

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

April 13, 2020, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Susan Farrington, PAC Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Susan Farrington – Chair, Beth Valentine Gustavo Trejo, Liane Bruckstein, and Chelle Gossett (Ex-Officio)

Members Excused: Tami Emslie

Members Absent: Tracy Jenkins

Guests: – Sashi Jit – One Community Health and Ronnie Miranda

Topic	Minutes
Welcome, Introductions and Announcements	<p>A Welcome</p> <p>B Announcements: None</p>
Agenda and Minutes	<p>The Agenda was presented for review and approval. Liane Bruckstein motioned to approve the Agenda as presented which was seconded by Gustavo Trejo and was unanimously approved.</p> <p>A copy of the September 2019 Minutes was presented. Beth Valentine motioned to approve the Minutes as presented with a second by Liane Bruckstein. Motion was unanimously approved.</p>
Fiscal Agent Discussion FY20 Award Update FY20 Service Categories FY20 Allocations	<p>The Fiscal Agent advises that we should receive another Part A Funding Notice of Award by the end of this week. It is unknown if this will be the full award notice or a partial award notice.</p> <p>As this is the beginning of a new contract/RFP year, the Fiscal Agent inquired if the Committee wished to make any allocation changes as there are new providers and new services available. Discussion primarily surrounded housing, non-medical case management, medical transportation and emergency financial assistance as there are new providers after the RFP award recipients were announced. It was noted that any increase in funding in any category would require a deduction in the same amount from another category. Susan Farrington motioned to <i>"ease the burden of Part A by using the previously set priorities to create a budget using Part B funds to assist medical transportation, housing and emergency financial assistance"</i>. The motion was seconded by Liane Bruckstein and approved with one abstention.</p> <p>The Fiscal Agent advised that there is a new Part B Project Officer as well.</p>
PAC Self-Assessment	<p>Members were asked to completed their PAC Self-Assessments and submit them to Council Staff via email.</p>
FY20 PAC Work Plan*	<p>A copy of the FY20 Work Plan was submitted for review and approval. Motion to approve the Work Plan as presented was made by Beth Valentine with a second by Gustavo Trejo and was unanimously approved.</p>

Topic	Minutes
Technical Assistance	Susan Farrington advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	<p>Ronnie Miranda requested and was approved to join PAC. Susan Farrington clarified that for the purpose of voting, seated members must have attended one of the two prior meetings in order to vote.</p> <p>The Fiscal Agent advised that the Federal government has granted an extension on completing site visits.</p> <p>Gustavo Trejo advised that One Community Health (OCH) is trying to see patients with a phone option or in-person appointment. OCH is also seeking a PrEP Navigator.</p> <p>Beth Valentine inquired if OCH is granting a three month supply of medications during to the current pandemic. Gustavo Trejo answered that it depends on the patient's medical insurance. Medi-Cal No Share of Cost does not allow a three-month supply. However, OCH can mail medications to patients. Patients must contact the pharmacy to set-up mail order.</p>
Adjournment	10:26 a.m.