

Sacramento County Department of Health Services
HIV Health Services Planning Council
Priorities and Allocations Committee
www.sacramento-tga.com

Meeting Agenda*

September 11, 2024, 9:00 AM – 11:00 AM

Meeting Location:

4600 Broadway, Sacramento, CA 95820
2nd Floor Conference/Community Room 2020

Facilitator: Jake Bradley-Rowe, Committee Chair

Scribe: Angelina Olweny – Council Staff

Meeting Invitees:

- Priorities and Allocations Committee Members
- Open to the Public

Topic	Presenter	Start Time	Length	
Welcome and Introductions	Bradley-Rowe	9:00 AM	As Needed	
Announcements	All	As Needed		
Public Comments –Agenda Items	All			
September Agenda Review*	Bradley-Rowe			
June 2024 Minutes Review*	Bradley-Rowe			
Conflict of Interest	Bradley-Rowe			
FY24 Reallocations*	Bradley-Rowe			
January 2025 Meeting Date Discussion	All			
Technical Assistance	Bradley-Rowe			
Public Comment – Non-Agenda Items	Bradley-Rowe			
Adjourn	Bradley-Rowe			12:00 PM

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*Action Items

Attachments:

- Minutes of June, 2024*
- FY24 Part A July Monthly Report
- FY24 Part B July Monthly Report

NEXT MEETING: January 1, 2025

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

June 12, 2024, 9:00 a.m. to 12:00 p.m.

Meeting Location:

4600 Broadway Sacramento, CA 95820

Facilitator: Jake Bradley-Rowe, Committee Chair

Council Staff: Angelina Olweny

Committee Member Attendees: Chelle Gossett, Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler.

County Staff: Danielle Caravella, Alexa Bunton, Paula Gammell

Members Excused: Richard Benavidez, Clarmundo Sullivan

Members Absent: N/A

Guests: Carolyn Buck

Topic	Minutes
	<p>Zach Basler motioned to accept the agenda with the changes made and Tami Emslie seconded the motion. The motion passed with a majority.</p> <p>Approve: Chelle Gossett, Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: N/A</p>
COI	Members stated their Conflict of Interest.
FY25 Part A Allocations	<p>PAC discussed funding allocation recommendations based on a conditional 5% increase in funding for FY25. Placer County will receive \$10,000 in additional funding. In Sacramento County, there will be an \$8,000 increase in Medical Case Management, \$21,000 in Non-Medical Case Management, a \$24,000 increase in Mental Health, a \$20,000 increase in Food Bank/Home Delivered Meals, and a \$10,000 increase in Medical Nutritional Therapy.</p> <p>Zach Basler motioned to accept the funding allocations and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: Chelle Gossett</p>
FY25 Application and Reduction Scenarios	PAC recommended that if there is an allowable increase or decrease in funding based on the Notice of Funding Opportunity (NOFO), it should be applied equally to the total funding for all service categories. Zach Basler motioned to accept the recommendation and Tami Emslie seconded the motion. The motion passed with a majority.

Topic	Minutes
	<p>Approve: Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: Chelle Gossett</p>
FY24 Carryover Funding	<p>PAC voted to accept \$34,000 in carryover funding. Lenore Gotelli motioned to accept the full FY24 carryover amount and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: Chelle Gossett</p> <p>PAC recommended that the full carryover should be allocated to Medical Case Management and Minority AIDS Initiative Medical Case Management. Zach Basler motioned to accept the recommendation and Melissa Willett seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: Chelle Gossett</p>
FY25 Service Directives	<p>PAC reviewed the FY25 Service Directives. The service directives give additional direction to case managers when providing services and also inform clients of the services they are receiving.</p> <p>PAC recommended that the Medical Transportation Service directive explain that when providing clients with a monthly bus pass, case managers should document the client's need if the cost of daily bus pass would exceed the cost of a monthly bus pass in any given month.</p> <p>The Medical Case Management Directive 2 will replace the Medical Case Management Service</p>

