

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

June 11, 2018, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Primary Care Center

4600 Broadway, Conference Room 2020

Sacramento, CA 95820

Facilitator: Mark Underwood - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Mark Underwood - Chair, Susan Farrington, Chelle Gossett, and Liane Bruckstein

Members Excused: Adrienne Rogers (Ex-Officio), Kane Ortega, Tracy Jenkins, Tami Emslie, and Erika Navarro

Members Absent: N/A

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	<p>A Welcome</p> <p>B Announcements: Council Staff advised that there are two community educational programs/events coming up. <i>Resistance to HIV Medications</i> is being held on June 20, 2018 and <i>HIV, Hepatitis C and the Liver</i> is being held on July 18, 2018. Both events are from 5:30 p.m. to 7:30 p.m. at the UC Davis Cancer Center Auditorium, 4501 X Street, Sacramento, CA 95817.</p>
Agenda and Minutes	<p>A The Agenda was presented for review by Mark Underwood. Liane Bruckstein motioned to approve the Agenda as presented which was seconded by Chelle Gossett and was unanimously approved.</p> <p>B Motion to approve the Minutes of April 2018 was made by Chelle Gossett with a second by Liane Bruckstein. Discussion noted several corrections. Chelle Gossett amended her motion to approve the Minutes with the corrections. Liane Bruckstein seconded the amended motion which was approved with one abstention.</p>
FY18 Allocations*	<p>A draft copy of the FY18 Allocations was presented by Council Staff. For FY18, the TGA only received an increase of \$11,494 in funding over the prior fiscal year. This equates to an increase of 0.34% over the prior year. Following the FY18 General Directives, FY18 funding was within 5% higher of the prior fiscal year's award and thus the Fiscal Agent pro-rated funding across all service categories with minor exceptions. However, as there was only \$11,494 in additional funding, not all service categories received additional funds. The Fiscal Agent considered utilization and expenditure data in determining the recommendation that was presented. The Rural Counties remained at flat-funding as there have been some staffing shortages in the past couple years and the agency has had to return funds. The recommended FY18 funding for the Rural Counties does however include an increase for El Dorado County which was given during FY17 Reallocation. Susan Farrington noted that, overall the TGA's total Allocations are a reasonable to meet the needs of the clients with increases in Oral Health, Mental Health and Medical transportation. Motion to approve the FY18 Allocations as presented was made by Susan Farrington with a second by Liane Bruckstein and unanimously approved.</p>
FY19 Grant Application Request*	<p>Council Staff presented information on the FY17 final expenditures, FY18 Allocations and informed the Committee that the "ceiling/cap" is 5% above the FY18 Award. After discussion, the Committee agreed that the FY18/19 is a strong baseline and to request a 5% increase across all service categories for the FY19 Grant Application Request considering the "ceiling/cap". Motion to approve the FY19 Grant</p>

Topic	Minutes
	Application request with an increase of 5% to each category was made by Susan Farrington with a second by Liane Bruckstein and unanimously approved.
Technical Assistance	Mark Underwood advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	Council Staff advised that the Committee has completed its work until FY18 Reallocation and inquired about meeting dates. The Committee requested a tentative date for its next meeting in September to address Reallocation.
Adjournment	10:50 a.m.