

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

January 22, 2020

10:12 a.m. to 12:00 p.m.

Meeting Location: Sacramento County Health Center

4600 Broadway, Sacramento, CA 95820

Community Room 2020

Facilitator: Kristina Clark, Council Chair

Scribe: Emitai Bishop, County Staff and Paula Gammell, County Staff.

Council Member Attendees: Beth Valentine, Chelle Gossett, Gustavo Trejo, Linda Ryan, Matias Castro, Richard Benavidez, Robyn Learned, Susan Farrington and Tracy Jenkins.

Council Members via Teleconference: Kristina Kendricks-Clark and Judy Vang

Members Excused: Gail Brosnan, Kane Ortega, Mahara Leong, Michael Gagnon and Michael Ungeheuer

Members Absent: Melody Law, Michael Wofford and Rick Myers

Guests: Kay Pulupa, Zachary Basler, Dennis Poupart, Leroy Blea, Kevin Sitter, Lili Joy, Latika Alqarwani, Ronnie M., Wanda Vasquez, Tracy Lee and Jesse Peck.

Topic	Minutes
Welcome, Introductions and Announcements	<p>One Community Health has a new CEO, Michelle Monroe, who started yesterday (January 21, 2020)</p> <p>NCAC will be hosting a Crab Feed February, 15 2020. Tickets are \$55.</p>
Agenda and Minutes Review*	<p>Motion to have approve the Agenda with minor changes to the Announcements section was made by Susan Farrington with a second by Beth Valentine and unanimously approved.</p> <p>Motion to approve the Minutes as presented was made by Linda Ryan with a second Robyn Learned. Discussion resulting in adding agenda items on the California Planning Group and Notice of Award. Motion to approve the amended Minutes was made by Beth Valentine with a second Linda Ryan and was unanimously approved.</p>
Presentation: SOA's Ending the Epidemic Plan (Leroy Blea & Kevin Sitter)	<p>This project aims to engage our community with assessing local needs & making a plan to get Zero HIV related deaths, HIV related sigma and infections.</p> <p>This project will be effective in six counties including Sacramento.</p> <p>Progress is being made, but not fast enough or effective enough for many communities especially for African American & LatinX Communities.</p> <p>Concerns about not seeing any more of HIV testing or FREE HIV testing.</p> <p>Any questions about this program, you can visit the website http://bit.ly/EHE_Input. This website is live until May 15, 2020. You can also contact the Office of AIDS at ETE@cdph.ca.gov.</p> <p>Paula emailed the survey or you may pick one up today in today's meeting. Not just the council can fill out the survey, the community is welcomed to fill it out also. When completed, please return completed survey to Paula Gammell.</p>

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Presentation: Hope Cooperative aka TLCS (Latika Alqarwani)	<p>Hope Cooperative is a private, non-profit rehabilitation agency located in Sacramento County. They provide permanent supportive housing, interim housing and a variety of mental health services.</p>
Office of AIDS (OA) Update January 22, 2020	<p>KAI Partners, Inc. is a local California based small business providing world class management consulting and technology services to public and private sector clients in the Northern California area and beyond.</p> <p>Elizabeth Long and Denise Larcade are consultants for KAI Partners and are looking forward to working with staff on the Implementation Project.</p> <p>Elizabeth Long's background includes 20 years of experience in Project Management, Training and Organizational Change Management (OCM) and Strategic Planning in both private and public sectors.</p> <p>Denise Larcade's background includes Project Management and Acquisitions. She brings 20 years of experience as an Organizational Change Management Consultant and Training Professional.</p> <p>OA is pleased to announce Matt Willis promotion to Health Program Specialist in the HIV Prevention Branch Effective November 2019.</p> <p>As of December 30, 2019 there are currently 186 PrEP-AP enrollment sites covering 141 clinics that currently make up the PrEP-AP provider network and there are 2,922 clients enrolled in the program.</p>
California Planning Group	<p>Susan Farrington is stepping down from her position. CPG would like a 3-5 year commitment. Richard Benavidez would like to her position.</p> <p>Vote for Richard Benavidez to take a position for Susan Farrington's position was motioned by Susan Farrington and 2nd by Linda Ryan and was unanimously approved.</p>

