

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

August 4, 2020, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Teleconference Call Only

Facilitator: Linda Ryan, Chair

Scribe: Paula Gammell and Cherisse Thomasson, Council Staff

Committee Member Attendees:

- Linda Ryan, Andrew Orozco, Kristina Kendricks-Clark, Ronnie Miranda and Susan Farrington

Members Absent/Excused: Beth Valentine, Zach B.

Guests: Zach Reau, Jake Bradley-Rowe, Tiara Johnson

Topic	Minutes
Welcome, Introductions and Announcements	<p>Welcome and introductions were conducted.</p> <p>Council Staff advised that the 2020 NorCal AIDS Cycle (NCAC) event is being postponed until May 2021 due to the COVID-19 pandemic. Jake Bradley-Rowe advised that while funds raised for this year's events are being rolled-over to next year's event, if a benefitting agency has a hardship, they may submit a request for assistance to the NCAC Board of Directors.</p> <p>Ronnie Miranda mentioned that both the National Ryan White Conference and U.S. Conference on AIDS are being held virtually this year.</p>

Topic	Minutes
Agenda and Minutes*	<p>The May 5, 2020 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Linda Ryan with a second by Susan Farrington and unanimously approved by consensus.</p> <p>The Minutes of May 2020 were presented for review and approval. Motion to approve the Minutes as presented was made by Susan Farrington with a second by Linda Ryan. and unanimously approved by consensus.</p>
Universal Service Standard*	<p>A draft of the Universal Service Standard was presented for review and approval. Susan Farrington believed it was a thorough and succinct document. Linda Ryan agreed as well. Ronnie Miranda requested an explanation of “culturally and linguistically competent” services. Example: If the client’s first language is something other than English, such as Spanish or Russian, and the client would be more comfortable receiving services in their first language, then the services are to be made available in their desired language. Motion to approve the Universal Service Standard as presented was made by Linda Ryan with a second by Susan Farrington and approved by consensus.</p>
Technical Assistance	For Technical Assistance please contact Council Staff, Paula Gammell.
Public Comments	Ronnie Miranda wishes to become a member of this Committee and was so appointed.
Adjournment	Meeting adjourned at 2:21 p.m. Next meeting: To be determined