

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

February 7, 2017, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Sacramento County Primary Care Center
4600 Broadway, Sacramento, CA

Facilitator: Mahara Leong – Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Mahara Leong – Chair, Gail Brosnan and Kane Ortega

Members Excused: N/A

Guests: Adrienne Rogers – Fiscal Agent

Topic	Minutes
Welcome, Introductions and Announcements	
Agenda and Minutes*	Motion to approve the February 2017 Agenda was made by Gail Brosnan with a second by Kane Ortega and approved unanimously. Motion to approve the Minutes of January 2017 was made by Kane Ortega with a second by Gail Brosnan and approved with one correction.

Topic	Minutes
Post Card Service Survey	Staff presented a list of the number of cards per service category distributed to providers. Clients have been returning the postcards as requested.
QM Plan Update*	A copy of the Draft FY17 QM Plan was presented for the Committee's review. The Committee reviewed the additional changes. Motion to approve the Quality Management Plan was made by Gail Brosnan with a second by Mahara Leong and unanimously approved.
FY16 QAC Self-Assessment	Committee members submitted their self-assessments to Council Staff.
FY17 Work Plan*	Staff distributed a draft of the FY17 Work Plan and copies of the various strategies and goals and objectives from the State's Comprehensive Plan. Members should cross-reference the strategies to update the Work Plan's various goals and objectives for the new work plan. The Work Plan was "tabled" and members agreed to review the document and discuss the Work Plan at next month's meeting.
Technical Assistance	None noted or requested.
Public Comments	N/A
Adjournment	Next meeting: March 7, 2017