

**Sacramento County
Department of Health Services
HIV Health Services Planning Council
Executive Committee**
www.sacramento-tga.com

Meeting Agenda

September 14, 2023, 3:00 p.m. to 5:00 p.m.

Meeting Location –

**4600 Broadway, Sacramento, CA 95820
2nd Floor Conference/Community Room 2020**

Facilitator: Richard Benavidez – Council Chair

Scribe: Angelina Olweny– Council Staff

Meeting Invitees:

- Richard Benavidez – Council Chair
- Kristina Kendricks-Clark – Vice Chair & QAC Chair
- Melissa Willett – AdAC Chair
- Zach B. - ACC Chair
- Chelle Gossett – Recipient
- Jake Bradley-Rowe – PAC Chair
- Ronnie Miranda - NAC Chair
- Michael Ungeheuer – Gov Chair

- Open to the Public

Public Comment: This provides opportunities for the public to address the Council as a whole in order to listen to opinions regarding matters within the jurisdiction of the Council during Regular meetings and regarding items on the Agenda at all other meetings. Public Comment time limit is three (3) minutes.

*Action Items

Topic	Presenter	Start Time and Length
Welcome and Introductions	Benavidez	3:00 pm
Announcements	All	
Public Comments-Agenda Items	Benavidez	
September 2023 Agenda*	Benavidez	

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

June 8th, 2023, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Sacramento Sexual Health Center, 4600 Broadway, Conference Room 2020, Sacramento, CA 95820

Facilitator: Richard Benavidez – Council Vice-Chair

Scribe: Angelina Olweny – Council Staff

Committee Member Attendees:

Zach B. – ACC Chair, Jake Bradley-Rowe –PAC Chair, Chair, Kristina Kendricks-Clark – Vice Chair, Richard Benavidez – Council Chair, Ronnie Miranda – NAC Chair, Michael Ungeheuer – Governance Chair, Melissa Willett – AdAC

Excused: Chelle Gossett- Recipient

County Staff: Danielle Caravella

Guests: Alan Lange

Members Absent: N/A

Part A Only

EL DORADO COUNTY - July 2023	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Ambulatory/Outpatient Care	\$1,568	\$0	\$0		0.0%	\$1,568
Oral Health	\$5,285	\$160	\$491		9.3%	\$4,794
Health Insurance Premium & Cost Sharing Asst.	\$1,955	\$61	\$306		15.6%	\$1,649
Mental Health Services	\$14,131	\$0	\$0		0.0%	\$14,131
Medical Case Management	\$133,642	\$11,336	\$51,822		38.8%	\$81,820
Medical Transportation Services	\$9,284	\$1,293	\$4,483		48.3%	\$4,802
Emergency Financial Assistance	\$30,750	\$2,640	\$12,256		39.9%	\$18,494
Sub-Total El Dorado Counties	\$196,615	\$15,489	\$69,357		35.3%	\$127,258

PLACER COUNTY - July 2023	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Ambulatory/Outpatient Care	\$1,540	\$0	\$0		0.0%	\$1,540
Oral Health	\$2,530	\$0	\$0		0.0%	\$2,530
Health Insurance Premium & Cost Sharing Asst.	\$115	\$0	\$323		281.1%	-\$208
Mental Health Services	\$6,925	\$0	\$0		0.0%	\$6,925
Medical Case Management	\$137,654	\$11,415	\$56,444		41.0%	\$81,210
Medical Transportation Services	\$20,891	\$1,573	\$6,935		33.2%	\$13,956
Emergency Financial Assistance	\$30,000	\$2,860	\$17,259		57.5%	\$12,741
Sub-Total Placer County	\$199,655	\$15,848	\$80,961		40.6%	\$118,694

