

**Sacramento County
 Department of Health and Human Services
 HIV Health Services Planning Council – Affected Communities Committee**

Meeting Minutes

February 5, 2018, 3:00 – 4:00 p.m.

Meeting Location:

Sacramento Native American Health Center
 2020 J St., 3rd Floor Conference Room
 Sacramento, CA 95811

Facilitator: Mark Underwood – Chair

Scribe: Paula Gammell - Staff

Meeting Attendees: Mark Underwood – ACC Chair, Braulio “Bobby” Villasenor, Richard Benavidez

Members Excused: Kane Ortega, Rachel Alvarez, Rick Myers

Members Absent: None

Guests:

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and Introductions Announcements: The Council has coordinated an event, HIV in the Black Community, with Gilead Sciences in recognition of National Black HIV/AIDS Awareness Day on February 7 th . The event will be held at the UC Davis Cancer Center Auditorium from 5:30 p.m. to 7:30 p.m. on 2/7/18.

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	<p>Sunburst Projects is hosting a luncheon on <i>Healthy Sexuality</i> on Tuesday, February 27th, at noon at the Old Spaghetti Factory.</p> <p>The Council and Harm Reduction Services have partnered with Gilead Sciences to host an event, Understanding PrEP on Thursday, March 27th from 12 noon to 2 p.m. at the Colonial Heights Library.</p> <p>Richard Benavidez advises that One Community Health has opened their new building adjacent to their 1500 21st Street building. The new building, known as Building B, allows the agency to provide services to an additional 10,000 patients.</p> <p>NCAC is hosting its Crab Feed on Saturday, February 10, 2018. There are only 22 seats remaining out of 335. The event will be held at the Turn Verein Hall, 3349 J Street beginning at 5 p.m. Individual tickets are \$60.</p> <p>Rachel Alvarez provided feedback regarding the World AIDS Day event on 12/1/17 prior to the meeting. She stated that she represented the Sacramento Native American Health Center (SNAHC) at the event and also displayed ACC Outreach materials. While the event did not appear to be well attended, those in attendance did appear very engaged and passionate about the event.</p> <p>Rachel also advised that SNAHC will not be hosting an event for National Native American HIV/AIDS Awareness Day in March 2018.</p>
Agenda Review* Minutes Review*	<p>Richard Benavidez motioned to approve the agenda which was seconded by Bobby Villasenor. The motion was unanimously approved.</p> <p>Richard Benavidez motioned to approve the minutes of November 2017 which was seconded by Bobby Villasenor. Discussion noted one correction and was unanimously approved.</p>
ACC Brochure*	<p>A draft copy of the updated ACC Brochure was presented for review. Council Staff had updated the brochure to reflect the new meeting time for ACC. Rachel Alvarez had submitted feedback prior to the meeting to reword the various communities under the Desired Experience section. Motion to approve the ACC Brochure with the various changes was made by Bobby Villasenor with a second by Richard Benavidez and unanimously approved.</p>
Council Brochure*	<p>A draft copy of the updated Council Brochure was presented for review. Council Staff updated the brochure to reflect the name change for One Community Health. Motion to approve the brochure as presented was made by Richard Benavidez with a second by Bobby Villasenor and unanimously approved.</p>
HHSPC Recruitment Flyer*	<p>A draft copy of the updated HHSPC Recruitment Flyer was presented for review. Council Staff had updated the flyer to reflect the new meeting time for ACC. Rachel Alvarez had submitted feedback prior to the meeting to eliminate the hyphenated words. Motion to approve the HHSPC Recruitment Flyer with the various changes was made by Bobby Villasenor with a second by Richard Benavidez and unanimously approved.</p>
ACC Overview*	<p>A draft copy of the updated ACC Overview was presented for review. Council Staff had updated the document to reflect the new meeting time for ACC. Motion to approve the ACC Overview with the updated time change was made by Bobby Villasenor with a</p>

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	second by Richard Benavidez and unanimously approved.
FY18 ACC Work Plan*	A draft copy of the updated FY18 ACC Work Plan was presented for review. Council Staff had updated the Work Plan to include the participation of ACC in the Mind, Body and Spirit event in April and Recovery Happens in September. Council Staff added these two specific items to the work plan as ACC has consistently participated in these events during the past several years.. Motion to approve the ACC Work Plan as presented was made by Richard Benavidez with a second by Bobby Villasenor and unanimously approved.
Spring 2018 Positive Advocate	A draft of the Spring 2018 Positive Advocate was presented. There are presently no articles or advertisements on pages 1 and 2. As the Spring issue will not be released until April, the Committee has ample opportunity to determine which outreach events will be highlighted as future events are determined. Richard Benavidez stated he could write an article if needed.
Outreach/Event Calendar	The Committee reviewed the Outreach Calendar.
CY18 Training Calendar	The Committee reviewed the CY18 Training Calendar. SANE has been confirmed to present at the February 2018 Council meeting. Staff will send an invite to the Sacramento Food Bank for the March 2018 Council meeting in the coming weeks.
ACC Self-Assessment	Council Staff received two Self-Assessments from Committee members. As several members were unable to attend the meeting, Staff will again request those Assessments at the next meeting.
Public Comments	Council Staff advised that the Needs Assessment Survey process has concluded and the results have been inputted into the database. County Staff is in the process of generating the various reports from the database which will be used to write the Findings.
Adjournment	Meeting adjourned at 4:10 p.m.