

## **HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee**

### **Meeting Minutes**

August 8, 2019, 3 p.m. to 5 p.m.

#### **Meeting Location:**

Sacramento County Health Center

4600 Broadway, Community Room 2020

Sacramento, CA 95823

**Facilitator:** Kristina Kendricks-Clark – Chair

**Scribe:** Paula Gammell, Staff

#### **Council Member Attendees:**

Kristina Kendricks-Clark – Council Chair, Susan Farrington –PAC Chair, Chelle Gossett - Fiscal Agent, Gail Brosnan – Prevention Committee Chair, and Richard Benavidez – Council Vice Chair

**Via Teleconference:** Michael Ungeheuer – Governance Chair

**Members Excused:** Mahara Leong – QAC/NAC Chair

**Members Absent:** Kane Ortega-ACC Chair

**Guests:** None

Topic	Minutes
<p>Welcome, Introductions and Announcements</p>	<p>Kristina Kendricks-Clark, Council Chair, welcomed everyone to the meeting and noted that the meeting began at 3:08 p.m.</p> <p>Richard Benavidez advised that NCAC check beneficiary event will be held on August 13, 2019, at Mulvaney's.</p> <p>The Ryan White FY20 Part A Grant Application is due September 30, 2019.</p> <p>HRSA has eluded to a funding opportunity to address Ending the HIV Epidemic and the Fiscal Agent believes Sacramento may qualify to apply.</p> <p>Gail Brosnan advised that the HIV Prevention RFP closed on Monday, August 5, 2019 and the applications are being processed.</p>
<p>Agenda Review*</p> <p>June 2019 Minutes Review*</p>	<p>A copy of the Agenda was presented. Gail Brosnan motioned to approve the Agenda with a second by Susan Farrington. The Agenda was unanimously approved.</p> <p>Minutes of June 2019: Motion to approve the Minutes as presented was made by Susan Farrington with a second by Gail Brosnan and was approved with one abstention.</p>
<p>Fiscal Agent: FY19 June 2019 Fiscal Agent Report</p> <p>RFP Update</p>	<p>A copy of the FY19 June Fiscal Agent Report was reviewed by the Committee. The Fiscal Agent advised that there are outstanding invoices for the rural counties for June 2019. Richard Benavidez motioned to approve the FY19 June Fiscal Agent Report as presented with a second by Susan Farrington and unanimously approved.</p> <p>The Fiscal Agent is still working on the Request for Proposal (RFP).</p>
<p>Committee Updates:</p>	<p><b>Administrative Assessment Committee (AdAC):</b> Susan Farrington advised that AdAC did not meet.</p>

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HIV+ Resource Card*	<p><b>Affected Communities Committee (ACC):</b> Richard Benavidez advised that ACC met and reviewed the FY19 Training Calendar, FY19 Outreach Calendar, Summer Positive Advocate and Reflectiveness. ACC will be participating in Recovery Happens in September. The Summer Positive Advocate was approved and released. Reflectiveness is presently at 20% but will increase slightly with the resignation of Chioko Grevious from the State Office of AIDS.</p> <p><b>Governance:</b> Michael Ungeheuer, Governance Chair, advised that the Committee did not meet. Council Staff informed Governance that there will be Service Standard updates on the horizon as the Quality Advisory Committee needs to begin reviewing the State’s new Standards of Care against the TGA’s Service Standards to ensure compliance and compatibility.</p> <p><b>Priorities and Allocations Committee (PAC):</b> Susan Farrington advised that PAC did not meet but will be meeting in September to discuss Reallocation.</p> <p><b>Prevention Committee:</b> Gail Brosnan, Chair, advised that was unable to meet as scheduled and chose to forward an update copy of the HIV+ Resource Card to the Executive Committee for approval. Motion to approve the updated HIV+ Resource Card as updated was made by Richard Benavidez with a second by Michael Ungeheuer and unanimously approved.</p> <p><b>Quality Advisory Committee (QAC):</b> Council Staff advised that QAC was unable to meet due to quorum issues. Council Staff advised that the Committee is starting to review the State Office of AIDS’ Standards of Care against the Sacramento TGA’s Service Standards. Updates will be forthcoming.</p>

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	<p><b>Needs Assessment Committee (NAC):</b> Council Staff advised that NAC will be meeting in September to review a draft update of the Needs Assessment Survey.</p>
Set August 2019 HHSPC Agenda*	<p>A draft of the August 2019 Planning Council Agenda was presented. Discussion included updating the Presentation from Pending to the AHHA Trial; deleting Chioko Grevious' name from the Presenter of the SOA Update as she has changed positions with CDPH; adding the State Office of AIDS Standards of Care and 500% of FPL changes to the Fiscal Agent Report; and, adding an Executive Committee Update regarding Committee membership. Motion to approve the Council Agenda as updated was made by Susan Farrington with a second by Richard Benavidez and was unanimously approved.</p>
Public Comments	<p>Chelle Gossett advised that the State Office of AIDS has updated program eligibility to the Modified Adjusted Gross Income (MAGI) that does not exceed 500 percent of the Federal Poverty Level (FPL) per year based on family size and household income across all programs.</p> <p>The TGA has a new Part A HRSA Project Officer, Helen Rovito.</p> <p>The State Office of AIDS received a 50% reduction in Supplemental Funding over the prior year. There will be \$3.4 million in Supplemental Funds available across the entire State. There are restrictions for applying as well. Only currently funded provided agencies/counties can apply. Funding is only available for specific service categories including Early Intervention Services (Health Education/Risk Reduction), Food/Bank/Home Delivered Meals, Medical Transportation, Outreach Services, Mental Health Services, and Outpatient Substance Abuse.</p> <p>Susan Farrington advised that Project Inform has determined that they have fulfilled their Mission and will be ceasing operations.</p> <p>Gail Brosnan advised that the State Office of AIDS will be having a Competitive Bid</p>

<b>Topic</b>	<b>Minutes</b>
	process for some upcoming new funding opportunities.
Adjournment	The meeting Adjourned at 4:00 p.m. The next meeting will be held on September 12, 2019.