

Sacramento County Department of Health Services
HIV Health Services Planning Council
Priorities and Allocations Committee
www.sacramento-tga.com

Meeting Agenda*

October 11, 2023, 9:00 AM – 11:00 AM

Meeting Location:

4600 Broadway, Sacramento, CA 95820
2nd Floor Conference/Community Room 2020

Facilitator: Jake Bradley-Rowe, Committee Chair

Scribe: Angelina Olweny – Council Staff

Meeting Invitees:

- Priorities and Allocations Committee Members
- Open to the Public

Topic	Presenter	Start Time	Length
Welcome and Introductions	Bradley-Rowe	9:00 AM	As Needed
Announcements	All	As Needed	
Public Comments –Agenda Items	All		
October Agenda Review*	Bradley-Rowe		
September 2023 Minutes Review*	Bradley-Rowe		
Conflict of Interest	Bradley-Rowe		
FY23 Re-Allocation*	Gossett		
Technical Assistance	Bradley-Rowe		
Public Comment – Non-Agenda Items	Bradley-Rowe		
Adjourn	Bradley-Rowe		

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*Action Items

Attachments:

- Minutes of September, 2023*
- FY23 Re-Allocation Memo*

NEXT MEETING: January 3, 2024

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

September 6, 2023, 9:00 a.m. to 11:00 p.m.

Meeting Location:

4600 Broadway Sacramento

Facilitator: Jake Bradley-Rowe, Committee Chair

Council Staff: Angelina Olweny

Committee Member Attendees: Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Melissa Willett, Richard Benavidez, Tami Emslie, Zach Basler

County Staff: Danielle Caravella

Members Excused: Keshia Lynch, Lenore Gotelli

Members Absent: Josh Kooman

Guests: Carolyn Buck, Rick Burton

Topic	Minutes
Welcome, Introductions and, Announcements	Meeting and introductions started at 9:07 AM There is an HIV and Aging ACC Community Conversation event on September 20 at the LGBT Center. There is an HIV and Aging Conference on September 18 happening at the Hyatt Downtown.
Public Comments- Agenda Items	N/A
Agenda Review* Minutes Review*	<p>The September agenda was presented for review and approval. Zach Basler motioned to approve the agenda as presented and Dennis Poupart seconded the motion. The motion passed with a majority</p> <p>Approve: Chelle Gossett, Dennis Poupart, Jake Bradley-Rowe, Liane Bruckstein, Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler Oppose: N/A Abstain: N/A</p> <p>The August minutes were presented for review and approval. Richard Benavidez motioned to approve the minutes as presented with a second from Melissa Willett. Chelle Gossett stated that under the section on FY23 Carryover Allocations on Page 3, the amount requested for Medical Case Management services was \$75,079 and not \$75,179. Also, the amount requested for the Minority AIDS Initiative Medical Case Management Program was rounded up to \$3,033. Richard Benavidez motioned to accept the amended minutes and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Jake Bradley-Rowe, Liane Bruckstein Melissa Willet, Richard Benavidez, Tami Emslie, Zach Basler Oppose: N/A Abstain: Dennis Poupart</p>

Topic	Minutes
FY24 Allocations*	<p>Jake Bradley-Rowe stated committee member’s conflicts of interest before the discussion on FY24 Allocations.</p> <p>For the FY24 allocations, there can be a request up to 5% more than what was awarded in the prior year. With a 5 percent increase, the total grant amount that can be requested comes to \$3,098,033. The Planning Council has to vote on the allocations before the grant application is submitted on October 2, 2023.</p> <p>Providers reported that Mental Health continues to be an underfunded category. Non-Medical Case Management, Health Insurance Premiums, and Medical Nutritional Therapy also need more funding. Discussion surrounded what categories needed additional funding during carryover and where it would need to be moved during reallocation to make the best decisions for FY24 funding.</p> <p>A combined total of \$20,000 in additional funding was allocated to rural counties for FY24. In Placer County, \$6,000 was allocated for Emergency Financial Assistance, \$6,000 was allocated for Medical Case Management and \$1,500 was allocated for transportation. In Eldorado County, \$2,000 was allocated for Emergency Financial Assistance, \$4,000 for Medical Case Management and \$500 for transportation.</p> <p>In Sacramento County, there was a \$20,000 reduction in Residential Substance Abuse Services compared to FY23. \$12,750 was added to the Health Insurance Premiums category and an addition of \$50,000 to Medical Case Management. \$27,775 was the increase allocated for Mental Health Services, and Non-Medical Case Management received an increase of \$40,000. There was a \$17,000 increase in Medical Nutritional Therapy.</p> <p>Zach Basler motioned to accept the FY24 allocations as discussed and Liane Bruckstein seconded the motion. The motion passed with a majority. See vote sheet for details.</p> <p>Chelle Gossett explained that the committee could vote on having a 75/25 waiver for Core Medical services to be applied for in the grant application. Without this waiver, additional supplemental and Carryover funding could be lost if the TGA did not spend at least 75% on core services by the end of the FY</p>

