

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

November 1, 2016, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Sacramento County Primary Care Center
4600 Broadway, Sacramento, CA

Facilitator: Paula Gammell, Council Staff

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Gail Brosnan and Kane Ortega

Members Excused: Mahara Leong – Chair

Guests: Adrienne Rogers – Fiscal Agent

Topic	Minutes
Welcome, Introductions and Announcements	<p>The World AIDS Day event will be held on Thursday, December 1st at the Clunie Community Center beginning with a candlelight vigil at 5:30 p.m. The event is free to attend.</p> <p>On Friday, December 2nd, the Sacramento International Gay and Lesbian Film Festival will be showing the film, <i>Last Men Standing</i>, which follows the lives and experiences of eight long-term AIDS survivors. This free event will be held at the Guild Theater, 2828 35th St, Sacramento. Doors open at 6:45 p.m. with the show at 7:30 p.m.</p>

Topic	Minutes
Welcome, Introductions and Announcements Continued:	<p>The Part A Application was submitted a day early. There was a formatting mistake and a small section was not included in the submitted application but will be added to the Council’s copy as it is important information for the community and Council when determining service gaps in the TGA.</p> <p>Susan Farrington will be signing a Letter of Support for the State’s Core Medical Services Waiver.</p>
Agenda and Minutes*	<p>Motion to approve the November Agenda was made by Gail Brosnan with a second by Kane Ortega and approved unanimously.</p> <p>Motion to approve the Minutes of July 2016 was made by Mahara Leong with a second by Kane Ortega and approved unanimously.</p>
QM Plan Update*	<p>A copy of the Draft FY17 QM Plan was presented for the Committee’s review. Discussion identified several areas which needed expanding and it was determined the matter will be tabled so the Plan can be cross-referenced with the <i>NQC Checklist for the Review of an HIV-Specific Quality Management Plan</i>. Council Staff will send the Checklist for members to review. The Committee will meet next in January 2017.</p>
Technical Assistance	None noted or requested.
Public Comments	N/A
Adjournment	Next meeting: January 3, 2017