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<p data-bbox="100 237 506 358"><u>Fiscal Agent Reports</u> December 2019 Monthly Fiscal Report*</p> <p data-bbox="100 477 296 513">RFP Update</p> <p data-bbox="100 591 558 662">FY19 Estimated Unobligated Balance</p> <p data-bbox="100 745 447 781">SOA Budget Revision</p> <p data-bbox="100 1016 363 1052">Notice of Award</p>	<p data-bbox="602 228 1923 342">The December 2019 Monthly Fiscal Report was presented for approval. Motion to approve the Fiscal Report was made by Robyn Learned with a second by Gustavo Trejo and was unanimously approved.</p> <p data-bbox="602 461 1793 496">The RFP has been completed and the announcement of Awardees posted.</p> <p data-bbox="602 574 1917 688">A copy of the FY19 Estimated Unobligated Balance request was presented for informational purposes. The Fiscal Agent was instructed to request <i>no more than 4.5%</i> of the 5% maximum request.</p> <p data-bbox="602 732 1969 959">The State Office of AIDS has requested a budget revision due to a contracting error. The State erroneously contracted with the County to provide Outpatient Substance Abuse Treatment Services with their supplemental funding. However, the State did not apply for Outpatient Substance Abuse Treatment Services. The Fiscal Agent will be transferring those services to the Psychosocial Support Services category which was requested by the State Office of AIDS.</p> <p data-bbox="602 1003 2003 1190">The TGA has not received its Notice of Award for FY20 as of yet. It is anticipated to be received toward the end of February 2020. Existing contracts are being amended to expire on March 31, 2020 as the new contract (from the RFP) is beginning April 1, 2020. As such, there will be a one month budget in existing contracts for services in March 2020 which is the beginning of the Ryan White fiscal year.</p>
<p data-bbox="100 1214 426 1250">Committee Updates</p>	<p data-bbox="602 1206 1982 1352">Administrative Assessment Committee: Susan Farrington reported that the Committee is meeting next on June 12, 2020 for the FY19 year-end assessment. The meeting is being reduced from four hours to two hours as the past few assessments have not exceed two hours.</p> <p data-bbox="602 1398 1990 1433">Affected Communities Committee: Richard Benavidez advised that the Committee</p>

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	<p>met and reviewed the Outreach Schedule, Training Calendar and Positive Advocate. Reflectiveness is presently at 10.5% however new members are pending appointment.</p> <p>Governance: SSC03 Dental Services, SSC05 Eligibility, SSC06 Substance Abuse Outpatient, SSC11 Medical Transportation and SSC12 Food Bank/Home Delivered Meals will be tabled until next meeting. Motion to table items until next meeting was made by Richard Benavidez and 2nd by Robyn Learned and was unanimously approved.</p> <p>Priorities and Allocations: Susan Farrington advised that the Priorities and Allocations Committee will be meeting in February.</p> <p>Prevention Committee: Council Staff advised that the Prevention Committee will be meeting in February.</p> <p>Quality Advisory Committee: Council Staff advised that the Quality Advisory Committee will be meeting in February.</p> <p>Needs Assessment Committee: A copy of the revised Needs Assessment Survey was presented for review and approval. It should be noted that there is a correction on Page 10, Question 8 which will read: How long have you known you were HIV+? Motion to approve the Needs Assessment Survey was made by Susan Farrington with a second by Linda Ryan. Discussion recommended moving the Opportunistic Infections section to the last question due to the extensive information listed. Susan Farrington amended the motion to approve the Needs Assessment Survey with the recommended suggestion which was seconded by Linda Ryan and was unanimously approved.</p>
Binder Updates	<p>Section 1 Table of Contents Section 11 Table of Contents SSC01 Medical Case Management</p>

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Technical Assistance Needs	If anyone needs Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	None noted.
Adjournment	Meeting adjourned 12:01 PM. Next meeting: February 26, 2020