

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

February 8, 2018, 3 p.m. to 5 p.m.

Meeting Location:

One Community Health
1500 21st Street, Sacramento, CA 95811
1st Floor Boardroom

Facilitator: Susan Farrington – Chair

Scribe: Paula Gammell, Staff

Council Member Attendees:

Susan Farrington – Chair, Michael Ungeheuer – Governance Chair, Mark Underwood – Council Vice Chair and ACC/PAC Chair,
Adrienne Rogers - Fiscal Agent, Mahara Leong – QAC/NAC Chair

Members Excused: Gail Brosnan – Prevention Committee Chair, Kevin Johnson - AdAC Chair

Members Absent: None

Guests: None

Topic	Minutes
<p>Welcome, Introductions and Announcements</p>	<p>Sunburst Projects has coordinated a lunch and learn on Tuesday, February 27, 2018 on Healthy Sexuality at the Old Spaghetti Factory, from 12 – 1:30 p.m.</p> <p>Sunburst Projects is coordinating an event for Women and Girls HIV/AIDS Awareness Day. The event will be held on Friday March 9, 2018 at the Primary Care Center from 12 – 3 p.m.</p> <p>Council Staff has coordinated with Gilead to host a PrEP Outreach event on Tuesday, March 27, 2018 at the Colonial Heights Library, from 12 – 2 p.m.</p> <p>The Zero Together Committee has released a PrEP Toolkit which can be found on their website at http://www.getprepsac.org/provider-resources.</p> <p>Mahara Leong informs that the National Council on Alcoholism and Drug Dependence (NCADD) is closing its doors.</p> <p style="padding-left: 40px;">A message on their website reads: This message is to inform you that after many months of evaluating our options, NCADD’s Board of Directors has determined we cannot sustain our level of commitment to our clients and must close our business. It is our intention to file Chapter 7 Bankruptcy on or before March 2, 2018.</p> <p style="padding-left: 40px;">Call System of Care for information about where to go to get into Treatment, DUI, or Drug Diversion. Phone (916) 874-9752 – Located at 3321 Power Inn Road #120, Sacramento, CA.</p> <p style="padding-left: 40px;">For Prevention Services, please contact Delta Prevention at deltaprevention.org or contact angeladare@deltaprevention.org.</p>
<p>Agenda Review*</p>	<p>A copy of the Agenda was presented. Motion to approve the Agenda as presented was made by Michael Ungeheuer with a second by Mahara Leong with several changes to the agenda as several committees did not meet and their work product was removed from the agenda. Michael Ungeheuer amended his motion with the changes which was seconded by Mark Underwood and was unanimously approved with the changes.</p>

Topic	Minutes
Minutes Review*	Minutes of November 2017: Motion to approve the Minutes was made by Michael Ungeheuer with a second by Mark Underwood. Two corrections were noted by Mark Underwood. Michael Ungeheuer amended his motion to approve the Minutes with the corrections noted which was seconded by Mark Underwood and was unanimously approved.
Fiscal Agent: FY17 December Monthly Report* RFP Update	<p>A copy of the December 2017 Monthly Fiscal Report was presented for review and approval. Motion to approve the Fiscal Report as presented was made by Michael Ungeheuer with a second by Mark Underwood. Discussion noted that the TGA is waiting for numerous County Information Technology invoices as the program has not received an invoice since April. The Fiscal Agent has requested the invoices. Motion to approve the December 2017 Monthly Report was made by Michael Ungeheuer with a second by Mark Underwood and was unanimously approved.</p> <p>The Fiscal Agent has begun working on the RFP. Letters of Intent will be released for the rural counties.</p>
Committee Updates: TA Letter to HRSA	<p>Executive Committee (Exec): Susan Farrington, Chair.</p> <p>A copy of the Technical Assistance (TA) request to HRSA regarding Aligned Consumers was presented. The original technical assistance conference call was scheduled for March 7, 2018; however HRSA Staff changed the date of the technical assistance call to February 7, 2018 to address the matter more timely. The Sacramento TGA was requesting HRSA to reconsider the definition of “aligned consumers”; however, HRSA deferred to the legislation which states that any consumer on a Planning Council who is employed by or on the board of directors for a Ryan White funded agency be deemed aligned regardless of the level of employment within an organization.</p> <p>During the TA call, HRSA advised that there should be standing Reflectiveness Update on the Council agendas until all seats on the Council are filled. The update should include the current reflectiveness and any recent efforts to recruit new members. This item will be added to the ACC agenda and will be reported by the Chair of ACC on a monthly basis at the ACC, Executive and</p>

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	<p>members. However, the Committee agreed on the wording of the Code of Conduct pledge. Motion to approve the Code of Conduct pledge while revisions to GOV14 are being reviewed was made by Mark Underwood with a second by Mahara Leong and was unanimously approved.</p>
<p>Set February 2018 HHSPC Agenda*</p>	<p>A draft of the February 2018 Planning Council Agenda was presented. Discussion included deleting the work product for QAC, NAC and Prevention which did not meet as planned in February due to lack of quorum. The Council Reflectiveness will be added as a standing agenda item for ACC. The Planning Council Self-Assessment will be added to the agenda as well. Motion to approve the Council agenda was made by Mark Underwood with a second by Mahara Leong and unanimously approved.</p>
<p>Planning Council Staff Assessment</p>	<p>Due to time constraints, the Council Staff assessment is continued to March 2018.</p>
<p>Public Comments</p>	<p>Susan Farrington advised that the proposed service center for homeless individuals in Rocklin is proceeding forward.</p>
<p>Adjournment</p>	<p>Next meeting: March 8, 2018.</p>