

**Sacramento County
 Department of Health Services
 HIV Health Services Planning Council
 Affected Communities Committee**
www.sacramento-tga.com

Meeting Agenda

March 6, 2023, 3:00 PM – 4:00 PM

Meeting Location

4600 Broadway, Sacramento, CA 95820
2nd Floor Conference/Community Room 2020

Facilitator: Zach B. – Chair

Scribe: Danielle Caravella – Staff

Meeting Invitees:

- Affected Communities Committee Members
- Open to the Public

Topic	Presenter	Start Time	Length
Welcome and Introductions	Zach B.	3:00 PM	
Announcements	All		
Public Comments	Zach B.		
Agenda Review*	Zach B.	As Needed	As Needed
Minutes Review of February 2023*	Zach B.		
Service Concerns	Zach B.		
Reflectiveness Update	Zach B.		
Meeting Frequency Discussion*	Zach B.		
ACC FY22 Self-Assessment	All		
FY23 ACC Work Plan*	Zach B.		

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FY23 ACC Overview*	Zach B.		
CY23 Training Calendar	Zach B.		
CY23 Outreach <ul style="list-style-type: none"> • Website Visits • Advertising • Event Calendar 	Zach B.		
Community Presentation Discussion	Zach B.		
FY23 Spring Positive Advocate	Zach B.		
Public Comments	Zach B.		
Technical Assistance	Zach B.		
Adjourn	Zach B.	4:00 PM	

*Action Items

Attachments:

- Minutes of February 2023*
- ACC FY22 Self-Assessment
- FY23 ACC Work Plan*
- FY23 ACC Overview*
- CY23 Training Calendar
- CY22 Outreach Calendar

NEXT MEETING: April 3, 2023

Sacramento County
Department of Health Services
HIV Health Services Planning Council
Affected Communities Committee

Meeting Minutes

February 6, 2023, 3:00 – 4:00 p.m.

Meeting Location: Teleconference

Facilitator: Zach B. – ACC Chair

Scribe: Danielle Caravella, Paula Gammell – Council Staff

Meeting Attendees: Zach B., Richard Benavidez, Kane Ortega, and Steve Austin

Members Excused: Dennis Poupart

Members Absent: N/A

Guests: Kelly Gluckman and Shy Brown

Topic	Minutes
Welcome, Introductions and, Announcements	Welcome, and introductions began at 3:05 p.m. Kelly Gluckman was new to the meeting and indicated she would like to become a member of the committee. Shy Brown was also new to the meeting and indicated she would like to attend periodically as a guest. Paula Gammell apologized for the issue with the zoom link at the January Planning Council Meeting and that we are going back to in-person meetings and that should not be an issue moving forward.
Public Comments Action Items	No public comments were made on the agenda items.

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Topic	Minutes
<p>Agenda Review*</p> <p>December 2022 Minutes Review*</p>	<p>Motion to approve the Agenda as presented was made by Kane Ortega with a second by Richard Benavidez and was approved by a majority.</p> <p>Approve: Ortega, Benavidez, and Zach B. Oppose: None Abstain: None</p> <p>A copy of the December 2022 Minutes were presented for review and approval. The motion to approve the December 2022 Minutes was made by Richard Benavidez with a second by Kane Ortega and was approved by a majority.</p> <p>Approve: Ortega, Benavidez, Austin, and Zach B. Oppose: None Abstain: None</p>
<p>Service Concerns</p>	<p>Kelly Gluckman commented that housing is a huge issue for clients but currently housing money is underspending in the TGA and does not understand why, when the need is so great. Paula Gammell explained that the housing money for Ryan White is extremely limited and is restricted to emergency housing that must be prescribed by a doctor, such as an individual leaving the hospital, where death is imminent if they are not housed while they recover. Various agencies are trying to figure out solutions to provide housing resources, but unfortunately, there is not enough RW funding in the TGA to address housing issues. Richard Benavidez explained that housing is always a top priority in all of the groups he participates in.</p>
<p>Reflectiveness Update</p>	<p>The Council is currently exceeding the 1/3 reflectiveness requirement with a current reflectiveness of 39.1%.</p>
<p>CY23 Training Calendar</p>	<p>The CY23 Training Calendar was presented for review. There is a training scheduled for the February Council meeting on Diversity and Inclusivity organized by Judy Vang at UCD AETC. AETC is planning to present on 1 additional topic in May. CA Office of AIDS is scheduled to present to the Council on the State's Integrated Plan in March. A suggestion for a Behavioral</p>

