

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

November 12, 2020, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Teleconference Meeting Only

Facilitator: Kristina Clark – Chair

Scribe: Chelle Gossett - Staff

Committee Member Attendees:

Via Teleconference: Kristina Kendricks-Clark – Council Chair, Chelle Gossett - Fiscal Agent, Susan Farrington – Prevention Committee PAC/AdAC Chair, and Linda Ryan – QAC/NAC Chair

Members Excused: Michael Ungeheuer – Governance Chair, Richard Benavidez – ACC and Council Vice Chair

Members Absent: N/A

Guests: None

Topic	Minutes
Welcome, Introductions and Announcements	<p>Welcome and Introductions began at 3:06 p.m.</p> <p>Harm Reduction Services is providing pre-made Thanksgiving plates for distribution on November 18th between 12 – 1:30 p.m. The <i>We Care</i> clients are preparing the meals and leftovers will be given to Syringe Exchange clients.</p> <p>Sunburst Projects has located a church, in Carmichael, that is giving food away for Thanksgiving.</p>
<p>November 2020 Agenda Review*</p> <p>August 2020 Minutes Review*</p>	<p>A copy of the Agenda was presented for review and approval. Motion to approve the Agenda was made by Linda Ryan with a second by Susan Farrington. Susan Farrington noted that the Chelle Gossett should be listed as the Scribe. Linda Ryan amended her motion updating the Scribe which was seconded by Susan Farrington and approved by consensus.</p> <p>A copy of the August 2020 Executive Committee Minutes was presented for review and approval. Motion to approve the Minutes as presented was made by Linda Ryan with a second by Susan Farrington and was approved by consensus.</p>
<p>Fiscal Agent Report FY20 September Fiscal Report</p> <p>FY21 Part A Grant Application</p>	<p>A copy of the FY20 September Fiscal Report was presented for review and approval. It does not include reallocation adjustments. Susan Farrington motioned to approval the FY20 September Fiscal Report as presented. Linda Ryan seconded the motion which was approved by consensus.</p> <p>The Fiscal Agent posed a question, “how should we distribute the FY21 Part A Grant Application”, to the Executive Committee regarding the</p>

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FY20 Postcard Survey Update	<p>The Committee is targeting 25% of the unduplicated clients in each service category for this year's Postcard Survey.</p> <p>Needs Assessment Committee (NAC): The Committee has requested agency assistance in contacting youth, ages 18-24.</p> <p>Governance: No updates.</p>
Set December 9, 2020 HHSPC Agenda*	<p>A copy of the August HHSPC Agenda was presented for review and approval. Motion to approve the December 9, 2020 Council Agenda as presented was made by Susan Farrington with a second by Kristina Clark and was approved by consensus.</p>
Technical Assistance	<p>Those needing technical assistance can contact Kristina Clark, Chelle Gossett or Paula Gammell.</p>
Public Comments	<p>Sunburst Projects advised that there will be no changes in service with the change to purple status of the pandemic.</p> <p>HRS will continue business utilizing Zoom and phone visits.</p> <p>SFAF advised that the Centers for Disease Control and Prevention published Morbidity and Mortality Weekly Report (MMWR) regarding a COVID-19 outbreak in rural Maine. A wedding reception with 55 persons in a rural Maine town led to COVID-19 outbreaks in the local community, as well as at a long-term care facility and a correctional facility in other counties. Overall, 177 COVID-19 cases were linked to the event, including seven hospitalizations and seven deaths (four in hospitalized persons). Investigation revealed noncompliance with CDC's recommended mitigation measures.</p> <p>Susan Farrington reiterated, again, the importance of wearing masks and</p>

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	social distancing even with COVID fatigue.
Adjournment	The meeting adjourned at 4:00 p.m.