

## **HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)**

### **Meeting Minutes**

March 11, 2019, 10:00 a.m. to 12:00 p.m.

#### **Meeting Location:**

Primary Care Center

4600 Broadway, Conference Room 2020

Sacramento, CA 95820

**Facilitator:** Paula Gammell, Council Staff

**Scribe:** Paula Gammell, Council Staff

#### **Committee Member Attendees:**

Gustavo Trejo, Liane Bruckstein, Michael Gagnon, Tracy Jenkins, and Chelle Gossett (Ex-Officio)

**Members Excused:** Susan Farrington - Chair

**Members Absent:** Tami Emslie and Kane Ortega

**Guests:** Beth Valentine, Carolyn McCoy, and Jeff Jemmott

Topic	Minutes
Welcome, Introductions and Announcements	<p>A Welcome</p> <p>B Announcements:  Council Staff advised that there is a community educational event coming up on Tuesday, April 23, 2019 from 5:30 p.m. to 7:30 p.m. The HIV Health Services Planning Council, in collaboration with ViiV Healthcare, is hosting <i>Managing Your Medications</i>. The event will be held at the UC Davis Cancer Center Auditorium.</p> <p>The 15<sup>th</sup> Annual NorCal AIDS Cycle will be held May 16-19, 2019.</p>
Agenda and Minutes	<p>A The Agenda was presented for review and approval. Liane Bruckstein motioned to approve the Agenda as presented which was seconded by Chelle Gossett. Discussion noted changes to the Agenda including changing the Facilitator from Susan Farrington to Paula Gammell as Susan was unable to attend the meeting. Paula's name also replaced Susan's name as the Presenter of each item with the exception of the FY19 Allocations Update which was Chelle Gossett's presentation. Additionally, as there was not quorum for the approval of the September Minutes, the item was tabled. Motion to amend the Agenda as discussed was made by Michael Gagnon with a second by Liane Bruckstein and was unanimously approved.</p> <p>B The Minutes of June 2018 were tabled as there was not a quorum of the member that attended the September meeting to vote.</p>
FY19 Allocations Update	<p>Chelle Gossett, Fiscal Agent, informed that the TGA has received both its Part A and Part B awards for FY2019. The TGA received approximately 0.4% Part A funding; 5% more Part A Supplemental funding; and, 3.1% more Part A MAI funding than the prior year. The Part B award is 9.1% less than the Part B award and substantially less (43.1%) for the Part B MAI funds. However, the TGA has not received notice of award for Part A or Part B carryover or Part B Supplemental funding at this time.</p>
FY19 PAC Work Plan*	<p>Council Staff presented a draft of the FY19 PAC Work Plan for approval. There were only date changes when compared to the prior year. Motion to approve the Work Plan was made by Michael Gagnon with a second by Tracy Jenkins and was unanimously approved.</p>
FY19 Service Directives*	<p>Council Staff presented a draft of the FY19 Service Category Directives for approval. Council Staff advised that the date of the Directives and name of the Council Chair were updated. Two typos were also corrected. Motion to approve the FY19 Service Category Directives as presented was made by Tracy</p>

<b>Topic</b>	<b>Minutes</b>
	Jenkins with a second by Liane Bruckstein and was unanimously approved.
FY19 General Directives*	Council Staff presented a draft of the FY19 General Directives for approval. Council Staff advised that the only change to the General Directives was to update the name of the Council Chair. Motion to approve the General Directives as presented was made by Michael Gagnon with a second by Tracy Jenkins and was unanimously approved.
FY18 PAC Self-Assessment	FY18 members submitted their PAC Self-Assessments as requested.
Technical Assistance	Council Staff advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	Michael Gagnon inquired about submitting his Form 700.
Adjournment	10:50 a.m.