

**HIV HEALTH SERVICES PLANNING COUNCIL – Prevention Committee (PC)**

**Meeting Minutes**

February 1, 2017, 1:00 p.m. to 2:00 p.m.

**Meeting Location:**

**Sacramento County Primary Care Center**

4600 Broadway, Conference Room 2020  
Sacramento, CA

**Facilitator:** Gail Brosnan, Council Chair

**Scribe:** Paula Gammell, Council Staff

**Committee Member Attendees:**

- Gail Brosnan, Susan Farrington, Kane Ortega, and Mahara Leong

**Members Excused:**

**Members Absent:** N/A

**Guests:** N/A

Topic	Minutes
Welcome, Introductions and Announcements	Members were welcomed to the meeting by the Chair.

Agenda & Minutes*	<p>Motion to approve the Agenda by Kane Ortega; Second by Mahara Leong. Motion unanimously approved.</p> <p>Motion to approve the November 2016 Minutes by Susan Farrington; Second by Kane Ortega and approved with several corrections.</p>
FY17 EIIHA Plan Update*	<p>A draft of the EIIHA Plan was presented for discussion. The Committee made additional changes to the EIIHA Plan to include linking in existing services that are provided by the Ryan White funded agencies, such as referrals to partner services and risk reduction services. Motion to approve the FY17 EIIHA Plan with the additional changes was made by Gail Brosnan with a second by Mahara Leong and approved unanimously.</p>
FY16 Prevention Committee Self-Assessment*	<p>Staff presented a draft of the FY16 Prevention Committee Self-Assessment as the Committee does not have an assessment tool. The Committee tabled the assessment tool with the understanding that the tool will be presented next month for further review and possible changes.</p>
FY17 Prevention Committee Work Plan	<p>Staff presented a draft FY17 Prevention Committee Work Plan as the Committee does not have an existing Work Plan. The Committee will address this matter at its next meeting. The Work Plan will also need to update the Goals and Objectives with the goals and objectives in the Comprehensive Plan.</p>
Technical Assistance	<p>None noted or requested.</p>
Public Comments	<p>The Committee discussed potential work items for the coming meetings. The Committee agreed to review and update the OPTIONS brochure as at least one agency, Sunburst Projects, has had an address change. The Committee may also review the pocket guide.</p>
Adjournment	<p>Next Meeting: March 7, 2017</p>