

## HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

### Meeting Minutes

March 6, 2018, 3:00 p.m. to 4:30 p.m.

#### Meeting Location:

Sacramento County Primary Care Center  
4600 Broadway, Conference Room 2020  
Sacramento, CA

**Facilitator:** Gail Brosnan - Chair

**Scribe:** Paula Gammell, Council Staff

#### Committee Member Attendees:

- Gail Brosnan and Melinda Ruger

**Members Excused:** Mahara Leong

**Guests:** N/A

Topic	Minutes
Welcome, Introductions and Announcements	Sunburst Projects is hosting an event for Women and Girls HIV/AIDS Awareness Day on Friday, March 9, 2018, at the Primary Care Center, Conference Room 2020, in Sacramento. The event will include a video presentation and light refreshments. It will be held from 12 – 1:30 p.m.

Topic	Minutes
Announcements Continued:	<p>On March 27, 2018, there is a PrEP Outreach event which has been coordinated by Harm Reduction Services, the Planning Council and Gilead Sciences. It will be held from 12 – 2 p.m. at the Colonial Heights Library.</p> <p>On April 26, 2018, there is an educational presentation on <i>HIV and Healthy Eating</i> hosted by the HIV Health Services Planning Council in conjunction with ViiV Healthcare. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p> <p>On May 17, 2018, there is an educational presentation on <i>HIV and Other STI</i> hosted by the HIV Health Services Planning Council in conjunction with Gilead Sciences. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p>
Agenda*	Motion to approve the Agenda was made by Melinda Ruger; Second by Gail Brosnan. Motion was approved unanimously.
Minutes*	Motion to approve the April 2017 Minutes was made by Melinda Ruger; Second by Gail Brosnan. Motion was approved unanimously.
FY17 Needs Assessment Survey Update	Staff advised that the survey process has concluded and there were 176 surveys entered into the database. The initial aggregate answers to the survey have been compiled however cross tabulation of data based on specific demographics and target populations needs to be compiled.
FY18 Work Plan*	Motion to approve the FY18 Work Plan was made by Melinda Ruger; Second by Gail Brosnan. Motion was approved unanimously.
NAC Overview*	Motion to approve the NAC Overview was made by Melinda Ruger; Second by Gail Brosnan. Motion was approved unanimously.
Technical Assistance	If in need of Technical Assistance regarding Committee activities, please contact Council Staff.
Public Comments	N/A
Adjournment	Next meeting: April 3, 2018