

HIV HEALTH SERVICES PLANNING COUNCIL – Needs Assessment Committee (NAC)

Meeting Minutes

December 3, 2019, 3:00 p.m. to 4:30 p.m.

Meeting Location:

Sacramento County Health Center
4600 Broadway, Community Room 2020
Sacramento, CA 95820

Facilitator: Mahara Leong - Chair

Scribe: Gail Brosnan, Council Member

Committee Member Attendees:

- Gail Brosnan, Linda Ryan, Liane Bruckstein and Mahara Leong

Members Excused: N/A

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	<p>Sunburst Projects' annual holiday party is being held on December 17, 2019.</p> <p>Harm Reduction Services' We Care group is meeting on December 4, 2019.</p>
<p>Agenda*</p> <p>Minutes*</p>	<p>Motion to approve the Agenda with changing the Presenter from Gammell to Brosnan for the Needs Assessment Survey, Committee Assessment and Technical Assistance topics was made by Mahara Leong with a second by Linda Ryan. Motion was approved unanimously.</p> <p>Motion to approve the June 2019 Minutes was made by Mahara Leong; Second by Linda Ryan. Motion was approved unanimously.</p>
Needs Assessment Survey Update*	<p>In an effort to obtain better responses from survey takers, the Need-Ask-Receive section was updated. The Committee suggested several additional edits which will be incorporated by Council Staff. Motion to approve the Needs Assessments as updated was made by Linda Ryan; Second by Mahara Leong. Motion was approved unanimously.</p>
FY19 Committee Assessment	<p>Members completed and submitted the annual Committee Assessment.</p>
Technical Assistance	<p>If in need of Technical Assistance regarding Committee activities, please contact Council Staff.</p>
Public Comments	<p>N/A</p>
Adjournment	<p>Next meeting: March 3, 2020</p>