Priority Number

SACRAMENTO COUNTY - July 2023		Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
1	Ambulatory/Outpatient Care	\$465,341	\$23,277	\$158,660		34.1%	\$306,681
	SS: Ambulatory/Outpatient Medical Care	\$405,903	\$23,277	\$134,715		33.2%	\$271,188
	SS: Vendor paid viral/load resistance lab test	\$59,438	\$0	\$23,946		40.3%	\$35,492
2	ADAP/Prescription Medications	Not Funded at This Time					
3	Health Insurance Premium & Cost Sharing Asst.	\$7,154	\$0	\$2,877		40.2%	\$4,277
4	Oral Health	\$275,801	\$4,953	\$51,948		18.8%	\$223,853
5	Medical Case Management	\$1,040,785	\$84,942	\$375,272		36.1%	\$665,513
	SS: MAI	\$188,634	\$17,761	\$95,942		50.9%	\$92,692
	SS: Office Based Services	\$417,094	\$33,121	\$158,420		38.0%	\$258,673
	SS: Field/In-Home Services	\$412,375	\$33,823	\$119,615		29.0%	\$292,760
	SS: Pediatric Treatment Adherence	\$1,070	\$46	\$289		27.0%	\$781
	SS: Case Mgmt Child Care	\$21,612	\$192	\$1,006		4.7%	\$20,606
6	Case Management (Non-Medical)	\$61,504	\$3,902	\$27,776		45.2%	\$33,728
7	Food Bank/Home Delivered Meals	\$34,654	\$3,249	\$5,905		17.0%	\$28,749
8	Mental Health Services	\$441,683	\$34,226	\$195,309		44.2%	\$246,374
9	Psychosocial Support	Not Funded at This Time					
10	Medical Transportation Services	\$80,487	\$893	\$31,252		38.8%	\$49,235
11	Substance Abuse Services - Outpatient	\$188,815	\$16,122	\$55,553		29.4%	\$133,262
12	Substance Abuse Services - Residential	\$65,562	\$0	\$0		0.0%	\$65,562
13	Housing Assistance	\$24,015	\$6,067	\$9,620		40.1%	\$14,396
14	Child Care Services	\$22,154	\$1,056	\$4,096		18.5%	\$18,058
15	Emergency Financial Assistance	\$22,543	\$220	\$1,860		8.3%	\$20,683
16	Medical Nutritional Therapy	\$12,374	\$1,060	\$8,347		67.5%	\$4,027
17	Health Education/Risk Reduction	Not Funded at This Time					
18	Outreach Services	Part B Funded Only					
19	Outreach Services MAI	Part B Funded Only					
20	Linguistic Services	Not Funded at This Time					
21	Home & Community Based Health Services	Not Funded at This Time					
22	Home Health Care	Not Funded at This Time					
23	Hospice	Not Funded at This Time					
24	Legal Services	Not Funded at This Time					
25	Permanency Planning	Not Funded at This Time					
26	Referral for Health Care and Support Services	Not Funded at This Time					
27	Rehabilitation Services	Not Funded at This Time					
28	Respite Care	Not Funded at This Time					
29	ADAP/Prescription Medications	Not Funded at This Time					
30	Early Intervention Services	Not Funded at This Time					
	Sub-Total Sacramento County	\$2,742,872	\$179,966	\$928,474		33.9%	\$1,814,398
	Sub-Total TGA Direct Service Expenditures	\$3,139,142	\$211,304	\$1,078,792		34.37%	\$2,060,350

Recipient - Grantee Admin	\$369,311	\$13,243	\$98,995		26.81%	\$270,316
Recipient - Quality Mgmt	\$184,654	\$5,668	\$43,141		23.36%	\$141,513
Grand- Total Direct Services, Recipient	\$3,693,107	\$230,215	\$1,220,928		33.06%	\$2,472,179

Missing Invoices
March: Oral Health
April: Oral Health
May: Oral Health, MCM
June: Oral Health, MCM
July: Oral Health, MCM

