

# **HIV HEALTH SERVICES PLANNING COUNCIL**

## **Meeting Minutes**

October 25, 2017

10:00 a.m. to 12:00 p.m.

### **Meeting Location: Primary Care Center**

4600 Broadway, Sacramento, CA 95820

Conference Room 2020

**Facilitator:** Susan Farrington, Chair

**Scribe:** Paula Gammell, Council Staff

**Council Member Attendees:** Adrienne Rogers, Andrew Henkin, Brad Satterwhite, Chelle Gossett, Chioko Grevious, Erika Navarro, Gail Brosnan, Jake Davis, Judy Vang, Kane Ortega, Kevin Johnson, Mark Underwood, Dr. Melody Law, Rachel Alvarez, Rick Myers, Susan Farrington and Tracy Jenkins

**Members Excused:** Ernesto Sanchez, Kristina Kendricks-Clark, Mahara Leong, Michael Ungeheuer, Richard Benavidez

**Members Absent:** None

**Guests:** Rashida Green-Daniel - RX Staffing; Sharisse Kemp – State Office of AIDS, AIDS Drug Assistance Program; Bobby Villasenor; Marlene Ricigliano – CDHS, Medi-Cal Eligibility Division; and Jacqueline Martinez-Juarez - Sacramento Housing and Redevelopment Agency

Topic	Minutes
<p>Welcome, Introductions and Announcements</p>	<p>Council Staff has coordinated an upcoming educational program, <i>Sticking to Your HIV Treatment Plan</i>, sponsored by Gilead, on Tuesday, November 14<sup>th</sup>, from 12 – 1 p.m. at Paesano’s Portfino Room. Please RSVP to Council Staff by Tuesday, November 7<sup>th</sup>.</p> <p>Susan Farrington reported back that she attended the California Planning Group (CPG) meeting as did Andrew Henkin who is also a CPG member.</p> <p>Adrienne Rogers advised that the FY18 Part A Ryan White Grant Application was submitted Tuesday, October 24<sup>th</sup>, six days before the deadline.</p>
<p>Agenda and Minutes Review*</p>	<p>Motion to adopt the Agenda as presented was made by Kane Ortega with a second by Tracy Jenkins. The agenda was approved with one abstention.</p> <p>Minutes of September 2017: Motion to approve the Minutes of September 2017 was made by Mark Underwood with a second by Tracy Jenkins. Discussion noted several corrections. Mark Underwood amended his motion to approve the Minutes with the corrections noted. Amended motion was seconded by Kane Ortega and approved with one abstention.</p>
<p>Vice Chair Election</p>	<p>Susan Farrington advised that Mark Underwood, Tracy Jenkins and Kevin Johnson expressed interest in the Vice Chair position. Both Mark Underwood and Tracy Jenkins stated their qualifications and continued interest in being Vice Chair. Kevin Johnson declined pursuing the Vice Chair position as he has assumed the Chair of the Administrative Assessment Committee. A written vote was conducted with Mark Underwood receiving the majority of the votes and was named Vice Chair.</p>
<p>Presentation: Sisters in Survival</p>	<p>Dalene Ingraham-Caywood provided an overview of the Sisters in Survival. Their mission is to amplify the voice of women living with HIV/AIDS. Through diverse self-expression, art, and life stories, they allow themselves to be seen and heard.</p> <p>Sisters in Survival is hosting a writer’s workshop the third Wednesday of each month, from 12:30 p.m. to 1:30 p.m. at Cares Community Health, 1500 21<sup>st</sup> Street, 2<sup>nd</sup> Floor Conference Room – C, Sacramento, CA 95811. Sisters in Survival will be producing their second book, <i>Lives Goes On</i>, and is seeking participants.</p>