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	<p>Health – System of Care presentation was made and added to the list for April and Paula is going to reach out to see who could present on that. An HIV and Aging presentation was suggested for around the National HIV and Aging day in August. Members will think about what additional training they would like to see for the rest of the year and bring those to the next meeting.</p>
<p>Outreach/Event Calendar</p>	<p>Outreach Events: One Community Health will be hosting a free event in honor of National Black HIV/AIDS Awareness Day on February 11th at Esther’s Park from 10:30 am – 2:00 pm.</p> <p>Steve Austin indicated that Healing Waters would be hosting an event on March 5th at 1 pm at Southside Community Park and would like some Planning Council flyers to hand out at the event. County staff will mail outreach flyers to Steve for the event.</p>
<p>Community Presentation Discussion</p>	<p>Zach B. discussed that the first ACC community event went well. They had 18 people register and 11 attended the event. They would like to schedule the next event for March and Zach B. will reach out to Zach Reau to get that scheduled. In the meantime, it was suggested to have an ad-hoc meeting to discuss planning the rest of the year’s presentations and scheduling them with Zach Reau so that there is adequate time to advertise them. The group is hoping the March presentation can have some discussion focusing on HIV/AIDS among Women and Girls in recognition of Awareness Day on March 10th. While the group appreciates Zach Reau’s unbranded presentations, Richard will continue to reach out to representatives at Janssen and ViiV Healthcare.</p>
<p>Winter Positive Advocate*</p>	<p>The Winter Positive Advocate was presented for review and approval. Kane Ortega motioned to accept the Winter Positive Advocate as presented and Richard Benavidez seconded the motion. After discussion, it was decided that the information on pages 1 and 2 should be swapped so that the first page of the edition highlighted the national HIV/AIDS Awareness days that are coming up. Kane Ortega made an amended motion to accept the Winter Positive Advocate with the changes discussed and Richard Benavidez seconded the amended motion. The motion</p>

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	<p>passed by a majority.</p> <p>Approve: Ortega, Benavidez, Austin, and Zach B. Oppose: None Abstain: None</p>
Public Comment	<p>Paula Gammell announced that beginning in April a staffing agency would be taking over the duties of staffing the Planning Council and all of the Committees.</p> <p>Richard Benavidez shared that the CPG Committee met last week and set their priorities for 2023. He will get to attend his first in-person meeting with them in May in southern California.</p>
Technical Assistance	<p>If you need Technical Assistance, please feel free to contact Richard or Zach B.</p>
Adjournment	<p>The meeting adjourned at 3:49 p.m. The next meeting is on March 6th, 2023.</p>

HIV Health Services Planning Council
2022 Affected Communities Committee

Committee Monitoring Form

Rating Category	Standards	Progress <i>(Date accomplished noted in parenthesis)</i>				Accomplishments/Barriers • What has been accomplished (by whom) • What still needs to occur (by whom) in order to complete the task
		NA	ND	IP	COM	
Reflectiveness	1. Committee receives regular updates on membership and reflectiveness status.					•
	2. Committee sets and implements plans for reaching and engaging affected and underserved communities.					•
	3. Planning Council is reflective of the epidemic, and has all mandated seats filled on a continuous basis.					•
	4. Timeliness for reaching compliance with reflectiveness mandates are established in the event that Council falls out of compliance.					•
	5. The Planning Council has a pool of alternate members on a continuous basis.					•
	6. ACC participates in a minimum of four HIV-related outreach events per fiscal year.					•
	7. ACC participates in the HIV Medical Update as scheduled.					•
	8. ACC produces a minimum of four Positive Advocate newsletters per fiscal year.					•
	9. Newly appointed members will be assigned a mentor at onset of the participant's Council term.					•

Key: NA = Not Applicable, ND = Not Done, IP = In Progress, COM = Complete

HIV Health Services Planning Council
Affected Communities Committee
FY 2023-2024 WORK PLAN