July	
Under 5%	0-35%
Within 5%	36-46%
Over 5%	47% - Over

TGA Direct Service Expenditures by \$ Source	Approved Budget	Current Month	Accumulative Expenditures	% Shade	% Used	Remaining Balance
Part A	\$2,950,508	\$193,543	\$982,851		33.31%	\$1,967,657
Part A MAI	\$188,634	\$17,761	\$95,942		50.86%	\$92,692

Total Part A: 75/25 Expenditure Requirement	Allocations	Current	Cumulative	% of Alloc.	% Current Expenditure	% Cumulative Expenditure
Core Services (Does not include MAI MCM)	\$2,548,664	\$169,791	\$861,409	86.4%	87.7%	87.6%
Support Services	\$401,844	\$23,752	\$121,441	13.6%	12.3%	12.4%

Part B Only

YOLO COUNTY - July 2023	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Oral Health	\$7,500	\$0	\$2,540		33.9%	\$4,960
Medical Case Management	\$100,000	\$6,306	\$33,860		33.9%	\$66,140
Foodbank/Home Delivered Meals	\$10,000	\$739	\$4,627		46.3%	\$5,373
Medical Transportation Services	\$2,500	\$100	\$351		14.1%	\$2,149
Housing	\$1,000	\$0	\$0		0.0%	\$1,000
Emergency Financial Assistance	\$1,500	\$0	\$46		3.1%	\$1,454
Sub-Total YOLO County	\$122,500	\$7,145	\$41,425		33.8%	\$81,075

Priority Number

SACRAMENTO COUNTY - July 2023		Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
1	Ambulatory/Outpatient Care	\$355,000	\$20,410	\$108,590		30.6%	\$246,410
	SS: Ambulatory/Outpatient Medical Care	\$355,000	\$20,410	\$108,590		30.6%	\$246,410
	SS: Vendor paid viral/load resistance lab test						
Part A Funded							
2	ADAP/Prescription Medications						
Not Funded at This Time							
3	Health Insurance Premium & Cost Sharing Asst.						
Part A Funded							
4	Oral Health	\$221,000	\$19,214	\$65,039		29.4%	\$155,961
5	Medical Case Management	\$59,311	\$5,763	\$26,169		44.1%	\$33,143
	SS: MAI						
	SS: Office Based Services	\$3,559	\$0	\$0		0.0%	\$3,559
	SS: Field/In-Home Services	\$55,753	\$5,763	\$26,169		46.9%	\$29,584
	SS: Pediatric Treatment Adherence						
	SS: Case Mgmt Child Care						
Part A Funded							
6	Case Management (Non-Medical)	\$86,000	\$6,902	\$30,256		35.2%	\$55,744
7	Food Bank/Home Delivered Meals	\$18,000	\$0	\$0		0.0%	\$18,000
8	Mental Health Services	\$98,460	\$9,391	\$38,173		38.8%	\$60,287
9	Psychosocial Support						
Not Funded at This Time							
10	Medical Transportation Services	\$111,200	\$12,054	\$42,717		38.4%	\$68,483
11	Substance Abuse Services - Outpatient						
Part A Funded							
12	Substance Abuse Services - Residential						
Part A Funded							
13	Housing Assistance						
Part A Funded							
14	Child Care Services						
Part A Funded							
15	Emergency Financial Assistance						
Part A Funded							
16	Medical Nutritional Therapy	\$3,450	\$0	\$3,390		98.3%	\$60
17	Health Education/Risk Reduction						
Not Funded at This Time							
18	Outreach Services	\$21,000	\$1,750	\$6,390		30.43%	\$14,610
19	Outreach Services MAI	\$37,192	\$2,540	\$10,423		28.02%	\$26,769
20	Linguistic Services						
Not Funded at This Time							
21	Home & Community Based Health Services						
Not Funded at This Time							
22	Home Health Care						
Not Funded at This Time							
23	Hospice						
Not Funded at This Time							
24	Legal Services						
Not Funded at This Time							
25	Permanency Planning						
Not Funded at This Time							
26	Referral for Health Care and Support Services						
Not Funded at This Time							
27	Rehabilitation Services						
Not Funded at This Time							
28	Respite Care						
Not Funded at This Time							
29	ADAP/Prescription Medications						
Not Funded at This Time							
30	Early Intervention Services						
Not Funded at This Time							
Sub-Total Sacramento County		\$1,010,613	\$78,023	\$331,146		32.8%	\$679,467
Sub-Total TGA Direct Service Expenditures		\$1,133,113	\$85,168	\$372,571		32.88%	\$760,542
Recipient - Grantee Admin		\$131,841	\$7,112	\$39,567		30.01%	\$92,274
Recipient - Quality Mgmt		\$63,853	\$1,651	\$16,572		25.95%	\$47,281
Grand- Total Direct Services, Recipient		\$1,328,807	\$93,931	\$428,710		32.26%	\$900,097

