

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

June 26, 2019

10:00 a.m. to 12:00 p.m.

Meeting Location: Sacramento County Health Center

4600 Broadway, Sacramento, CA 95820

Community Room 2020

Facilitator: Kristina Clark, Council Chair

Scribe: Paula Gammell

Council Member Attendees: Chelle Gossett, Chioko Grevious, Gail Brosnan, Jeff Jemmott, Kane Ortega, Kristina Kendricks-Clark – Chair, Linda Ryan, Michael Wofford, Richard Benavidez, Robyn Learned, Susan Farrington, Tracy Jenkins

Council Members via Teleconference:

Members Excused: Gustavo Trejo, Judy Vang, Lorraine Lee, Mahara Leong, Melody Law, Michael Gagnon, Michael Ungeheuer

Members Absent: Alexis Dailey, Beth Valentine, Jacqueline Martinez-Juarez, Rick Myers

Guests: Becky Gonzales - ViiV Healthcare, Ronnie Miranda, Matias Castro – Sacramento LGBT Community Center, Danielle Caravella – County of Sacramento, Rashida Green – RX Healthcare

Topic	Minutes
Welcome, Introductions and Announcements	<p>Gail Brosnan advised that the County of Sacramento has opened a Sexual Health Clinic. Services includes free HIV and STI testing. The Clinic is open on Wednesdays from 8:00 a.m. to 12:00 p.m. and Thursday and Friday from 8:00 a.m. to 5:00 p.m. It is located within the Chest Clinic at the Sacramento County Health Center, 4600 Broadway, Sacramento, CA 95820.</p> <p>Richard Benavidez advised that the NorCal AIDS Cycle has raised approximately \$260,000 and will host its Check Beneficiary event in August 2019 at Mulvaney's.</p>
Agenda and Minutes Review*	<p>Motion to approve the agenda as presented was made by Kane Ortega with a second by Gail Brosnan and approved with one abstention.</p> <p>Motion to approve the Minutes of May 2019 was made by Kane Ortega with a second by Richard Benavidez and approved with one abstention.</p>
Presentation: Sunburst Projects	<p>Linda Ryan presented an overview of Sunburst Projects and their services. Sunburst Projects provides support services that focus on keeping families together. Services include Medical Case Management, Mental Health, Child Care Services, Youth Groups, Pharmacy Services, Camp Sunburst, the One Love Conference, and ADAP enrollment assistance.</p>
Office of AIDS (OA) Update June 2019	<p>Chioko Grevious provided an overview of the June 2019 OA Report. Updates included information on the 2019 HIV Surveillance Technical Assistance Meeting in Georgia; OA restructuring; PrEP-AP enrollment site; PrEP Telemedicine services; and, Syringe Services Program;</p> <p>Ms. Grevious also advised that the California Planning Group is restructuring and will provide more opportunity for community input. There will be leadership workshops for members and staff.</p>
<u>Fiscal Agent Reports</u> FY19 April 2019 Monthly Fiscal Report* RFP Update	<p>A copy of the April 2019 Monthly Fiscal Agent Report was presented. Motion to approve the April 2019 Monthly Fiscal Agent Report as presented was made by Kane Ortega with a second by Robyn Learned and was unanimously approved.</p> <p>The Ryan White Request for Proposals (RFP) has been drafted and is anticipated to be released in August 2019. Agencies interested in applying must attend the mandatory Proposer's Conference. Date to be determined.</p>

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Committee Updates	<p>Executive Committee: Council Staff advised that the Sacramento County Health Center’s Heating, Ventilation and Air Conditioning (HVAC) system is scheduled to be replaced during July. As the building will be uncomfortable without air circulation/conditioning, there will be no meetings held during the month while the system is replaced.</p> <p>Administrative Assessment Committee: Susan Farrington, AdAC Chair, advised that the Committee conducted the FY18 Annual Assessment. An area of necessary improvement includes the timely distribution of Site Visit Correction Action Reports. Council Staff noted that the delay in the distribution of the Corrective Action Reports was compounded by the retirement of the prior Fiscal Agent who conducted the site visits.</p> <p>Affected Communities Committee: Kane Ortega, ACC Chair, advised that the Committee will meet in August 2019. Council Staff advised that the meeting will now be held at the Sacramento County Health Center, 4600 Broadway, Community Room 2020, Sacramento, CA 95820.</p> <p>Kane Ortega advised that the Council Reflectiveness is at approximately 20% presently. However, there are two appointments pending and another application to interview.</p> <p>Governance: The Governance Committee did not meet.</p> <p>Priorities and Allocations: Susan Farrington, PAC Chair, advised that the Priorities and Allocations Committee met and approved the FY20 Part A Grant Application Request which were presented for review and approval. Motion to approve the FY20 Part A Grant Application Request as presented was made by Kane Ortega with a second by Richard Benavidez and was unanimously approved. Council Staff noted that there were three trend analysis reports included in the meeting documents which are used by PAC when considering Allocations.</p> <p>Prevention Committee: Gail Brosnan advised that the Prevention Committee met in June and reviewed the Early Identification of Individuals with HIV/AIDS (EIIHA) Plan. The Committee is waiting on additional Epidemiological information prior to finalizing the Plan.</p> <p>Quality Advisory Committee: Council Staff advised that the Quality Advisory Committee did not meet.</p>

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	<p>Needs Assessment Committee: Council Staff advised that the Needs Assessment Committee now meets quarterly and will be meeting next in September to review/update the Needs Assessment Survey Tool.</p>
Binder Updates	<p>Council Staff advised that the following updates were provided to Council Members:</p> <ul style="list-style-type: none"> - FY19 Provider Direction – June 2019 - Council Roster of 6/18/19
Technical Assistance Needs	<p>If anyone needs Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.</p>
Public Comments	<p>Gail Brosnan advised that the County of Sacramento’s Request for Proposals for HIV Prevention was released on 6/10/19 and the mandatory Proposer’s Conference was held on 6/19/19. The Proposals are due by 8/5/19.</p>
Adjournment	<p>Next meeting: August 28, 2019.</p>