DATE/ TIMELINE	ACTIVITY	MATERIALS
March 2023	<ul style="list-style-type: none"> • Women & Girls AIDS Awareness Day (3/10) • National Native HIV/AIDS Awareness Day (3/20) • Review Outreach Calendar • Review Training Calendar • ACC Community Forum 	<ul style="list-style-type: none"> • Outreach Calendar • Training Calendar
April 2023	<ul style="list-style-type: none"> • Review/Approve Spring Positive Advocate 	<ul style="list-style-type: none"> • Spring Positive Advocate
May 2023	<ul style="list-style-type: none"> • HIV Vaccine Awareness Day (5/18) • National Asian & Pacific Islander AIDS Awareness Day (5/19) • Review FY 2020-2021 Client Satisfaction Survey Results • Review Needs Assessment Results 	<ul style="list-style-type: none"> • Client Satisfaction Survey Results • Needs Assessment Survey Results
June 2023	<ul style="list-style-type: none"> • Prepare for Summer Health Fairs • Caribbean American HIV/AIDS Awareness Day (6/8) • National HIV Testing Day (6/27) • Approve Summer Positive Advocate 	<ul style="list-style-type: none"> • Calendar of Outreach Events • Summer Positive Advocate
July 2023	<ul style="list-style-type: none"> • NO MEETING 	N/A
August 2023	<ul style="list-style-type: none"> • Review Outreach Calendar • Review Training Calendar 	<ul style="list-style-type: none"> • Outreach Calendar • Training Calendar
September 2023	<ul style="list-style-type: none"> • No Meeting • Participate in Recovery Happens 	N/A

	<ul style="list-style-type: none"> • Participate in Mind, Body and Spirit Outreach Event 	
October 2023	<ul style="list-style-type: none"> • Approve Fall Positive Advocate • Report on Effectiveness of Outreach Efforts • National Latinx HIV/AIDS Awareness Day (10/15) 	<ul style="list-style-type: none"> • Fall Positive Advocate
November 2023	<ul style="list-style-type: none"> • Review Draft Winter Positive Advocate • Review Outreach Calendar • Review Training Calendar 	<ul style="list-style-type: none"> • Winter Positive Advocate • Outreach Calendar • Training Calendar
December 2023	<ul style="list-style-type: none"> • World AIDS Day (12/1) • Review Draft Winter Positive Advocate • Review Outreach Calendar • Review Training Calendar 	<ul style="list-style-type: none"> • Winter Positive Advocate • Outreach Calendar • Training Calendar
January 2024	<ul style="list-style-type: none"> • Draft Annual Work Plan • Review Outreach Calendar • Review HHSPC Training Calendar • Approve Winter Positive Advocate 	<ul style="list-style-type: none"> • Winter Positive Advocate Work Plan • Outreach Calendar • Training Calendar
February 2024	<ul style="list-style-type: none"> • Approve Work Plan • African American AIDS Awareness Day (2/7) • Committee Self-Assessment 	<ul style="list-style-type: none"> • Draft Work Plan • Committee Assessment Tool

STRATEGIES from the CA Integrated HIV Surveillance, Prevention and Care Plan

The following Strategies from the California Integrated HIV Surveillance, Prevention and Care Plan, known as, Laying a Foundation for Getting to Zero apply to the ongoing work conducted by the Affected Communities Committee in the Sacramento Transitional Grant Area:

Strategy L: Increase General HIV Education and Awareness and Reduce Stigma Around HIV, Sexual Orientation, and Gender Identity.

- Activity L2: Work with Service Providers to Develop Clear and Consistent Messaging around HIV Statewide
- Activity L3: Continue Widespread Condom Promotion and Distribution

Strategy N: Enhance Collaborations and Community Involvement.

- Activity N1: Improve Utilization of Community Engagement Strategies at Both State and Local Levels, Especially Involving PLWH

HIV Health Services Planning Council
AFFECTED COMMUNITIES COMMITTEE
(916) ~~325-1630876-5548~~ ~ hiv-hspc@saccounty.net
www.sacramento-tga.com

COMMITTEE OVERVIEW

Mission Statement:

The Affected Communities Committee addresses issues facing the HIV/AIDS community and advises the Planning Council on the affairs of the community. The mission of the Committee is to recruit, involve, and empower people living with and those affected by HIV/AIDS in the strategic planning and advocacy of HIV/AIDS care and services. The Committee encourages an environment of trust and safety, and will achieve its goals with the support of Planning Council support staff.

