

HIV HEALTH SERVICES PLANNING COUNCIL – Priorities and Allocation Committee (PAC)

Meeting Minutes

October 12, 2020, 10:00 a.m. to 12:00 p.m.

Meeting Location:

Via teleconference only

Facilitator: Susan Farrington, PAC Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

Susan Farrington – Chair, Liane Bruckstein, Zach B., and Chelle Gossett (Ex-Officio), Ronnie Miranda, Zach Reau

Members Excused: Dennis Poupart, Linda Ryan, Beth Valentine, and Tami Emslie

Members Absent: Tracy Jenkins

Guests: Kristina Kendricks-Clark, Jake Bradley-Rowe

Topic	Minutes
Welcome, Introductions and Announcements	A Welcome B Announcements: Council Staff advised that the FY21 Part A Grant Application was submitted on Sunday, October 4, 2020; three days early.
Agenda and Minutes	The Agenda was presented for review and approval. Zach B. motioned to approve the Agenda as presented which was seconded by Liane Bruckstein and was approved by consensus.

Topic	Minutes
	<p>A copy of the June 2020 Minutes was presented. Liane Bruckstein motioned to approve the Minutes as presented with a second by Zach B. Motion was approved with one abstention.</p>
<p>Conflict(s) of Interest</p>	<p><i>Susan Farrington, Sierra Foothills AIDS Foundation</i> categories are: Placer and El Dorado Counties: Part A: Outpatient Ambulatory Care, Grant Writer, Medical Case Management-Field, Health Insurance Premium Payment Program, Medical Transportation, Emergency Financial Assistance, Mental Health, and Oral Health</p> <p>COVID-19 Medical Case Management, Food Bank/Home Delivered Meals-vouchers Emergency Financial Assistance for Housing, General COVID-19 Activities</p> <p><i>Liane Bruckstein and Kristina Kendricks-Clark, Harm Reduction Services</i> categories are: Part A Medical Case Management(Field/In-Home Medical case Management) Medical Transportation,</p> <p>Part A MAI Medical Case Management</p> <p>Part B Medical Transportation</p> <p>COVID-19 Housing, Food Bank/Home Delivered Meals, Field-based Medical Case Management</p> <p><i>Jake Bradley-Rowe, Sunburst Projects</i> categories are: Ryan White Part A Medical Case Management-Child Care, Office-based Medical CM Services,</p>

Topic	Minutes
	<p>Field/In-Home Medical CM Services, Child Care Services, Mental Health, Emergency Financial Assistance, Medical Transportation Services</p> <p>Ryan White Part A MAI Medical Case Management</p> <p>Ryan White Part B – Medial Case Management, Mental Health, Medical Transportation Services</p> <p>COVID-19 Medical Case Management, Mental Health, General COVID-19 Activities, Food Bank/Home Delivered Meals-vouchers</p> <p>Zach Rowe, One Community Health categories are: All service categories <i>except</i> child care services.</p> <p>Ronnie Miranda – No conflicts Zach B. – No conflicts</p>
FY20 Reallocation Request*	<p>The Fiscal Agent discussed the recommendations distributed prior to the meeting. There was a total of \$281,665 in reallocation requests. Upon reviewing expenditure rates, it was determined that \$216,783 in reallocation requests was justified.</p> <p>Oral Health, a core service, in Sacramento County is under-spending due to COVID-19 service closures. However, both El Dorado and Placer Counties can benefit from an increase in Oral Health funding at this time.</p> <p>There was a request for an increase in funding for MAI (Minority AIDS Initiative) Medical Case Management. However, that is a set funding stream from HRSA and the category itself cannot be increased. Rather, it is recommended that the requested increase be applied to Field-based Medical Case Management which also services people of color.</p>

Topic	Minutes
	<p>Zach B. inquired if this is the only time reallocation is conducted each fiscal year? No, there is a second reallocation at year-end in efforts to spend down the grant. HRSA (U.S. Health Resources and Services Administration) has a limit of 5% for carryover in any given year. If the 5% is exceed, sanctions are imposed which results in less funding.</p> <p>Motion to approve the Fiscal Agent’s recommendations as outlined in the memo was made by Zach B. with a second by Liane Bruckstein and approved with one abstention.</p>
Technical Assistance	<p>Susan Farrington advised members that if they are in need of technical assistance, members can reach out to the Council Chair, Committee Chair, Fiscal Agent or Council Staff for assistance.</p>
Public Comments	<p>Susan Farrington advised that she has sent personal letters to Kamala Harris and Diane Feinstein regarding the 5% carryover limitation as it relates to COVID-19 and the services being shut-down due to the pandemic.</p> <p>Ronnie Miranda reminded everyone to vote.</p> <p>Zach Reau reminded everyone that One Community Health has detox substance abuse treatment services available.</p> <p>Jake Bradley-Rowe reminded everyone that if they have families in need of childcare assistance, to send referrals to Sunburst Projects. Chelle Gossett further reminded people of the WICY (women, infants, child and youth) requirement which is impacted by childcare services.</p>
Adjournment	10:30 a.m.