

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

April 3, 2018, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Sacramento County Primary Care Center
4600 Broadway, Sacramento, CA 95820

Facilitator: Mahara Leong - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Mahara Leong , Melinda Ruger and Gail Brosnan

Members Excused: N/A

Guests: None

Topic	Minutes
Welcome, Introductions and Announcements	<p>On April 26, 2018, there is an educational presentation on <i>HIV and Healthy Eating</i> hosted by the HIV Health Services Planning Council in conjunction with ViiV Healthcare. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p> <p>On May 17, 2018, there is an educational presentation on <i>HIV and Other STI</i> hosted by the HIV Health Services Planning Council in conjunction with Gilead Sciences. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p>

Topic	Minutes
Agenda and Minutes*	<p>Motion to approve the April 2018 Agenda was made by Gail Brosnan with a second by Melinda Ruger and approved unanimously.</p> <p>Motion to approve the Minutes of March 2018 was made by Gail Brosnan with a second by Melinda Ruger and approved unanimously.</p>
FY17 Post Card Survey Update	Council Staff reported that surveys have been received and are still trickling in. Staff will wait another month or so before compiling the findings.
QAC Self-Assessment Findings	Council Staff presented the QAC Self-Assessment Findings.
SSC01 Medical Case Management*	Staff presented a draft of the updated Medical Case Management service standard which incorporates that services should be provided in a culturally and linguistically appropriate manner. Additionally, some wordsmithing was done to the paragraph at the top of page 6 to reduce redundancy. Motion to approve the Medical Case Management standard as presented was made by Mahara Leong with a second by Gail Brosnan and unanimously approved.
SSC04 Support Services*	Staff presented a draft of the updated Support Services service standard which incorporates that services should be provided in a culturally and linguistically appropriate manner. Additionally, as Pediatric Treatment Adherence is now considered to be included in Medical Case Management, it was deleted from the list of Support Services on page 1. Motion to approve the Support Services service standard was made by Melinda Ruger with a second by Mahara Leong and unanimously approved.
Technical Assistance	None noted or requested.
Public Comments	None noted.
Adjournment	Next meeting: May 1, 2018