

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

November 5, 2019, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Sacramento County Health Center

4600 Broadway, Community Room 2020, Sacramento, CA 95820

Facilitator: Mahara Leong - Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Mahara Leong and Susan Farrington

Members Absent/Excused: Linda Ryan

Guests: None

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and introductions were conducted. Paula Gammell advised that there are two Ending the HIV Epidemic Community Engagement Meetings planned; Monday, November 18, 2019 and Thursday, November 21, 2019. Both are from 1 p.m. to 4 p.m. and are being held at the Sacramento County Health Center. Interested participants should choose from one of the meetings.

Topic	Minutes
Agenda and Minutes*	<p>The November 5, 2019 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Susan Farrington with a second by Mahara Leong and unanimously approved.</p> <p>The Minutes of October 2019 were presented for review and approval. Motion to approve the Minutes as presented was made by Susan Farrington with a second by Mahara Leong and unanimously approved.</p>
SSC06 Substance Abuse Treatment Services - Outpatient*	<p>A copy of the updated Service Standard SSC06 Substance Abuse Treatment Services - Outpatient was presented for review and approval. Council Staff advised that the TGA’s original Service Standard for Substance Abuse Treatment Services included both outpatient and residential treatment requirements. SSC06 has been updated to reflect Outpatient services and a new Service Standard (SSC23) has been created for Residential services. Susan Farrington inquired about the timeframe difference between the Initial Appointment to be conducted with 30 calendar days and the Initial Assessment to be conducted with 35 days of referral. Council Staff advised that the five day difference is for completion of paperwork for the Assessment. Council Staff identified two changes to page 1 of the document. Council Staff will add “outpatient” to item 1: The provision of Substance Abuse Treatment Services – “Outpatient”.... Staff will also spell out the Service Standard (SSC05) complete title.</p> <p>Motion to approve SSC06 Substance Abuse Treatment Services – Outpatient with the changes noted was made by Susan Farrington with a second by Mahara Leong.</p>
SSC11 Medical Transportation Services*	<p>A copy of the updated Service Standard SSC11 Medical Transportation Services was presented for review and approval. Discussion included concern that providers are aware of the Employee Pull Notice requirement on Page 4 of 5 under Education/Experience/Supervision. Council Staff advised that this is will be included in future contracts. Motion to approve SSC11 Medical Transportation Services as presented was made by Mahara Leong with a second by Susan Farrington and was unanimously approved.</p>
SSC12 Food Bank/Home Delivered Meals*	<p>A copy of the updated Service Standard SSC12 Food Bank/Home Delivered Meals was presented for review and approval. Council Staff advised that the TGA’s original Service Standard SSC12 was originally titled Food Bank and Nutrition Services. Medical Nutritional Services is a separate Service Standard. To accurately reflect the HRSA approved services per Policy Clarification Notice 16-02, the title of SSC12 has been updated to reflect Food Bank/Home Delivered Meals. Motion to approve SSC12 Food Bank/Home Delivered Meals as presented was made by Susan Farrington with a second by Mahara Leong and unanimously approved.</p>

Topic	Minutes
SSC23 Substance Abuse Treatment Services - Residential*	<p>A copy of the updated Service Standard SSC23 Substance Abuse Treatment Services - Residential was presented for review and approval. Council Staff advised that the TGA’s original Service Standard for Substance Abuse Treatment Services (SSC06) included both outpatient and residential treatment requirements. SSC23 has been created to specifically reflect Residential services.</p> <p>Council Staff identified two changes to page 1 of the document. Council Staff will add “residential” to item 1: The provision of Substance Abuse Treatment Services – “Residential”.... Staff will also spell out the Service Standard (SSC05) complete title.</p> <p>Motion to approve SSC23 Substance Abuse Treatment Services – Residential with the changes noted was made by Mahara Leong with a second by Susan Farrington and was unanimously approved.</p>
Technical Assistance	For Technical Assistance regarding the Quality Advisory Committee, please contact Mahara Leong. For Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chair or Council Staff, Paula Gammell.
Public Comments	None noted.
Adjournment	Next meeting: December 1, 2019