

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

June 6, 2017, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Sacramento County Primary Care Center
4600 Broadway, Sacramento, CA

Facilitator: Mahara Leong – Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Mahara Leong – Chair and Gail Brosnan

Members Excused: None

Guests: None

Topic	Minutes
Welcome, Introductions and Announcements	Members were welcomed to the meeting by the Chair. Gail Brosnan provided a report back on HIV Testing at the 2017 Sacramento Pride Festival. There were approximately 76 individuals who tested at this year’s event. Where there were 80 tests conducted in 2016; 69 tests conducted in 2015; and, 97 tests in 2014.

Topic	Minutes
Announcements Continued	<p>Council Staff has coordinated with ViiV Healthcare and Gilead to host several upcoming forums. These includes:</p> <ul style="list-style-type: none"> • 8/24/17: Making the Most of Your Healthcare Visits 5:30 – 7:30 p.m. at the UC Davis Cancer Center Auditorium • 9/21/17: Protecting Your Self and Others luncheon. Location to be determined. • 11/14/17: Sticking to Your HIV Treatment Plan luncheon. Location to be determined. • 2/7/18: HIV in the Black Community luncheon. Location to be determined
Agenda and Minutes*	<p>Motion to approve the June 2017 Agenda was made by Gail Brosnan with a second by Mahara Leong and approved unanimously with one correction.</p> <p>Motion to approve the Minutes of April 2017 was made by Gail Brosnan with a second by Mahara Leong and approved unanimously.</p>
FY17 Work Plan*	<p>Staff distributed a draft of the FY17 Work Plan which included corresponding QM Implementation Plan Goals and Objectives. Motion to approve the FY17 QAC Work Plan as presented was made by Mahara Leong with a second by Gail Brosnan and approved unanimously.</p>
SSC19 Outreach Services*	<p>Staff presented SSC17 for review and update. Discussion noted wording changes to item 5 on page 3 of 3 to clarify the grievance procedure at the agency level and delete the information regarding a Client Advocacy Program which no longer exists. Motion to approve SSC19 with the changes was made by Mahara Leong with a second by Gail Brosnan and approved unanimously.</p>
SSC20 Health Education and Risk Reduction Services*	<p>Staff presented SSC20 for review and update. Discussion noted wording changes to item 8 on page 3 of 3 to clarify the grievance procedure at the agency level and delete the information regarding a Client Advocacy Program which no longer exists. Motion to approve SSC20 with the changes was made by Mahara Leong with a second by Gail Brosnan and approved unanimously.</p>
Technical Assistance	None noted or requested.
Public Comments	N/A
Adjournment	Next meeting: August 1, 2017