,451	\$95,604		83.87%	\$18,387
7	Substance Abuse Services - Outpatient	Funded by Part A					
8	Substance Abuse Services - Residential	Funded by Part A					
9	Housing	\$15,340	\$1,302	\$15,304		99.77%	\$36
10	Child Care Services	Funded by Part A					
11	Emergency Financial Assistance	Funded by Part A					
12	Medical Nutritional Therapy	\$9,701	\$0	\$9,701		100.00%	\$0
13	Health Education/Risk Reduction	\$25,300	\$2,435	\$28,258		111.69%	-\$2,958
14	Outreach Services	Funded by Part A					
15	Outreach Services MAI - Part B Only	\$43,569	\$3,101	\$13,395		30.75%	\$30,174
16	Linguistic Services	Not Funded at this Time					
17	Home & Community Based Health Services	Not Funded at this Time					
18	Home Health Care	Not Funded at this Time					
19	Hospice	Not Funded at this Time					
20	Legal Services	Not Funded at this Time					
21	Permanency Planning	Not Funded at this Time					
22	Referral for Health Care & Support Services	Not Funded at this Time					
23	Rehabilitation Services	Not Funded at this Time					
24	Respite Care	Not Funded at this Time					
25	ADAP	Not Funded at this Time					
26	Early Intervention Services	Not Funded at this Time					
27	Sub-Total Sacramento County	\$1,125,584	\$93,688	\$712,792		63.33%	\$412,792
28	Sub-Total TGA Direct Service Expenditures	\$1,268,388	\$99,476	\$768,347		60.58%	\$500,041
29							
30	Recipient - Grantee Admin	\$ 131,841	\$15,307	\$74,918		56.82%	\$56,923
	Recipient - Quality Mgmt	\$ 63,853	\$5,203	\$29,416		46.07%	\$34,437
	Grand- Total Direct Services, Recipient	\$1,464,082	\$119,986	\$872,681		59.61%	\$591,401

Missing Invoices

Fiscal Agent bills quarterly

October		
Under 5%		0-60%
Within 5%		61-71%
Over 5%		72% - Over

Underspending
On Target
Overspending