Committee Responsibilities:

The Affected Communities Committee (ACC) is the primary route through which the HIV Health Services Planning Council (Council) and its committee(s) access input from individuals living with or affected by HIV/AIDS. To fulfill this role, the ACC will:

- 1) Be available to review and provide feedback on policy, program, and funding decisions made by the Council to ensure that decisions are acceptable by service consumers and those otherwise affected by HIV/AIDS.
- 2) Identify and present emerging issues/challenges/barriers relating to service delivery and access to appropriate Council committees.
- 3) Identify and present challenges and barriers as they relate to involving individuals living with or affected by HIV/AIDS in the planning processes to appropriate Council committees.
- 4) Educate the HIV/AIDS community and populations most impacted by HIV/AIDS on the purpose and functions of the Council.
- 5) Recruit people living with HIV/AIDS (PLWH/A) and individuals affected by HIV/AIDS to participate on the Council and its committees.
- 6) Organize and host consumer forums on topics of interest to people living with or affected by HIV/AIDS.
- 7) Coordinate HIV Health Services Planning Council Meeting Training Schedule

Desired Experience of Members:

To fulfill its responsibilities, it is necessary for ACC to have a diverse membership that understands and can actively voice the views of a variety of affected communities. Members should be able to use personal networks to disseminate information or mobilize individuals for action. To ensure thorough

representation, the ACC seeks people living with or affected by HIV/AIDS from a number of communities, including but not limited to, race, ethnicity, gender, gender identity, sexual orientation, age, disability, social class, religion, national origin, ancestry, veteran status, and/or political beliefs. ACC values and practices respect for the talents, beliefs, backgrounds, and ways of living of its members.

In gathering the above representation, the ACC seeks participation from residents of Sacramento County, El Dorado County, and Placer County.

Expectations of Members:

ACC relies on an active membership to generate ideas and develop strategies for moving ideas forward. For this reason, members must be aware of emerging and existing health and service issues that are impacting people living with HIV/AIDS in the region. To advance the goals of ACC, it is expected that members will:

- 1) Regularly attend and actively participate in ACC meetings;
- 2) Review meeting materials prior to arriving at the meeting;
- 3) Gather information from consumers on how services could be improved.
- 4) Express ideas on how ACC and the Council might be able to better serve the needs of people living with HIV/AIDS.
- 5) Report the activities and decisions of the ACC and the Council to your community affiliations;
- 6) Play an active role in identifying and attracting diverse individuals interested in participating in the service planning processes.

Meetings:

The Affected Communities Committee typically meets on the first Monday of the month from 3:00 – 4:00 p.m. Contact Council Staff for current schedule and location.

Contact Information:

Staff support is provided by [Angelina Olweny who can be contacted at \(916\) 325-1630, Angelina.olweny@valleyvision.org](mailto:Angelina.Olweny@valleyvision.org) ~~Paula Gammell who can be contacted at (916) 876-5548, gammellp@saccounty.net~~, or www.sacramento-tga.com.



Richard Benavidez, Chair

Approved: ~~3/23/22~~

Calendar Year 2023 HHSPC Training Schedule

January 26	UCD AETC Cultural Humility
February 23	UCD AETC Diversity & Equity
March 23	CDPH Strategic Plan
April 27	Suggestion: System of Care
May 25	UCD AETC Inclusivity
June 22	TBD
July 27	TBD
August 24	Suggestion: HIV & Aging
September 28	TBD
October 26	TBD
Nov/Dec:	TBD

Suggestion: Gender Health Center, EHE Strategic Plan Update – SOA/Facente Consulting

2022-2023 Community Event Schedule

	Event Date	Event	Organization	Location	Time	Space Fee	Comments	ACC Event
2023	Mar. 10	National Women and Girls HIV/AIDS Awareness Day	TBD	TBD	TBD	TBD		
	April 18	National Transgender HIV Testing Day	TBD	TBD	TBD	TBD		Materials Only
	June 5	HIV Long-Term Survivors Day	TBD	TBD	TBD	TBD		
	June 11-12	Sacramento Pride	LGBT Center	Capitol Mall	11 - 8 p.m.	N/A	2 day event	Collab.
	June 27	National HIV Testing Day	TBD	TBD	TBD	TBD		
	July 21	National Clinician's HIV/AIDS Testing and Awareness Day	TBD	TBD	TBD	TBD		