

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

August 22, 2018

10:00 a.m. to 12:00 p.m.

Meeting Location: Primary Care Center

4600 Broadway, Sacramento, CA 95820

Conference Room 2020

Facilitator: Adrienne Rogers, Fiscal Agent

Scribe: Paula Gammell

Council Member Attendees: Adrienne Rogers, Alexander Garlinger, Andrew Henkin, Chioko Grevious, Jackie Martinez-Juarez, Jake Davis, Jeffrey Jemmott, Kane Ortega, Kevin Johnson, Mahara Leong, Melody Law, Mike Gagnon, Richard Benavidez, Rick Myers, and Tracy Jenkins

Council Members via Teleconference: Chelle Gossett, Michael Ungeheuer, Rachel Alvarez

Members Excused: Gail Brosnan, Judy Vang, Kristina Kendricks-Clark, Lorraine Lee, Susan Farrington and Ernesto Sanchez

Members Absent:

Guests: Rashida Green – RX Healthcare, Sharisse Kemp – State Office of AIDS - AIDS Drug Assistance Program, and Ronnie Miranda

Topic	Minutes
Welcome, Introductions and Announcements	<p>Adrienne Rogers welcomed everyone to the meeting and everyone introduced themselves.</p> <p>International Overdose Awareness Day is August 31, 2018. Harm Reduction Services is hosting a Free Community BBQ in remembrance of those who have passed away. The event will be at Southside Park from 3 – 7 p.m.</p> <p>Richard Benavidez advised that the Nor Cal AIDS Cycle (NCAC) Beneficiary Check event was held and that NCAC was able to distribute \$160,000 to benefitting agencies. Additionally, calendar year 2019 will mark the 15th anniversary of NCAC and registration for next year’s event will be \$15.</p>
Agenda and Minutes Review*	<p>Kane Ortega motioned to approve the Agenda as presented. The motion was seconded by Kevin Johnson. Discussion noted changes to the Presenter from Farrington to Rogers as the Council Chair, Susan Farrington, was unable to attend the meeting and the Fiscal Agent, Adrienne Rogers, chaired the meeting. The amended agenda was motioned to be approved by Kane Ortega with a second by Mahara Leong and approved with one abstention.</p> <p>Kevin Johnson motioned to approve the Minutes of the June 2018 meeting which was seconded by Richard Benavidez and approved with one abstention.</p>
Vice Chair Vacancy	<p>The Council’s Vice Chair position is presently vacant and voting will be held at the September Council meeting. Members were informed to contact Council Staff with any nominations after confirming with the individual being nominated if they would accept the nomination. The Vice Chair position still has one year remaining in its term and this will fill that term. Additionally, the Council’s Chair position is terming out in December and elections will be held at the December meeting. If someone is selected for Vice Chair in October, the person can still be selected for the Chair position in December and the Vice Chair position would become vacant and need to be filled.</p>
Presentation: 2018 Performance Indicators	<p>Adrienne Rogers provided an Epidemiological Overview of HIV in the Sacramento Transitional Grant Area along with comparisons to the National HIV/AIDS Strategy and its Continuum of Care. The Committee was provided with a copy of the California Department of Public Health, Office of AIDS, Integrated HIV Surveillance, Prevention and Care Plan’s Objectives for Sacramento County which included some current figures in comparison to the baseline years. African Americans and Hispanics are over-represented in the epidemic and Men Having Sex with Men (MSM) is the number one method of transmission. Heterosexual transmission is now the second highest method of transmission, having surpassed Intravenous Drug Users</p>

