

## **HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)**

### **Meeting Minutes**

June 8, 2020, 10:00 a.m. to 12:00 p.m.

### **Meeting Location:**

Via teleconference only

**Facilitator:** Susan Farrington, PAC Chair

**Scribe:** Cherisse Thomasson, Council Staff

### **Committee Member Attendees:**

Susan Farrington – Chair, Liane Bruckstein, Linda Ryan, Dennis Poupart, Zach B., and Chelle Gossett (Ex-Officio), Paula Gammell

**Members Excused:** Ronnie Miranda

**Members Absent:** Tracy Jenkins, Beth Valentine, Gustavo Trejo, and Tami Emslie

**Guests:** Krupa Satish Shukla – UC Davis Pediatrics, Zach Reau – One Community Health

Topic	Minutes
Welcome, Introductions and Announcements	<p>A Welcome</p> <p>B Announcements: Jake Bradley-Rowe is now the Official Executive Director for Sunburst Projects.</p>
Agenda and Minutes	<p>The Agenda was presented for review and approval. Liane Bruckstein motioned to approve the Agenda as presented which was seconded by Dennis Poupart and was unanimously approved.</p> <p>A copy of the May 2020 Minutes was presented. Dennis Poupart motioned to approve the Minutes as presented with a second by Zach B. Motion was unanimously approved.</p>
Conflict(s) of Interest	<p><b><i>Susan Farrington, Sierra Foothills AIDS Foundation</i></b> categories are:</p> <p><b>Placer</b></p> <ul style="list-style-type: none"> <li>Outpatient Ambulatory Care</li> <li>Grant Writer</li> <li>Health Insurance Premium Payment Program</li> <li>Medical Case Management-Field</li> <li>Emergency Financial Assistance</li> <li>Mental Health</li> <li>Oral Health</li> <li>Medical Transportation</li> <li>Substance Abuse</li> </ul> <p><b>COVID-19</b></p> <ul style="list-style-type: none"> <li>Medical Case Management</li> <li>EFA-Housing</li> <li>General COVID-19 Activities</li> <li>Food Bank/Home Delivered Meals-vouchers</li> </ul> <p><b>El Dorado</b></p> <ul style="list-style-type: none"> <li>Ambulatory Care</li> <li>Health Insurance Premium Payment Program</li> </ul>

Topic	Minutes
	<p>Medical Case Management  Emergency Financial Assistance  Mental Health  Oral Health  Medical Transportation  Substance Abuse</p> <p><b>COVID-19</b>  Medical Case Management  EFA-Housing  General COVID-19 Activities  Food Bank/Home Delivered Meals-vouchers</p> <p><b><i>Liane Bruckstein, Harm Reduction Services</i></b> categories are:  Ryan White Part A  Medical Case Management(Field/In-Home Medical case Management)  Medical Transportation  Ryan White Part A MAI Medical Case Management  Ryan White Part B - Medical Transportation</p> <p><b><i>Linda Ryan, Sunburst Projects</i></b> categories are:  <b>Ryan White Part A</b>  <b><i>Medical Case Management</i></b>  Medical Case Management-Child Care  Office-based Medical CM Services  Field/In-Home Medical CM Services  Child Care Services  Mental Health  Emergency Financial Assistance  Medical Transportation Services</p>

Topic	Minutes
	<p><b>Ryan White Part A MAI</b>  Medical Case Management</p> <p><b>Ryan White Part B –</b>  Medial Case Management  Mental Health  Medical Transportation Services</p> <p><b>COVID-19</b>  Medical Case Management  Mental Health  General COVID-19 Activities  Food Bank/Home Delivered Meals-vouchers</p>
Grant Application Allocation Request*	<p>A draft of the FY21 Grant Application Allocation Request was presented for review and discussion. The requested was based on a 5% increase across all categories. Paula Gammell advised that as of the FY18 grant application, the federal government has limited the grant application requests to 5% more than the currently funded year in the TGA.</p> <p>Paula Gammell also referred attendees to the PAC Reference Manual that was included in the meeting documents. The PAC Reference Manual includes expenditures, performance outcomes, service utilization and demographics by service category. It is one of several tools that can be used in determining funding allocations. Previously, when the Committee could request a “justified” funding request, the various reference documents aided in determining the true funding needed to meet the service needs of those in the TGA. Given the 5% increase limitation, these tools are now more beneficial should the TGA receive a funding cut and the Committee/Council need to make funding reduction decisions.</p> <p>Chelle Gossett mentioned, if more than 5%, it can be reviewed by State Office of AIDS (SOA), and Fiscal Agent can only award amount of funds in each category.</p> <p>Motion to approve the FY21 Grant Application Request was made by Susan</p>

Topic	Minutes
	Farrington with a second by Liane Bruckstein and approved by consensus.
FY19 February 2020 Monthly Fiscal Report*	<p data-bbox="625 215 1980 293">Chelle Gossett advised us that the FY19 February 2020 Monthly Fiscal Report shows actual cumulative per category.</p> <p data-bbox="625 334 1871 412">Motion to approve the FY19 February 2020 Fiscal Report was made by: Liane Bruckstein with a second by Zach B and approved by consensus.</p>
Technical Assistance	Susan Farrington advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.
Public Comments	<p data-bbox="625 545 1944 695">The Fiscal Agent advised the Committee that the State Office of AIDS made a mistake on their grant application, and awarded funds they didn't apply for. Ryan White CARE program had to add Physco-social services as a category to accommodate their mistake.</p> <p data-bbox="625 735 1990 849">Zach Reau mention that he noticed that 60% of EFA were white people. Fiscal Agent advised me that the white population, that are receiving services, are higher than any other ethnicity.</p> <p data-bbox="625 889 1955 1013">Zach Reau also asked about the reduction of Housing funds. The Fiscal Agent advised the committee that this was due the fact that we were not funded for Part X08 and there were significant drop offs due to this funding no longer existing.</p>
Adjournment	11:13 a.m.