

HIV HEALTH SERVICES PLANNING COUNCIL

Meeting Minutes

April 22, 2020

10:00 a.m. to 12:00 p.m.

Meeting Location: via Teleconference

Facilitator: Kristina Clark, Council Chair

Scribe: Paula Gammell, County Staff.

Council Member Attendees via Teleconference: Beth Valentine, Chelle Gossett, Dennis Poupart, Gail Brosnan, Gustavo Trejo, Kane Ortega, Kaye Pulupa, Linda Ryan, Matias Castro, Michael Gagnon, Michael Wofford, Richard Benavidez, Robyn Learned, Susan Farrington, and Zachary B.

Members Excused: Judy Vang, Melody Law, Michael Ungeheuer, and Rick Myers

Members Absent: Kristina Kendricks-Clark, and Tracy Jenkins

Guests: Charles McDonald, David Contreras – SHRA, Elaine Nye – County of Sacramento, Lili Joy – Consultant, Rashida Green – RX Staffing, Ronnie Miranda, Tom Hannon, and Tracy Lee – State Office of AIDS, Beth Gotti – Veru Pharma

Topic	Minutes
Welcome, Introductions and Announcements	<p>Ronnie Miranda advised that the NorCal AIDS Cycle (NCAC) has postponed the annual cycling fundraiser. It will now be held in October 2020.</p> <p>Richard Benavidez advised that the NCAC Crab Feed held on February, 15 2020 raised approximately \$50,000.</p> <p>Elaine Nye announced that the Sacramento County Sexual Health Clinic will begin dispensing PrEP on May 7, 2020.</p>
Agenda and Minutes Review*	<p>Motion to have approve the Agenda as presented was made by Richard Benavidez with a second by Gustavo Trejo. Discussion included deleted the FY19 and 20 Service Priorities action item under the Priorities and Allocations update as there were no changes. The FY19 February 2020 Monthly Fiscal Report was also deleted from the Agenda as the Fiscal Agent is still finalizing/reconciling February 2020 invoices. Gail Brosnan amended the motion to approve the Agenda with the changes noted. The amended motion was seconded by Gustavo Trejo and unanimously approved.</p> <p>Motion to approve the Minutes as presented was made by Richard Benavidez with a second Kane Ortega. Discussion resulted in one grammatical change. Motion to approve the amended Minutes was made by Richard Benavidez with a second Kane Ortega and was unanimously approved.</p>
Training: Mechanics of the Planning Council	<p>Staff presented a training on the Mechanics of the Planning Council which highlighted the duties and responsibilities of the Planning Council and Fiscal Agent.</p> <p>Staff requested Council Members' sign and return the Code of Conduct, Conflict of Interest and Policy Acknowledgment forms.</p>
FY19 Assessment Findings	<p>Council Staff advised that the various Committee, Council Staff and Council Assessment Findings were included on the Agenda for informational purposes. Unfortunately there were only six Council member responses.</p>

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Office of AIDS (OA) Update April 2020	Kaye Pulupa and Tracy Lee from the State Office of AIDS provided a synopsis of the OA Voice April 2020 issue.
Fiscal Agent Updates	The Fiscal Agent advised that the full FY20 Part A Award has been received and it is \$23,966 lower than FY19. The Fiscal Agent is in the process of finalizing the FY19 expenditures and are still waiting on Part B to approve our budget. Scopes of Work and Contracts are in process for FY20.
<p data-bbox="92 505 594 829">Committee Updates</p> <p data-bbox="92 829 594 1203">ACC Brochure* Council Brochure* Council Recruitment Flyer*</p> <p data-bbox="92 1203 594 1349">SSC05 Eligibility*</p> <p data-bbox="92 1349 594 1433">SSC06 Substance Abuse Outpatient*</p>	<p data-bbox="594 505 2011 651">Administrative Assessment Committee (AdAC): Susan Farrington advised that the Committee meets next on Friday, June 12, 2020. Due to confidentiality, participants must be <i>seated Council members</i>.</p> <p data-bbox="594 651 2011 846">Affected Communities Committee (ACC): Richard Benavidez advised that the Committee met and reviewed the Outreach Schedule and Training Calendar and released the Spring 2020 Positive Advocate. Reflectiveness is presently at 23.8%, however new members are pending appointment.</p> <p data-bbox="594 846 2011 1073">ACC updated the ACC Brochure, Council Brochure and Council Recruitment Flyer which were presented for review and approval. Council Staff advised that the Publication Disclaimers will be updated with the amount of the full FY20 Part A funding award. Motion to approve the three documents was made by Susan Farrington with a second by Michael Gagnon and approved with one abstention.</p> <p data-bbox="594 1073 2011 1203">Governance (Gov): Council Staff advised that there are seven service standards for review and approval.</p> <p data-bbox="594 1203 2011 1349">SSC05 Eligibility: The service standard was updated to incorporate Part B service standards. Motion to approve SSC05 Eligibility was made by Richard Benavidez with a second by Gustavo Trejo and approved with one abstention.</p> <p data-bbox="594 1349 2011 1433">SSC06 Substance Abuse Treatment Services. This service standard was originally designed to address both Outpatient and Residential Treatment Services. At this time,</p>

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	<p>the service standard has been separated into two unique service standards; SSC06 Substance Abuse Treatment Services – Outpatient and SSC23 Substance Abuse Treatment Services – Residential. SSC06 Substance Abuse Treatment Services – Outpatient was also updated to incorporate Part B service standards. Motion to approve SSC06 Substance Abuse Treatment Services – Outpatient as presented was made by Michael Gagnon with a second by Zach B., and approved with one abstention.</p>
<p>SSC11 Medical Transportation*</p>	<p>SSC11 Medical Transportation was presented for review and approval. This standard was updated to incorporate the Part B service standards, as well as, requiring a copy of the driver’s license and insurance be maintained on file at the agency and that any child seat be installed by the child’s parent or guardian rather than the vehicle’s driver. Motion to approve SSC11 Medical Transportation as presented was made by Michael Gagnon with a second by Zach B., and approved with one abstention.</p>
<p>SSC12 Food Bank/Home Delivered Meals*</p>	<p>SSC12 Food Bank/Home Delivered Meals was presented for review and approval. This standard was updated to incorporate the Part B service standards with the exception of water filtration being an allowable service. Due to the wide variance of such systems and extensive cost of some systems, it is not recommended that the water filtration system be an allowable service for the Sacramento TGA. Motion to approve SSC12 Food Bank/Home Delivered Meals as presented was made by Susan Farrington with a second by Gustavo Trejo, and approved with one abstention.</p>
<p>SSC17 Psychosocial Support*</p>	<p>SSC17 Psychosocial Support was presented for review and approval. This was a previously <i>inactive</i> service standard. However, due to a contracting correction with the State Office of AIDS, this service was provided using Part B Supplemental funds in FY19. As such, the service standard was updated and incorporated Part B service standards. Motion to approve SSC17 Psychosocial Support as presented was made by Zach B. with a second by Dennis Poupart, and approved with one abstention.</p>
<p>SSC20 Health Education/Risk</p>	<p>SSC20 Health Education/Risk Reduction Services was originally being presented for</p>

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Binder Updates	An updated 2020 Meeting Schedule was presented as the prior copy had an incorporate meeting day for the Needs Assessment Committee.
Technical Assistance Needs	If anyone needs Technical Assistance regarding the Planning Council, please contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	A question regarding the efficacy of the antiviral Remdesivir in fighting COVID-19 was addressed. At this time there is no conclusive information on its efficacy.
Adjournment	Meeting adjourned 11:27 a.m. Next meeting: May 27, 2020