Missing Invoices
None

July	
Under 5%	0-28%
Within 5%	29-38%
Over 5%	39% - Over

Service Category		FY23 Part A Grant Application Request		FY23 Part A Actual Allocations		FY23 Part A tentative Allocations with carryover		FY24 Part A Grant Application Request		Conflicts
FY24 Priority		Amount	Percent of Direct Service	Amount	Percent of Direct Service	Amount	Percent of Direct Service	Amount	Percent of Direct Service	
	EL DORADO COUNTY	\$ 194,461	6.6%	\$196,615	6.7%	\$206,615	6.6%	\$203,115	6.6%	SFAF
	Ambulatory Care			\$1,568	0.1%	\$1,568	0.1%	\$1,568	0.1%	
	Oral Health			\$5,285	0.2%	\$5,285	0.2%	\$5,285	0.2%	
	Health insurance			\$1,955	0.1%	\$1,955	0.1%	\$1,955	0.1%	
	Mental Health Services			\$14,131	0.5%	\$14,131	0.5%	\$14,131	0.5%	
	Medical Case management			\$133,642	4.5%	\$143,642	4.6%	\$137,642	4.4%	
	Medical Transportation			\$9,284	0.3%	\$9,284	0.3%	\$9,784	0.3%	
	Emergency Financial Assistance			\$30,750	1.0%	\$30,750	1.0%	\$32,750	1.1%	
	PLACER COUNTY	\$ 197,501	6.7%	\$199,655	6.8%	\$219,655	7.0%	\$213,155	6.9%	SFAF
	Ambulatory Care			\$1,540	0.1%	\$1,540	0.0%	\$1,540	0.0%	
	Oral Health			\$2,530	0.1%	\$2,530	0.1%	\$2,530	0.1%	
	Health insurance			\$115	0.0%	\$115	0.0%	\$115	0.0%	
	Mental Health Services			\$6,925	0.2%	\$6,925	0.2%	\$6,925	0.2%	
	Medical Case management			\$137,654	4.7%	\$147,654	4.7%	\$143,654	4.6%	
	Medical Transportation			\$20,891	0.7%	\$20,891	0.7%	\$22,391	0.7%	
	Emergency Financial Assistance			\$30,000	1.0%	\$40,000	1.3%	\$36,000	1.2%	
	YOLO COUNTY									
	(Sacramento County Breakdown ONLY)	\$2,554,882	86.7%	\$2,554,238	86.6%	\$2,704,317	86.4%	\$2,681,763	86.6%	
1	Ambulatory/Outpatient Medical Care	\$ 461,261	15.7%	\$ 465,341	15.8%	\$ 465,341	14.9%	\$ 465,341	15.0%	OCH, UCD
	1.a. Ambulatory Care	\$ 403,863	13.7%	\$405,903	13.8%	\$405,903	13.0%	\$405,903	13.1%	
	1.b. Viral Load/Resistance Testing	\$ 57,398	1.9%	\$59,438	2.0%	\$59,438	1.9%	\$59,438	1.9%	
2	AIDS Pharmaceutical	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
3	Health Insurance Premiums	\$ 5,000	0.2%	\$7,154	0.2%	\$22,154	0.7%	\$19,904	0.6%	OCH
4	Oral Health Care	\$ 291,147	9.9%	\$275,801	9.3%	\$275,801	8.8%	\$275,801	8.9%	OCH
5	Medical Case Management	\$ 850,000	28.8%	\$852,151	28.9%	\$927,230	29.6%	\$902,151	29.1%	HRS, OCH, SP, UCD
	5.a. Child Care Medical Case	\$ 20,895	0.7%	\$21,612	0.7%	\$21,612	0.7%	\$21,612	0.7%	
	5.b. Office-based Medical CM Services	\$ 417,447	14.2%	\$418,164	14.2%	\$418,164	13.4%	\$418,164	13.5%	
	5.c. Field/In-Home Medical CM Services	\$ 411,658	14.0%	\$412,375	14.0%	\$412,375	13.2%	\$412,375	13.3%	
	5.d. Minority AIDS Initiative Medical CM		0.0%		0.0%		0.0%		0.0%	
6	Non-Medical Case Management	\$ 54,582	1.9%	\$61,504	2.1%	\$101,504	3.2%	\$101,504	3.3%	GRS, OCH, SP
7	Food Bank/Home Delivered Meals	\$ 32,500	1.1%	\$34,654	1.2%	\$34,654	1.1%	\$34,654	1.1%	OCH, HRS, SP
8	Mental Health Services	\$ 439,752	14.9%	\$441,683	15.0%	\$441,683	14.1%	\$469,458	15.2%	OCH, SP
9	Psychosocial Support Services	\$ -			0.0%		0.0%		0.0%	N/A