Topic	Minutes
	<p>Directive 1. Under Housing Directive 1, the word "system" was changed to "process" in the sentence that reads "Rent Subsidy and Emergency Housing services will be administered through the TGA case management system".</p> <p>Zach Basler motioned to accept the FY25 Service Directives with the changes made and Tami Emslie seconded the motion. The motion passed with a majority.</p> <p>Approve: Jake Bradley-Rowe, Keshia Lynch, Lenore Gotelli, Melissa Willett, Tami Emslie, Zach Basler. Oppose: N/A Abstain: Chelle Gossett</p>
Public Comment Non-agenda items	<p>The FY24 Notice of Funding Availability is \$3,739,005. \$227,977 is for the Minority AIDS Initiative (MAI). The funding amount includes administration and quality costs. \$2,984,373 is available for direct services and \$193,780 of MAI funding is available for direct services.</p> <p>The committees discussed issues regarding food vouchers.</p>
Technical Assistance	For technical assistance, reach out to Jake Bradley-Rowe.
Adjournment	11:47 AM

EL DORADO COUNTY - July 2024	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Ambulatory/Outpatient Care	Not Funded at This Time					
Oral Health	\$5,091	\$120	\$1,793		35.2%	\$3,298
Health Insurance Premium & Cost Sharing Asst.	\$1,883	\$101	\$403		21.4%	\$90
Mental Health Services	\$13,613	\$1,752	\$6,771		49.7%	\$6,842
Medical Case Management	\$134,103	\$12,050	\$61,787		46.1%	\$72,316
Medical Transportation Services	\$9,425	\$660	\$3,300		35.0%	\$6,125
Emergency Financial Assistance	\$31,548	\$1,865	\$10,978		34.8%	\$20,570
Sub-Total El Dorado Counties	\$195,663	\$16,547	\$85,033		43.5%	\$110,630

PLACER COUNTY - July 2024	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Ambulatory/Outpatient Care	Not Funded at This Time					
Oral Health	\$3,191	\$0	\$0		0.0%	\$3,191
Health Insurance Premium & Cost Sharing Asst.	\$840	\$79	\$553		65.9%	\$287
Mental Health Services	\$6,670	\$578	\$3,203		48.0%	\$3,467
Medical Case Management	\$138,385	\$10,717	\$59,818		43.2%	\$78,567
Medical Transportation Services	\$21,570	\$1,513	\$7,530		34.9%	\$14,041
Emergency Financial Assistance	\$34,679	\$2,619	\$17,752		51.2%	\$16,927
Sub-Total Placer County	\$205,335	\$15,506	\$88,856		43.3%	\$116,479

