

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

April 9, 2018, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Primary Care Center

4600 Broadway, Conference Room 2020

Sacramento, CA 95820

Facilitator: Mark Underwood - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Mark Underwood - Chair, Adrienne Rogers (Ex-Officio), Chelle Gossett, Kane Ortega, Erika Navarro, Liane Bruckstein

Members Excused: Tami Emslie, Susan Farrington

Members Absent: Tracy Jenkins

Guests: N/A

Topic	Minutes
<p>Welcome, Introductions and Announcements</p>	<p>A Welcome</p> <p>B Announcements:</p> <p>Sunburst Projects’ <i>One Love Conference</i> is being held June 8th through 11th at UC Berkeley. The event is open to individuals who are HIV+ between the ages of 18 – 26. Applications can be found on the Sunburst Projects website.</p> <p>Sunburst Projects’ <i>Camp Sunburst</i> is being held June 30th through July 6th at the Taylor Family Foundation, in Livermore. The event is open to individuals who are either Affected or Infected between the ages of 6 – 17.</p> <p>On April 26, 2018, there is an educational presentation on <i>HIV and Healthy Eating</i> hosted by the HIV Health Services Planning Council in conjunction with ViiV Healthcare. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p> <p>On May 17, 2018, there is an educational presentation on <i>HIV and Other STI’s</i> hosted by the HIV Health Services Planning Council in conjunction with Gilead Sciences. The event will be held at the Primary Care Center, Conference Room 2020, in Sacramento, from 12 – 2 p.m.</p> <p>Sunburst Projects is hosting a lunch and learn on Tuesday, April 24th from 12 – 1:30 p.m. The topic will be <i>Tools for Becoming and Remaining Undetectable</i>. The event will be held at Centro Cocina Mexicana. RSVP with Sunburst Projects.</p> <p>The Sacramento LGBT Community Center in collaboration with Golden Rule Services is organizing a community listening session about healthcare needs for the LGBTQ community in the area. There is an online survey to complete and participants will be notified by April 20th if they are selected. The event is a three hour, in person session and will include dinner and a gift card for participation.</p>
<p>Agenda and Minutes</p>	<p>A The Agenda was presented for review by Mark Underwood. Erika Navarro motioned to approve the Agenda as presented which was seconded by Liane Bruckstein and approved with one abstention.</p> <p>B Motion to approve the Minutes of March 2018 was made by Erika Navarro with a second by Chelle Gossett. Discussion noted two corrections. Erika Navarro amended her motion to approve the Minutes with the corrections. Chelle Gossett seconded the amended motion which was approved with one</p>

Topic	Minutes
	abstention.
PAC Training	Council Staff provided training on the responsibilities and tasks of the Priorities and Allocations Committee. Committee members declared their perceived conflicts of interest after the training.
PAC 01*	A copy of PAC01 was presented for review. There were no changes to the Policy. It is being reviewed as a formality. Motion to approve PAC01 was made by Liane Bruckstein with a second by Erika Navarro and approved with one abstention.
PAC 02*	A copy of PAC02 was presented for review. There were no changes to the Policy. It is being reviewed as a formality. Motion to approve PAC02 was made by Chelle Gossett with a second by Erika Navarro and approved with one abstention.
FY18 and FY19 Service Priorities*	<p>The Committee previously approved FY18 Service Priorities in June 2017. However, with additional Part B Supplemental Funding, Food Bank services have been added to the list of services provided in the TGA. As such, the Committee must re-visit the FY18 Service Priorities to include Food Bank services. Additionally, there is an Opioid epidemic which is impacting the need for substance abuse services in the TGA.</p> <p>Discussion noted that the primary goal of the Ryan White Program is to keep people living with HIV in medical care. As such, Ambulatory Medical Care, ADAP/Prescription Medications, Health Insurance Assistance and Oral Health remain the top four service priorities [in that order]. As Medical Case Management is the primary facilitation into other services, it was deemed appropriate as Priority 5. Similarly, Case Management (non-medical) is the avenue for obtaining public assistance programs and was deemed appropriate as Priority 6. As there is presently a waiting list for Mental Health services, the Committee agreed that it should be ranked as Priority 7. Medical Transportation and Substance Abuse Services will remain as Priorities 8 and 9 respectively. As there is a serious Opioid epidemic in the region and clients are in need of Residential Substance Abuse services, it was deemed appropriate as Priority 10. Housing Assistance, Child Care and Emergency Financial Assistance were then ranked as Priorities 11, 12 and 13, respectively, as they are much needed in keeping clients in medical care. Food Bank was deemed Priority 14 due to the known food scarcity issues among the TGA’s clients. Medical Nutritional Therapy was deemed Priority 15. Health Education/Risk Reduction Services, MAI Outreach Services and Outreach Services were deemed Priorities 16, 17, and 18.</p> <p>After discussion it was recommended that the same priority rankings be used for the FY19 Grant Application Request. Motion to approve the FY18 Priority Ranking and FY19 Priority Ranking for the Grant Application was made by Liane Bruckstein with a second by Erika Navarro and approved with one</p>

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	abstention.
Technical Assistance	Mark Underwood advised members that if they are in need of technical assistance that members can reach out to the Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	Council Staff advised that the Committee will be tasked with the FY19 Grant Application funding request at next month's meeting. Due to the "cap" on the funding request by HRSA with the FY18 Grant Application, the Fiscal Agent suggests creating a funding request based on the 5% increase permitted the prior year.
Adjournment	11:40 a.m.