10	Medical Transportation	\$ 78,333	2.7%	\$80,487	2.7%	\$80,487	2.6%	\$80,487	2.6%	OCH, HRS, SP
11	Substance Abuse Services -	\$ 201,661	6.8%	\$188,815	6.4%	\$188,815	6.0%	\$188,815	6.1%	OCH
12	Substance Abuse Services -	\$ 63,408	2.2%	\$65,562	2.2%	\$65,562	2.1%	\$45,562	1.5%	OCH
13	Housing Assistance	\$ 21,861	0.7%	\$24,015	0.8%	\$24,015	0.8%	\$24,015	0.8%	OCH
14	Child Care Services	\$ 20,000	0.7%	\$22,154	0.8%	\$22,154	0.7%	\$22,154	0.7%	SP
15	Emergency Financial Assistance	\$ 20,389	0.7%	\$22,543	0.8%	\$22,543	0.7%	\$22,543	0.7%	SP, HRS
16	Medical Nutritional Therapy	\$ 10,220	0.3%	\$12,374	0.4%	\$32,374	1.0%	\$29,374	0.9%	OCH
17	Health Education Risk Reduction	\$ 4,768	0.2%	Moved to NMCM by PC	0.0%	Moved to NMCM by PC	0.0%		0.0%	
18	Outreach Non-MAI		0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	OCH
19	MAI Outreach	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	GRS, OCH
20	Linguistic Services	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
21	Home and Community Based	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
22	Home Health Care	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
23	Hospice	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
24	Legal Services	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
25	Permanency Planning	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
26	Referral for Health Care and Support	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
27	Rehabilitation Services	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
28	Respite Care	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
29	ADAP	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
30	Early Intervention Services	0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
GRAND TOTAL DIRECT SERVICES		\$ 2,946,844	100.0%	\$ 2,950,508	100.0%	\$ 3,130,587	100.0%	\$ 3,098,033	100.0%	
Direct Services Target		\$ (0)	Target	\$ -	Target	\$ -	Target	\$ -	Target	
Recipient Admin		\$ 346,688		\$ 347,119		\$ 364,474		\$ 364,474		
Recipient Quality Management		\$ 173,344		\$ 173,558		\$ 182,237		\$ 182,237		
		\$ 3,466,875		\$ 3,471,185		\$ 3,644,744		\$ 3,644,744		
Direct Services w/o MAI		3466875		3,471,185		3,644,744		3,644,744		
MAI				221,922		233,018		233,018		
Total both Direct and MAI Direct				3,693,107		3,877,762		3,877,762		
		\$ 2,259,041	75/25	\$ 2,527,608	86.3%	\$ 2,666,189	86.1%	\$ 2,666,189	86.1%	
		\$ 295,841	11.6%	\$ 401,844	13.7%	\$ 431,844	13.9%	\$ 431,844	13.9%	
		\$ 2,554,882		\$ 2,929,452		\$ 3,098,033		\$ 3,098,033		
	FY24 MAI			\$233,018	form+supp	\$		\$ 3,644,744	total	\$ 3,877,762
	Admin			\$23,302		\$		\$ 364,474		\$ 387,776
	COM			\$11,651		\$		\$ 182,237		\$ 193,888
	Direct			\$198,065		\$		\$ 3,098,032		\$ 3,296,097

