

# HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

## Meeting Minutes

October 1, 2019, 2:00 p.m. to 3:00 p.m.

### Meeting Location:

Sacramento County Health Center  
4600 Broadway, Sacramento, CA 95820

**Facilitator:** Mahara Leong - Chair

**Scribe:** Paula Gammell, Council Staff

### Committee Member Attendees:

- Mahara Leong, Susan Farrington, and Linda Ryan

**Members Excused:** N/A

**Guests:** None

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and introductions were conducted.  Paula Gammell advised that the FY20 Part A application was submitted on Friday, September 27, 2019 (three days early). The County is working on the Ending the HIV Epidemic funding opportunity which is due on October 15, 2019.

<b>Topic</b>	<b>Minutes</b>
Agenda and Minutes*	<p>The October 1, 2019 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Mahara Leong with a second by Linda Ryan and unanimously approved.</p> <p>The Minutes of September 2018 were presented for review and approval. Due to a change in the Committee membership, Susan Farrington motioned to suspend the rule on quorum and approve the Minutes as presented. The motion was seconded by Linda Ryan and unanimously approved.</p>
SSC01 Medical Case Management*	<p>A copy of the updated service standard SSC01 Medical Case Management was presented for review and approval. Motion to approve SSC01 Medical Case Management as presented was made by Susan Farrington with a second by Mahara Leong. Discussion included updating the Privacy requirements on page 4 of 11, under the Medical Case Management Education Requirements and Training section, Item C from “Privacy requirements” to “Privacy requirements and HIPAA regulations”. Susan Farrington amended her motion to approve SSC01 Medical Case Management with the correction stated. Mahara Leong seconded the amended motion which was unanimously approved.</p>
SSC03 Oral Health*	<p>A copy of the updated service standard SSC03 Oral Health was presented for review and approval. Discussion included concern over the appointment requirements on page 2, under Section 3.C. Service Characteristics; however this is the State requirement at this time. Motion to approve SSC03 Oral Health as presented was made by Mahara Leong with a second by Linda Ryan and was unanimously approved.</p>
Technical Assistance	<p>For Technical Assistance regarding the Quality Advisory Committee, please contact Mahara Leong. For Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chair or Council Staff, Paula Gammell.</p>
Public Comments	<p>Susan Farrington advised that a Syringe Exchange program is under discussion in El Dorado County.</p>
Adjournment	<p>Next meeting: November 5, 2019</p>