

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

September 26, 2018

10:00 a.m. to 12:00 p.m.

Meeting Location: Primary Care Center

4600 Broadway, Sacramento, CA 95820

Conference Room 2020

Facilitator: Susan Farrington, Chair

Scribe: Paula Gammell

Council Member Attendees: Adrienne Rogers, Alexander Garlinger, Andrew Henkin, Chelle Gossett, Chioko Grevious, Gail Brosnan, Jackie Martinez-Juarez, Jake Davis, Jeffrey Jemmott, Kane Ortega, Kevin Johnson, Kristina Kendricks-Clark, Mahara Leong, Mike Gagnon, Richard Benavidez, Rick Myers, Susan Farrington and Tracy Jenkins

Council Members via Teleconference: Judy Vang, Lorraine Lee, Melody Law, Michael Ungeheuer

Members Excused: Rachel Alvarez

Members Absent: Jake Davis

Guests: Jolene Ford and Charles Lacy from CommuniCare Health Centers, Jordan Silva-Benham, Panco Prince, Bret Coleman, Becky Gonzales from ViiV Healthcare, Alexis Daily from the Sacramento LGBT Community Center.

Topic	Minutes
Welcome, Introductions and Announcements	<p>Richard Benavidez advised that the Nor Cal AIDS Cycle will be hosting a Crab Feed fundraiser on February 9, 2019.</p> <p>There is an Art Sale Fundraiser for the Capital City AIDS Fund’s Helen Veress-Mitchell Scholarship Fund program on Saturday, September 29, 2018, from 6 p.m. to 8 p.m. at the Apothic Heart Tattoo Collective.</p> <p>Kevin Johnson advised that he will be performing in Joe Turner’s “<i>Come and Gone</i>” which is playing at Celebration Arts, 2727 B Street, Sacramento, CA, 95816, from October 5 through November 10, 2018.</p> <p>One member commended One Community Health on the services he is receiving.</p> <p>There is an upcoming education program on Thursday, October 25, 2018, from 5:30 – 8:30 p.m. at the UC Davis Cancer Center Auditorium. The event will be on the <i>Significance of HIV Drug Resistance in the Treatment of HIV-1</i>.</p>
Agenda and Minutes Review*	<p>Kane Ortega motioned to approve the Agenda as presented. The motion was seconded by Gail Brosnan and approved with one abstention.</p> <p>Kane Ortega motioned to approve the Minutes of the August 2018 meeting which was seconded by Richard Benavidez. Discussion noted one correction. Kevin Johnson amended the motion to approve the Minutes with the correction which was seconded by Richard Benavidez and approved with one abstention.</p>
Vice Chair Election	<p>The Council’s Vice Chair position is presently vacant. The Vice Chair position still has one year remaining in its term and this will fill that term. Additionally, the Council’s Chair position is terming out in December and elections will be held at the December meeting. If someone is selected for Vice Chair at this time, the person can still be selected for the Chair position in December and the Vice Chair position would become vacant and need to be filled. Council Staff received one nomination for the Vice Chair position, Andrew Henkin. No other members were nominated.</p> <p>Andrew Henkin advised he has been in Sacramento for 12 years, having attended both Sacramento City College and Sacramento State University. He is presently a Ryan White Medical Case Manager at Harm Reduction Services and a member of the State Office of AIDS’ California Planning Group.</p>

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	Council Staff distributed voting sheets and Andrew Henkin was officially elected Vice Chair with one member abstaining from the vote.
Office of AIDS (OA) Update September 2018	Chioko Grevious with the State Office of AIDS provided an overview of the Office of AIDS' September 2018 Monthly Report.
<u>Fiscal Agent Reports</u> FY18 July Monthly Fiscal Report* RFP Update	<p>A copy of the FY18 July Monthly Fiscal Report was presented for review and approval. The Fiscal Agent advised that the TGA is on target with its spending. Motion to approve the FY18 July Monthly Fiscal Report as presented was made by Andrew Henkin with a second by Richard Benavidez and approved with one abstention.</p> <p>The Ryan White Request for Proposals (RFP) has been drafted and is presently being reviewed by the County's Contract Unit. The Fiscal Agent anticipates releasing the RFP in early-October. Funding will be for a three-year contract.</p>
Committee Updates	<p>Executive Committee: Susan Farrington advised that the Executive Committee did not meet in September.</p> <p>Administrative Assessment Committee: The Committee will be meeting in November 2018 to conduct the FY18 Mid-Year Administrative Assessment. Council Staff advised that while the meeting is presently scheduled for November 16, 2018, the date needs to be changed as Council Staff will be attending training out-of-state. Council Staff will inquire with existing AdAC Members on a new date.</p> <p>Affected Communities Committee: Kane Ortega advised that the Council Reflectiveness is now at 30.4%.</p> <p>Governance: Susan Farrington reported that the Governance Committee did not meet in September 2018.</p> <p>Priorities and Allocations: Susan Farrington reported that the Priorities and Allocations Committee met and addressed FY18 Reallocation. Susan Farrington advised that there has been a recent increase in Other Critical Need and Ambulatory Care expenditures for a client in El Dorado County. Additionally, the agency is working on a Memorandum of Understanding (MOU) for services with Barton Hospital in South Lake Tahoe in an effort to reduce the cost of services. With this in mind, El Dorado county anticipates the need for an additional \$10,000 in funding.</p> <p>The Priorities and Allocations Committee made the following reallocation recommendation:</p>

Topic	Minutes
	<ul style="list-style-type: none"> • \$10,000 in funds for El Dorado County • \$30,000 in funds for Mental Health • \$17,900 in funds for Medical Case Management • \$14,861 in funds for Housing • \$20,000 in funds for Food Bank/Home Delivered Meals <p>Motion to approve the FY18 Reallocation request as presented was made by Gail Brosnan with a second by Andrew Henkin. The motion was passed without opposition but with three abstentions (Adrienne Rogers, Susan Farrington and Chioko Grevious).</p> <p>Prevention Committee: Susan Farrington reported that the Prevention Committee met and reviewed the Pocket Guide. The Pocket Guide was updated with current service provider names and contact information. Motion to approve the Pocket Guide was made by Kane Ortega with a second by Tracy Jenkin and approved with one abstention.</p> <p>Quality Advisory Committee: Council Staff advised that the Committee did meet in September and reviewed the Non-Medical Case Management service standard. However the Non-Medical Case Management service standard in the Sacramento TGA is more narrow in scope that the State’s new Standards of Care for the Non-Medical Case Management services. As such, the item was “tabled” to address the difference in scope to determine if the narrow focus of the TGA’s will be satisfactory in relation to the State’s standard.</p> <p>Needs Assessment Committee: Council Staff advised that the Committee did not meet as the FY18 Needs Assessment written Report is still being finalized.</p>
Technical Assistance Needs	If anyone needs Technical Assistance regarding the Planning Council, please contact Susan Farrington or Paula Gammell.
Public Comments	Andrew Henkin expressed his appreciation to the new members of the Council for their willingness to participate.
Adjournment	Next meeting: October 24, 2018.