HIV Health Services Planning Council Sacramento TGA

HIV Health Services Planning Council Overview

HIV Health Services Planning Council (Council)

The HIV Health Services Planning Council is responsible for planning how Ryan White CARE Act funds will be used in the local Transitional Grant Area (TGA), which consists of Sacramento, El Dorado, and Placer Counties. To properly plan, the Council is responsible for assessing the needs of people living with HIV in the TGA, developing a comprehensive plan that defines short and long term goals for delivering HIV services, setting priorities for which service categories are most needed, allocating resources to prioritized services, coordinating service delivery with other programs and funders, assessing the effectiveness and efficiency in which CARE Act funds are being used, and evaluating how well funded services are meeting community needs. In order to accomplish all of these tasks, the Council has established several working committees that perform specific tasks.

Executive Committee (Exec)

The Executive Committee is the only standing committee specified in the by laws of the HIV Health Services Planning Council (Council). The purpose of the Executive Committee is to “act for the Council between meetings under parameters set by the Council and to provide guidance for the Council in fulfilling its responsibilities and reaching its goals.” The chairs of all other standing committees are members of the Executive Committee. Other committee members are Council members appointed to represent specific required categories (such as Placer and El Dorado counties).

Governance Committee (Gov)

The Governance Committee is an ad-hoc committee formed by the Council to address issues of policy, procedure and bylaws modification. Originally formed to recommend a governance structure to the Council, it now addresses questions central to how the Council functions. Some examples include development of conflict of interest policies, committee operation policies and procedures, member absence policies, as well as changes to bylaws as they are needed. Governance Committee work is generally reviewed in various settings forwarded to the full Council for approval and implementation. Members include the Executive Committee and any council members with interest in the topic(s).

Affected Communities Committee (ACC)

The Affected Communities Committee is a standing committee that addresses issues facing the HIV/AIDS community and advises the Planning Council on the affairs of the community. The mission of the committee is to recruit, empower and involve people living with HIV/AIDS in the strategic planning and advocacy of HIV/AIDS care and services. These goals will be accomplished with the assistance of the Council support staff toward the fulfillment of its mission. The committee encourages an environment of trust and safety in achieving its mission.

Priorities and Allocations Committee (PAC)

This standing committee performs some of the most vital work for the Council. The primary responsibilities of the PAC are to review information, data and the updated Needs Assessment, in order to establish funding priorities and service allocations for the upcoming fiscal year. The work of the committee, when accepted by the Council, serves as the directive for issuance of proposal requests and determination of contractors to provide services throughout the TGA, tasks that are competed by the Recipient. Membership on PAC must be balanced to represent consumers, providers, government agencies and other diversity factors specified within PAC and general committee policies.