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Office of AIDS (OA) Update October 2017 Update	A copy of the <i>Office of AIDS Update</i> was included in the mailed documents. Sharisse Kemp and Chioko Grevious provided an overview of the update.
Reflectiveness Update of 10.2.17	A copy of the Reflectiveness update submitted to HRSA on October 2, 2017 was presented. The TGA's Reflectiveness is now 22.7% rather than the mandated 33%. However, one new application has been received. Susan Farrington will be addressing the legislative interpretation of Reflectiveness in regard to non-aligned consumers vs. aligned consumers with our Project Officer.
<u>Fiscal Agent Reports</u> FY17 August Monthly Report*  FY17 2 <sup>nd</sup> Quarter Fiscal Agent Report  California DHCS All Plan Letter 17-010  Ryan White RFP Update	<p>A copy of the FY17 August Monthly Report was presented for review and approval. Motion to approve the August Monthly Report as presented was made by Kane Ortega with a second by Mark Underwood and approved with one abstention.</p> <p>A copy of the 2<sup>nd</sup> Quarter Fiscal Agent Report was presented for informational purposes. The TGA has experienced a decrease in new unduplicated clients compared to statistics during the 2<sup>nd</sup> quarter of the previous year.</p> <p>Adrienne Rogers stated that the California DHCS All Plan Letter 17-010 indicates that there has been a recent change in Medi-Cal Managed Care Plans in that they are now required to provide and coordinate Non-Emergency Medical Transportation and Non-Medical Transportation services. The letter details the specific non-Medical Transportation needs, and Ryan White providers will be working with the Managed Care Plans to obtain eligible transportation services for RW clients.</p> <p>The Fiscal Agent advised that a request is being submitted to the Board of Supervisors to extend the existing Ryan White contracts one year as the Fiscal Agent was unable to release the RFP by its anticipated August release date.</p>
Committee Updates	<ol style="list-style-type: none"> <li>1) <b>Administrative Assessment Committee (AdAC):</b> Kevin Johnson, Chair, indicated that the Committee will meet on November 3, 2017 to conduct the 1<sup>st</sup> and 2<sup>nd</sup> Quarter FY17 Assessment.</li> <li>2) <b>Affected Communities Committee (ACC):</b> Mark Underwood, Chair: ACC met in October and reviewed the Outreach and Council Training calendars. The Committee also discussed the Positive Advocate and finds it to be a beneficial tool for advertising community educational programs.</li> </ol>

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FY17 Reallocation*	<p><b>3) Governance:</b> Governance is still reviewing documents and will be reviewing the Code of Conduct document.</p> <p><b>4) Priorities and Allocations Committee (PAC):</b> Mark Underwood, Chair, indicated that the Committee did not meet in October due to quorum issues. PAC was to review the Fiscal Agent’s recommendations for FY17 Reallocation. As there was no meeting, the recommendations were presented to Council. Motion to approve the recommendations as presented was made by Kevin Johnson with a second by Rick Myers and approved with three abstentions.</p> <p><b>5) Needs Assessment Committee (NAC):</b> The Committee did not meet. The Needs Assessment Surveys have been put on hold due to an issue with the Safeway gift cards. Council Staff is addressing the issue with Safeway as seven cards have been found to be invalid when they should have shown balances of the \$20 allotted amount for gift cards.</p> <p><b>6) Prevention Committee (PC):</b> Gail Brosnan stated that the Prevention Committee did not meet in October due a conflict with the HIV/STD Clinical Update. The Committee will meet in November to review the FY17 EIIHA Plan update.</p> <p><b>7) Quality Advisory Committee (QAC):</b> The Quality Advisory Committee did not meet in October due to the conflicting STD Clinical Update. Council Staff is awaiting feedback from the HRSA Site Visit regarding suggested changes to the TGA’s service standards.</p>
Technical Assistance Needs	Susan Farrington requested that anyone in need of technical assistance contact her, the Fiscal Agent or Council Staff directly.
Public Comments	Council Staff asked for several members to assist in interviewing a new applicant after the meeting.
Adjournment	Next meeting: December 13, 2017.