

HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

Meeting Minutes

March 1, 2016 3:00 p.m. to 4:30 p.m.

Meeting Location:

Sacramento Primary Care Center
4600 Broadway, Sacramento, CA

Facilitator: Mahara Leong – Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees: Mahara Leong – Chair, Gail Brosnan, Kane Ortega

Members Excused: None

Members Absent: None

Guests: None

Topic	Minutes
Welcome, Introductions and Announcements	<p>The HIV Health Services Planning Council has coordinated with Gilead to present Understanding Your Lab Tests on Tuesday, March 8th.</p> <p>Strategies for Change has been able to amend their NCAC grant award to include funding for monthly bus passes and other critical needs. Funding is limited.</p>
Agenda and Minutes	<p>Motion to Approve Agenda by Kane Ortega with a second by Gail Brosnan. Motion approved.</p> <p>The Motion to approve Minutes of January 2016 was made by Kane Ortega with a second by Gail Brosnan and approved.</p>
NAC Self-Assessment	<p>The Committee completed the NAC Self-Assessment.</p>
FY16 NAC Work Plan*	<p>Staff presented a copy of the draft FY16 NAC Work Plan for review and approval. Activities surrounding the Post Card Survey have been adjusted to accommodate the new time frame for conducting the survey. Motion to approve the QAC Work Plan was made by Gail Brosnan, with a second by Kane Ortega and unanimously approved.</p>
Needs Assessment Survey Update	<p>Staff presented an updated version of the Sacramento TGA's Needs Assessment Survey based on the format from the Denver TGA. Gail Brosnan suggested some additional questions surrounding prevention and wordsmith changes to various questions in the document. Committee members are to review the document and suggest additional changes, corrections and/or updates at the April meeting.</p>
Public Comments	<p>N/A</p>
Adjournment	<p>Next meeting April 5, 2016</p>