Needs Assessment Committee (NAC)

This standing committee is charged with re-evaluating and updating Needs Assessment for the TGA. Seeking data, information and opinion from a variety of sources, NAC identifies the service categories that are most needed by people with HIV infection throughout the region. Recommendations are made to the Council and the PAC, which help to focus the development of priorities and allocations for the upcoming funding period. Members are recruited to reflect specific areas of expertise (such as technology and research), as well as consumers and key service category providers.

Administrative Assessment Committee (AdAC)

The Administrative Assessment Committee is a standing committee established to assess the efficiency and effectiveness of the administrative mechanisms for rapidly disbursing CARE Act funds to the areas of greatest need within the transitional grant area (TGA). The AdAC will conduct a bi-annual (twice yearly) assessment of the Fiscal/Administrative mechanisms with the intent of providing feedback and recommendations to the Council and to the Recipient to continually improve such administrative policies and procedures.

Quality Advisory Committee (QAC)

The Quality Advisory Committee is a standing committee that develops service standards to be utilized by providers when delivering services paid for through Ryan White funds. Such standards may include policies, procedures, guidelines, and other information pertinent to the effectiveness and efficiency in which consumers are treated and Ryan White funding is spent. To ensure that standards are appropriate for all stakeholders, members are drawn from providers and consumers of Ryan White services, as well as others interested in health and human services.

Prevention Committee

~~The Prevention Committee is a standing committee whose purpose is to promote community involvement in the prevention of HIV infection. The Committee provides guidance and direction for prevention strategies with HIV-infected and affected communities; and, to provide community input to Sacramento County HIV/STD Prevention Program to ensure allocations are judiciously and fairly reflective of the priorities set by the Prevention Committee.~~

Signed: 
Richard Benavidez, Chair

Date: 05/25/22

**Sacramento County
Department of Health Services
HIV Health Services Planning Council**
www.sacramento-tga.com

Meeting Agenda

September 27, 2023, 10:00 AM – 12:00 PM

Meeting Location –

**4600 Broadway, Sacramento, CA 95820
2nd Floor Conference/Community Room 2020**

Facilitator: Richard Benavidez, Council Chair

Scribe: Angelina Olweny, Council Staff

Meeting Invitees:

- HIV Health Services Planning Council Members
- Open to the Public

Public Comment: This provides opportunities for the public to address the Council as a whole in order to listen to opinions regarding matters within the jurisdiction of the Council during Regular meetings and regarding items on the Agenda at all other meetings. Public Comment time limit is three (3) minutes.

***Action Items**

Topic	Presenter	Start Time and Length
Welcome, Introductions, & Housekeeping	Benavidez	10:00 am
Announcements	All	As Needed
Public Comments-Agenda Items 3 Minute Time Limit	All	
September 2023 Agenda*	Benavidez	
Minutes of August 2023*	Benavidez	

County of Sacramento - Ryan White CARE Program
 Sacramento TGA HIV Health Services Planning Council
 Executive Committee

Meeting Date: 6/8/2023

Motion	Baxter	Miranda	Baxter	Kendricks-Clark	Bradley-Rowe	Bradley-Rowe
Second	Willett	Ungeheuer	Kendricks-Clark	Bradley-Rowe	Willett	Ungeheuer
Amended Motion	Ungeheuer					
Amended Second	Bradley-Rowe					

Seated Members	Agenda			FY21 PAC Overview			Gen 01			Gen 10			Five Planning Councils Agenda		
	Agree	Oppose	Abstain	Agree	Oppose	Abstain	Agree	Oppose	Abstain	Agree	Oppose	Abstain	Agree	Oppose	Abstain
Chelle Cossett	✓														
Jake Bradley-Rowe	✓			✓			✓			✓			✓		
Kristina Kendricks-Clark	✓			✓			✓			✓			✓		
Melissa Willett	✓			✓			✓			✓			✓		
Michael Ungeheuer	✓			✓			✓			✓			✓		
Richard Benavidez	✓			✓			✓			✓			✓		
Ronnie Miranda	✓			✓			✓			✓			✓		
Zach B.	✓			✓			✓			✓			✓		