

## **HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)**

### **Meeting Minutes**

April 7, 2020, 2:00 p.m. to 3:00 p.m.

### **Meeting Location:**

Teleconference Call Only

**Facilitator:** Paula Gammell, Council Staff

**Scribe:** Paula Gammell, Council Staff

### **Committee Member Attendees:**

- Linda Ryan and Susan Farrington

**Members Absent/Excused:** Gail Brosnan

**Guests:** None

<b>Topic</b>	<b>Minutes</b>
Welcome, Introductions and Announcements	Welcome and introductions were conducted. Members acknowledged the Teleconference Etiquette document. There were no announcements. Linda Ryan agreed to assume the Committee Chair position.
Agenda and Minutes*	<p>The April 7, 2020 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Linda Ryan with a second by Susan Farrington and unanimously approved.</p> <p>The Minutes of February 2020 were presented for review and approval. Motion to approve the Minutes as presented was made by Susan Farrington with a second by Linda Ryan and unanimously approved.</p>
QAC Work Plan*	A draft FY20 QAC Work Plan was presented for reviewed and approval. Motion to approve the FY20 Work Plan as presented was made by Susan Farrington with a second by Linda Ryan and unanimously approved.
SSC17 Psychosocial Support*	A draft of the updated SSC17 Psychosocial Support was presented for review and approval. Motion to approve SSC17 Psychosocial Support as presented was made by Linda Ryan with a second by Susan Farrington and unanimously approved.
SSC20: Health Education/Risk Reduction*	A draft of the updated SSC20 Health Education/Risk Reduction was presented for review and approval. Motion to approve SSC20 Health Education/Risk Reduction as presented was made by Linda Ryan with a second by Susan Farrington and unanimously approved.
FY19 Service Category Survey Update	Council Staff advised that there are approximately eight postcards that need to be entered into the database. The Committee will have a final report at the May meeting.
Technical Assistance	For Technical Assistance regarding the Quality Advisory Committee, please contact Linda Ryan. For Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chair or Council Staff, Paula Gammell.

<b>Topic</b>	<b>Minutes</b>
Public Comments	Council Staff advised that the Fiscal Agent has not received the full Part A award. The Fiscal Agent is currently working on FY20 contracts.
Adjournment	Meeting adjourned at 2:48 p.m. Next meeting: May 5, 2020