

Sacramento County  
Department of Health Services  
HIV Health Services Planning Council  
Needs Assessment Committee  
[www.sacramento-tga.com](http://www.sacramento-tga.com)

**Meeting Agenda**

September 5, 2023, 3:00 PM – 4:30 PM

**Meeting Location**

**4600 Broadway, Sacramento, CA 95820**  
**2<sup>nd</sup> Floor Conference/Community Room 2020**

**Facilitator:** Ronnie Miranda – Chair

**Scribe:** Angelina Olweny – Council Staff

**Meeting Invitees:**

- NAC Members
- Open to the Public

Public Comment: This provides opportunities for the public to address the Council as a whole in order to listen to opinions regarding matters within the jurisdiction of the Council during Regular meetings and regarding items on the Agenda at all other meetings. Public Comment time limit is three (3) minutes.

\*Action items

<b>Topic</b>	<b>Presenter</b>	<b>Start Time</b>	<b>Length</b>
Welcome and Introductions	Miranda	3:00 PM	As Needed
Announcements	All		
Public Comments-Agenda Items- 3-Minute Time Limit	Miranda		
September Agenda Review*	Miranda	As Needed	
Minutes Review of June 2023*	Miranda		

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FY23 Needs Assessment Mini-Survey Discussion	Caravella		
Public Comments-Non-Agenda Items	Miranda		
Technical Assistance	Miranda		
Adjournment	Miranda	4:30 PM	

\*Action Items

Attachments:

Minutes of June 2023\*

Next Meeting: December 5, 2023

Sacramento County  
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Needs Assessment Committee  
June 6, 2023

**HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)**

**Meeting Minutes**

June 6, 2023, 3:00 p.m. to 4:30 p.m.

**Meeting Location:**

**4600 Broadway, Sacramento, CA 95820 Community/Conference Room 2020**

**Facilitator:** Ronnie Miranda – NAC Chair

**Scribe:** Angelina Olweny, Council Staff

**Committee Member Attendees:** Jake Bradley-Rowe, Richard Benavidez and Ronnie Miranda

**Members Excused:** Kristina Kendricks-Clark

**Members Absent:** Josh Kooman

**County Staff:** Danielle Caravella

**Guests:** Lili Joy, Melissa Willet

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Topic	Minutes
Welcome, Introductions and, Announcements	Welcome, and introductions began at 3:17 PM
Public Comments- Action Items	No announcements
Agenda Review*	<p>The June agenda was presented for review and approval. Richard Benavidez motioned to approve the agenda with a second from Jake Bradley-Rowe. Motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Richard Benavidez, Ronnie Miranda            Oppose: N/A            Abstain: N/A</p>
Minutes Review* March	<p>The minutes were presented for review and approval. Richard Benavidez motioned to approve the minutes as presented and Jake Bradley-Rowe seconded the motion. Motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Richard Benavidez            Oppose: N/A            Abstain: Ronnie Miranda</p>
FY 22 Needs Assessment report	191 Ryan White clients completed the survey. The 2022 Survey respondents were representative of the TGA's HIV/AIDS epidemiology and 2022 Ryan White client caseload in terms of race, gender, mode of HIV transmission, county residence, housing status, and poverty level.

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Topic	Minutes
	<p>The question on the client’s poverty level could be reconsidered as an included question because there may be people above the federal poverty level who still need services. Someone questioned the relevance of the question on the current job status. They suggested reframing this question.</p> <p>There was a discussion around the mode of transmission question as a client may not know how they got infected. Also, there is stigma and shame surrounding transmission.</p> <p>The report helps shape the conversation on how funding can influence priorities and allocations and whether services meet clients’ needs.</p> <p>The report identifies implications for services and improvement such as addressing knowledge barriers and educating clients. Peer advocates can be a resource.</p>
FY23 Needs Assessment Mini-Survey Discussion	<p>There was a discussion around HIV and Aging and that there is an area of need for HIV services for consumers ages 55 and older. Data shows that this age demographic is increasing. The services they need include home-based and respite services. The challenge some consumers face is that their income bracket prevents them from qualifying for certain services.</p> <p>Approaches to conducting a mini-survey involves conducting focus groups to do a deeper dive into the available service categories and needs, and identifying which Ryan White service categories are not funded. Comparing what other metropolitan cities are doing in terms of providing services and what end users are saying could provide useful insights. The mini-survey could focus on the growing aging population.</p>
Public Comments-Non-agenda items	<p>The Administrative Assessment Committee will meet on June 15<sup>th</sup> at 10:00 AM. One needs to be a seated member to attend and sign a confidentiality agreement before attending. The CQI meeting is on June 20<sup>th</sup>.</p>
Technical Assistance	<p>For technical assistance reach out to Richard Benavidez and Kristina Kendricks-Clark</p>

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<b>Topic</b>	<b>Minutes</b>
Adjournment	4:22 PM