Priority Number

SACRAMENTO COUNTY - July 2024		Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
1	Ambulatory/Outpatient Care	\$448,269	\$24,216	\$175,600		65.1%	\$272,669
	SS: Ambulatory/Outpatient Medical Care	\$395,375	\$24,216	\$162,978		41.2%	\$232,397
	SS: Vendor paid viral/load resistance lab test	\$52,894	\$0	\$12,622		23.9%	\$40,272
2	ADAP/Prescription Medications	Not Funded at This Time					
3	Health Insurance Premium & Cost Sharing Asst.	\$19,174	\$0	\$181		0.9%	\$18,993
4	Oral Health	\$265,683	\$0	\$63,936		24.1%	\$201,747
5	Medical Case Management	\$1,096,445	\$89,200	\$421,234		38.4%	\$675,212
	SS: MAI	\$198,967	\$19,029	\$79,775		40.1%	\$119,192
	SS: Office Based Services (Inc. Pediatric Treatment Adherence)	\$420,708	\$40,477	\$192,468		45.7%	\$228,241
	SS: Field/In-Home Services	\$459,580	\$29,224	\$147,544		32.1%	\$312,036
	SS: Case Mgmt Child Care	\$17,189	\$469	\$1,447		8.4%	\$15,742
6	Case Management (Non-Medical)	\$97,780	\$17,439	\$74,780		76.5%	\$23,000
7	Food Bank/Home Delivered Meals	\$33,383	\$3,025	\$14,218		42.6%	\$19,166
8	Mental Health Services	\$452,235	\$39,478	\$195,242		43.2%	\$256,993
9	Psychosocial Support	Not Funded at This Time					
10	Medical Transportation Services	\$77,534	\$3,061	\$43,566		56.2%	\$33,968
11	Substance Abuse Services - Outpatient	\$181,888	\$12,219	\$55,776		30.7%	\$126,112
12	Substance Abuse Services - Residential	\$43,890	\$0	\$0		0.0%	\$43,890
13	Housing Assistance	\$23,134	\$1,986	\$12,111		52.4%	\$11,023
14	Child Care Services	\$21,341	\$1,114	\$4,978		23.3%	\$16,364
15	Emergency Financial Assistance	\$21,716	\$3,368	\$3,368		15.5%	\$18,348
16	Medical Nutritional Therapy	\$28,296	\$0	\$14,771		52.2%	\$13,525
17	Health Education/Risk Reduction	Not Funded at This Time					
18	Outreach Services	Part B Funded Only					
19	Outreach Services MAI	Not Funded at This Time					
20	Linguistic Services	Not Funded at This Time					
21	Home & Community Based Health Services	Not Funded at This Time					
22	Home Health Care	Not Funded at This Time					
23	Hospice	Not Funded at This Time					
24	Legal Services	Not Funded at This Time					
25	Permanency Planning	Not Funded at This Time					
26	Referral for Health Care and Support Services	Not Funded at This Time					
27	Rehabilitation Services	Not Funded at This Time					
28	Respite Care	Not Funded at This Time					
29	ADAP/Prescription Medications	Not Funded at This Time					
30	Early Intervention Services	Not Funded at This Time					
	Sub-Total Sacramento County	\$2,810,768	\$195,106	\$1,079,760		38.4%	\$1,731,008
	Sub-Total TGA Direct Service Expenditures	\$3,211,766	\$227,158	\$1,253,650		39.03%	\$1,958,116

Recipient - Grantee Admin	\$373,901	\$0	\$114,623		30.66%	\$259,278
Recipient - Quality Mgmt	\$186,950	\$0	\$57,801		30.92%	\$129,149
Grand- Total Direct Services, Recipient	\$3,772,617	\$227,158	\$1,426,074		37.80%	\$2,346,543

Missing Invoices
 Oral Health, Nutrition, Labs
 Recipient Bills Quarterly

July	
Under 5%	0-35%
Within 5%	36-46%
Over 5%	47% - Over

TGA Direct Service Expenditures by \$ Source	Approved Budget	Current Month	Accumulative Expenditures	% Shade	% Used	Remaining Balance
Part A	\$3,012,799	\$208,129	\$1,173,875		38.96%	\$1,838,924
Part A MAI	\$198,967	\$19,029	\$79,775		40.09%	\$119,192

	Allocations	Current	Cumulative	% of Alloc.	% Current Expenditure	% Cumulative Expenditure
Total Part A: 75/25 Expenditure Requirement						
Core Services (Does not include MAI MCM)	\$2,596,799	\$171,480	\$981,296	86.2%	82.4%	83.6%
Support Services	\$416,000	\$36,649	\$192,580	13.8%	17.6%	16.4%

