

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

April 10, 2017, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Primary Care Center

4600 Broadway, Conference Room 2020

Sacramento, CA 95820

Facilitator: Mark Underwood - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Mark Underwood - Chair, Adrienne Rogers (Ex-Officio), Chelle Gossett, Mireya Herrera, Susan Farrington, Tami Emslie

Members Excused: Kane Ortega, Tracy Jenkins

Members Absent: Norman Hamilton

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	<p>A Welcome</p> <p>B Announcements:</p> <ol style="list-style-type: none"> 1. Sunburst Projects is accepting applications for the annual Camp Sunburst. It is being held June 30 – July 5 for youth ages 6 -17, who are either affected or infected. 2. Sunburst Projects is hosting its annual One Love Conference for HIV+ young adults ages 18-26. The conference will be held July 14 – 27 at UC Davis. 3. The Council’s Affected Communities Committee (ACC) will be participating in the Mind, Body and Spirit event at Sacramento City College on April 20th. 4. ACC has coordinated with Gilead to host the Evolution of HIV Treatment on May 18th at Mulvaney’s beginning at 12 noon. 5. The Planning Council is recruiting members, particularly people living with HIV as we are not meeting the Reflectiveness mandate. Susan Farrington informed that other TGA’s are having similar recruitment problems. San Jose and the Inland Empire are both considering switching to a Planning Group rather than a Council as there are fewer mandates. 6. HRSA Part A will be conducting its site visit this August 7 through 11, 2017. 7. The Office of AIDS’ Health Insurance Premium Program will assist with co-pays for ambulances. It will also cover emergency room expenses if the client is discharged the same day. It does not cover dental co-pays however.
Agenda and Minutes	<p>A Adopt Agenda; Discussion included moving the FY17 Allocations topic lower on the agenda as it is more time consuming and the smaller items can be handled more quickly. Motion to approve the agenda with the change in the agenda order was made by Mireya Herrera with a second by Susan Farrington and approved unanimously.</p> <p>B Approve Minutes of September 2016; Motion to approve the Minutes with several corrections was made by Mireya Herrera with a second by Tami Emslie. Motion was approved unanimously.</p>
FY17 Service Directives*	A draft of the FY17 Service Directives was presented for review. Motion to approve the FY17 Service Directives as presented was made by Mireya Herrera with a second by Susan Farrington and unanimously approved.
FY17 General Directives*	A draft of the FY17 General Directives was presented for review. The same protocol for funding scenarios as the prior year was updated to reflect the appropriate fiscal year. Motion to approve the FY17 General Directives was made by Susan Farrington with a second by Mireya Herrera and unanimously approved.

Topic	Minutes
FY16 PAC Self-Assessment	Members completed and submitted their self-assessments.
FY17 Work Plan*	Members reviewed the draft FY17 Work Plan that was presented. Discussion noted that Strategy E, Activity E3 taken from the FY16 Comprehensive Plan should be added to the work plan. Motion to approve the FY17 Work Plan with the additional Strategy/Activity was made by Tami Emslie with a second by Mireya Herrera and unanimously approved.
FY17 Flat Funding Scenario*	The Committee discussed several service categories and their funding needs as well as funding levels due to supplemental funding by the State. Motion to have the Fiscal Agent present two funding scenarios to the Executive Committee at its April 13 th meeting adding an additional \$20,000 to Outreach Services and a second scenario adding \$38,000 to Outreach Services was made by Mark Underwood with a second by Susan Farrington and unanimously approved.
Technical Assistance	Mark Underwood advised members that if they are in need of technical assistance that members can reach out to the Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	None noted.
Adjournment	11:35 a.m.