Topic	Minutes
	several years ago.
Office of AIDS (OA) Update August 2018	<p>Sharisse Kemp with the State Office of AIDS provided an overview of the updates in the AIDS Drug Assistance Program from the Office of AIDS' August 2018 Monthly Report.</p> <p>Chioko Grevious with the State Office of AIDS provided an overview of the updates in the Care and Treatment Program from the Office of AIDS' August 2018 Monthly Report.</p>
<u>Fiscal Agent Reports</u> FY18 June Monthly Fiscal Report* RFP Update FY18 1 st Quarter Report	<p>A copy of the FY18 June Monthly Fiscal Report was presented for review and approval. The Fiscal Agent advised that the TGA is on target with its spending and anticipates there is approximately \$92,000 available for reallocation next month. Motion to approve the FY18 June Monthly Fiscal Report as presented was made by Kane Ortega with a second by Andrew Henkin and approved with one abstention.</p> <p>The Ryan White Request for Proposals (RFP) has been drafted and is presently being reviewed by the County's Contract Unit. The Fiscal Agent anticipates releasing the RFP in mid-September.</p> <p>A copy of the FY18 1st Quarter Report was presented for review. Members were referred to the Executive Summary for a brief review of the document.</p>
Committee Updates Exec 02* Exec 03* ACC 02*	<p>Executive Committee: Adrienne Rogers informed that there are three documents for review and approval.</p> <p>Exec 02: Council Decision Making was presented for review and approval. There was a change to the document in that the reference to "timed" items on the Agenda was deleted as the Council time frame for agendas is "as needed". Motion to approve Exec 02 was made by Kane Ortega with a second by Richard Benavidez and approved with one abstention.</p> <p>Exec 03: Community Recognition Guidelines was presented for review and approval. As there is mention of a Recognition Request Form, Council Staff created and attached the form to the document. Motion to approve Exec 03 as presented was made by Kevin Johnson with a second by Ricky Myers and approved with one abstention.</p> <p>ACC02: Consumer Rights and Responsibilities was presented for review and approval. This document was cross-referenced with the new Standards of Care released by the State Office of AIDS (SOA) and included two additional items from the SOA's new guidelines. Motion to approve ACC02 as presented was made by</p>

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	<p>Jake Davis with a second by Andrew Henkin and approved with one member abstaining and one member opposing the update.</p> <p>Administrative Assessment Committee: The Committee will be meeting in November 2018 to conduct the FY18 Mid-Year Administrative Assessment.</p> <p>Affected Communities Committee: Kane Ortega advised that the Council Reflectiveness is now at 29.2% with the recent appointment of three non-aligned consumers. Additionally, the Council will be tabling at the Recovery Happens event at the State Capitol on Wednesday, September 5, 2018. Mahara Leong will be staffing the table on behalf of the Council.</p> <p>Governance: Michael Ungeheuer reported that the Committee did not meet in August 2018.</p> <p>Priorities and Allocations: The Priorities and Allocations Committee will be meeting on Monday, September 17, 2018 rather than Monday, September 10, 2018 due to conference scheduling conflicts. FY18 Reallocation will be addressed at the meeting. Council Staff encouraged consumers to participate in the meeting so their voice can be heard regarding needed services/funding.</p> <p>Prevention Committee: Council Staff advised that the Prevention Committee met and assisted in a “ranking activity” to assist Sacramento County’s HIV Education and Prevention Unit on their upcoming RFP.</p> <p>Quality Advisory Committee: Mahara Leong advised that the Committee did not meet.</p> <p>Needs Assessment Committee: Mahara Leong advised that the Committee did not meet.</p>
Technical Assistance Needs	If anyone needs Technical Assistance regarding the Planning Council, please contact Susan Farrington or Paula Gammell.
Public Comments	A concern over the availability of food vouchers was expressed. Adrienne Rogers advised that the TGA has recently received additional funding which will assist with food vouchers; however, the Board of Supervisors has to approve the additional revenue and Provider Contracts must be amended with the additional funding. It is anticipated that it will take approximately three more weeks for the funding to be

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	available to the agency which handles food vouchers in the TGA. Additionally, some Medical Nutritional Therapy funds are being reallocated to Food Bank to assist more individuals with food vouchers.
Adjournment	Next meeting: September 26, 2018.