Part B Only

YOLO COUNTY - July 2024	Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
Service Category						
Oral Health	\$5,000	\$370	\$370		7.4%	\$4,630
Medical Case Management	\$109,200	\$6,481	\$26,793		24.5%	\$82,407
Food Bank/Home Delivered Meals	\$12,800	\$1,392	\$4,990		39.0%	\$7,810
Medical Transportation Services	\$2,000	\$616	\$3,193		159.6%	-\$1,193
Housing	\$1,000	\$0	\$0		0.0%	\$1,000
Emergency Financial Assistance	\$1,000	\$0	\$0		0.0%	\$1,000
Sub-Total YOLO County	\$131,000	\$8,859	\$35,346		27.0%	\$95,654

Priority Number

SACRAMENTO COUNTY - July 2024		Approved Budget	Current Month	Cumulative Expenses	% Shade	Percentage Used	Remaining Balance
1	Ambulatory/Outpatient Care	\$349,473	\$28,277	\$117,468		33.6%	\$232,005
	SS: Ambulatory/Outpatient Medical Care	\$349,473	\$28,277	\$117,468		33.6%	\$232,005
	SS: Vendor paid viral/load resistance lab test						
							Part A Funded
2	ADAP/Prescription Medications						Not Funded at This Time
3	Health Insurance Premium & Cost Sharing Asst.						Part A Funded
4	Oral Health	\$177,711	\$43,433	\$72,995		41.1%	\$104,716
5	Medical Case Management	\$61,079	\$4,242	\$19,044		31.2%	\$42,035
	SS: MAI						Part A Funded
	SS: Office Based Services	\$3,979	\$3,758	\$15,725		395.2%	-\$11,746
	SS: Field/In-Home Services	\$57,100	\$484	\$3,319		5.8%	\$53,781
	SS: Pediatric Treatment Adherence						Part A Funded
	SS: Case Mgmt Child Care						Part A Funded
6	Case Management (Non-Medical)	\$120,450	\$5,873	\$36,189		30.0%	\$84,261
7	Food Bank/Home Delivered Meals	\$18,000	\$2,450	\$8,850		49.2%	\$9,150
8	Mental Health Services	\$104,000	\$7,919	\$31,459		30.2%	\$72,541
9	Psychosocial Support						Not Funded at This Time
10	Medical Transportation Services	\$124,000	\$17,761	\$43,401		35.0%	\$80,600
11	Substance Abuse Services - Outpatient						Part A Funded
12	Substance Abuse Services - Residential						Part A Funded
13	Housing Assistance						Part A Funded
14	Child Care Services						Part A Funded
15	Emergency Financial Assistance						Part A Funded
16	Medical Nutritional Therapy						Part A Funded
17	Health Education/Risk Reduction						Not Funded at This Time
18	Outreach Services	\$37,235	\$3,199	\$14,752		39.6%	\$22,483
19	Outreach Services MAI						Not Funded at This Time
20	Linguistic Services						Not Funded at This Time
21	Home & Community Based Health Services						Not Funded at This Time
22	Home Health Care						Not Funded at This Time
23	Hospice						Not Funded at This Time
24	Legal Services						Not Funded at This Time
25	Permanency Planning						Not Funded at This Time
26	Referral for Health Care and Support Services						Not Funded at This Time
27	Rehabilitation Services						Not Funded at This Time
28	Respite Care						Not Funded at This Time
29	ADAP/Prescription Medications						Not Funded at This Time
30	Early Intervention Services						Not Funded at This Time
	Sub-Total Sacramento County	\$991,948	\$113,154	\$344,158		34.7%	\$647,790
	Sub-Total TGA Direct Service Expenditures	\$1,122,948	\$122,013	\$379,504		33.80%	\$743,444
	Recipient - Grantee Admin	\$132,111	\$0	\$28,045		21.23%	\$104,067
	Recipient - Quality Mgmt	\$66,056	\$0	\$18,870		28.57%	\$47,185
	Grand- Total Direct Services, Recipient	\$1,321,115	\$122,013	\$426,419		32.28%	\$894,696

Recipient	Missing Invoices
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July	
Under 5%	0-27%
Within 5%	28-38%
Over 5%	39% - Over