

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

September 12, 2019, 3 p.m. to 5 p.m.

Meeting Location:

Sacramento County Health Center
4600 Broadway, Community Room 2020
Sacramento, CA 95823

Facilitator: Kristina Kendricks-Clark – Chair

Scribe: Paula Gammell, Staff

Council Member Attendees:

Kristina Kendricks-Clark – Council Chair, Chelle Gossett - Fiscal Agent, Gail Brosnan – Prevention Committee Chair, and Richard Benavidez – ACC and Council Vice Chair, Mahara Leong – QAC and NAC Chair

Via Teleconference: Michael Ungeheuer – Governance Chair

Members Excused: N/A

Members Absent: Susan Farrnigton – PAC and AdAC Chair

Guests: None

Topic	Minutes
FY19 Reallocation*	<p>Governance: Michael Ungeheuer, Governance Chair, advised that the Committee did not meet. Council Staff informed Governance that there will be Service Standard updates on the horizon as the Quality Advisory Committee needs to begin reviewing the State’s new Standards of Care against the TGA’s Service Standards to ensure compliance and compatibility.</p> <p>Priorities and Allocations Committee (PAC): Council Staff advised that PAC met and discussed FY19 Reallocation. The Fiscal Agent advised that there was \$73,215 in funds returned by providers. Additionally, requests for additional funding totaled \$101,000 however only \$79,000 in requests were justified based on the reallocation criteria. PAC approved the Fiscal Agent recommendations which included reallocating \$15,000 to Ambulatory Care as the category is overspending in labs; \$18,940 to Oral Health which is overspending; \$20,000 to Medical Case Management to alleviate a waiting list and assist in meeting our WICY expenditure requirement; \$14,275 to residential substance abuse which is overspending; and, \$5,000 to child care service which is overspending and to assist in meeting our WICY expenditure requirement. Richard Benavidez motioned to approve the FY19 Reallocation as stated. The motion was seconded by Kristina Kendricks-Clark and approved with one abstention.</p> <p>Prevention Committee: Gail Brosnan, Chair, advised that Prevention did not meet. Council Staff advised that the Committee will be meeting in October to approve the EIIHA Plan.</p> <p>Quality Advisory Committee (QAC): Council Staff advised that QAC did not meet in September due to the US Conference on AIDS. Council Staff advised that the Committee is meeting in October to review two service standards that have been updated to reflect language from the State Office of AIDS service standards.</p> <p>Needs Assessment Committee (NAC): Council Staff advised that NAC did not meet but did forward an updated version of the Needs Assessment’s Gaps and Barriers section to the</p>

Topic	Minutes
	Executive Committee for approval. Last year’s revision of the Gaps and Barriers section proved to be challenging for respondents and the answers were insufficient for analysis. A copy of an updated version was presented for review and approval. Motion to approve the updated version was made by Richard Benavidez which was seconded by Mahara and unanimously approved.
Set September 2019 HHSPC Agenda*	A draft of the September 2019 Planning Council Agenda was presented. Discussion included updating the Minutes to reflect the Minutes of the August Council meeting rather than the June Council meeting. Additionally, the Presenter for ACC will be updated to reflect Richard Benavidez rather than Kane Ortega. The next meeting date was updated to reflect that Council will meet on October 23 rd , not October 30 th . The attachments section is also updated to reflect Minutes of August 2019 and the deletion of 2014 and 2018 Needs Assessment Survey Tools. Motion to approve the Council Agenda as updated was made by Kristina Kendricks-Clark with a second by Richard Benavidez and was unanimously approved.
Technical Assistance	Those needing technical assistance can contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	None
Adjournment	The meeting Adjourned at 3:38 p.m. The next meeting will be held on October 10, 2019.