Topic	Minutes
	<p>Zach Basler motioned to accept the addition of the 75/25 Core Medical Services waiver for FY24 in the current grant application and Melissa Willett seconded the motion. The motion passed with a majority. See vote sheet for details.</p>
<p>Public Comment Non-agenda items</p>	<p>Patients were experiencing long wait times at the OCH Pharmacy and a backlog of unfilled prescription orders. A representative from OCH explained that the organization was migrating to a new software system at the pharmacy. The new system is expected to be more efficient in allowing patients to fill their prescriptions.</p> <p>It was pointed out that some patients who are unhoused, don't have phones, or are computer illiterate will not be able to benefit from the new pharmacy system that uses technology to fill prescriptions. A suggestion given was to have a how-to guide that case managers can use to ensure that their clients continue to have access to services even as the new system is adopted.</p> <p>The Providers Caucus meeting will be on Thursday, September 7, 10:00am -12:00 pm</p>
<p>Technical Assistance</p>	<p>For technical assistance reach out to Richard Benavidez.</p>
<p>Adjournment</p>	<p>10:47 AM</p>

County Executive

Ann Edwards

Deputy County ExecutiveChevon Kothari
Social Services**Department of Health Services**

Timothy W. Lutz, Director

DivisionsBehavioral Health Services
Primary Health
Public Health
Departmental Administration**County of Sacramento**

October 5, 2023

MEMO TO: HIV Health Services Planning Council

FROM: Chelle Gossett
Recipient, Ryan White CARE Program Coordinator

RE: FY 2023 Reallocation Recommendations

The requests for Reallocation were for \$111,256. The Recipient determined \$96,136 was justified for reallocation. The difference in the amount was covered with carryover funding. The determination for available funding was based on trending the current expenditures for the remainder of the contract and requests from subrecipients. There were several tools used to make the determinations. The August Contractual Analysis Report was trended, the Monthly Fiscal Report for August was trended, also any invoices submitted and posted as of August. The Recipient also reviewed and considered the Reallocation information received by subrecipients which included both a narrative Word document and an Excel worksheet by service category. There was also a third Word document for the subrecipient to submit no changes were wanted. And, finally, the recent Carryover amounts approved by the Planning Council.

Using the total funds available for reallocation, \$96,136, please see the Recipient recommendations as follows:

1. Reallocate (**\$21,194**) from the Outpatient Ambulatory Care Service category in Sacramento County, a core service that has some service categories with the overall service that are underspending by 11% in the current year allocation to date.
2. Reallocate \$10,600 to the Health Insurance Premium & Copayment Assistance Service category, a support service that is overspending in both the rural and Sacramento counties.

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Public Health Officer

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3. Reallocate **(\$30,558)** from the Oral Health Care Service category in Sacramento County, a core service that underspending by 19%.
4. Reallocate a total of \$24,937 to the Medical Case Management Service category, a core service that is overspending the current year allocation. There will be a reduction for **(\$9,448)** for one agency. With the carryover added in this category, funding trended to run out before the end of the contract period at current spending rates.
5. Reallocate \$11,890 to the Non-Medical Case Management Service category, a support service that is still overspending. With the carryover added in this category, funding trended to run out before the end of the contract period at current spending rates.
6. Reallocate \$27,796 to the Mental Health Service category, a core service that is overspending by 10.5%. There has increased need for this service. More providers have had to be added to accommodate the client need.
7. Reallocate \$7,965 to Medical Transportation Service category, a support service category that is slightly underspending. There will be a reduction of **(\$500)** for one agency.
8. Reallocate **(\$28,500)** from the Substance Abuse-Residential category, a support service category. This category is under spending by 100% in the current year allocation to date.
9. Reallocate **(\$6,785)** from the Childcare Service category, a support service category. At current spending rates, this category will continue to underspend in the category.
10. Reallocate \$3,849 to the Emergency Financial Assistance Service category, a core service. There will be a reduction of **(\$1,151)** for one agency. There is a need for an increase in this service in the rural counties.
11. **For information only**-Recipient will be requesting from Office of AIDS, Part B to move \$6,000 from the Food Service to the Medical Transportation, both support services.

County of Sacramento - Ryan White CARE Program
 Sacramento TGA HIV Health Services Planning Council
 Priorities and Allocations Committee

Meeting Date: 9/6/23

	Agenda			Minutes			FY24 Carryover Allocations			75/25 Waiver		
	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain	Approve	Opposed	Abstain
Seated Members												
Chelle Gossett	X			X					X	X		
Dennis Poupart	X						X					
Jake Bradley-Rowe	X			X			X			X		
Josh Kooman												
Keshia Lynch												
Lenore Gotelli												
Liane Bruckstein	X			X			X			X		
Melissa Willett	X			X			X			X		
Richard Benavidez	X			X			X			X		
Ronnie Miranda	X											
Tami Emslie	X			X			X			X		
Zach B.	X			X			X			X		
Motion	Basler			Benavidez			Basler			Basler		
Second	Poupart			Willett			Bruckstein			Willett		
Amended Motion				Benavidez								
Amended Second				Willett								