

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

January 5, 2021, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Teleconference Call Only

Facilitator: Linda Ryan, Chair

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Linda Ryan, Kristina Kendricks-Clark, Jon Benorden, Zach B., and Susan Farrington

Members Absent/Excused: Beth Valentine, Ronnie Miranda

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and introductions were conducted. Zach Reau is leaving One Community Health.
Agenda and Minutes*	The January 5, 2021 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Susan Farrington with a second by Jon Benorden and unanimously approved by consensus.

Topic	Minutes
Agenda and Minutes*	The Minutes of November 2020 were presented for review and approval. Motion to approve the Minutes as presented was made by Kristina Kendricks-Clark with a second by Linda Ryan and unanimously approved by consensus.
Universal Service Standards*	<p>Council Staff advised that the Universal Standards and Standards of Care being reviewed/updated are due to recent changes by the California State Office of AIDS. Any changes in the State's Standards have been incorporated into the TGA's Standards. Updates and changes were made to Section 1.0 Intake and Eligibility, item 1.2; Section 2.0 Key Services Components and Activities, Item 2.9; and the additional of Section 11.0 Fiscal Responsibility.</p> <p>Motion to approve the Universal Service Standards as presented was made by Linda Ryan with a second by Zach B. and approved by consensus.</p>
SSC06 Substance Abuse Outpatient* SSC12 Food Bank/Home Delivered Meals* SSC18 Medical Nutritional Therapy*	Council Staff advised that there no changes to Service Standards SSC06 Substance Abuse Outpatient, SSC12 Food Bank/Home Delivered Meals, and SSC18 Medical Nutritional Therapy. Motion to table the items as presented was made by Susan Farrington with a second by Linda Ryan and approved by consensus.

Topic	Minutes
SSC01 Medical Case Management*	<p>Council Staff advised that the updates/changes to the Medical Case Management Service Standard include a change on page 6 regarding Targeted Case Management and eligibility for Non-Medical Case Management. Additionally, there is an update on page 10 regarding Caseloads and Caseload Monitoring. Linda Ryan, Kristina Kendricks-Clark and Susan Farrington, Medical Case Management Supervisors are three separate Ryan White-funded subrecipients confirmed that the caseload size is manageable as clients can be transferred between case managers as acuity/need levels change.</p> <p>Motion to approve SSC01 Medical Case Management as presented was made by Linda Ryan with a second by Jon Benorden and approved by consensus.</p>
SSC03 Dental Services*	<p>Council Staff advised that the updates/changes to the Dental Services Service Standard include a change on page 3 regarding Monitoring Appointment Times and page 5 Fiscal Management and Fiscal Management Monitoring.</p> <p>Motion to approve SSC03 Dental services as presented was made by Linda Ryan with a second by Kristina Kendricks-Clark and approved by consensus.</p>
SSC11 Medical Transportation*	<p>Council Staff advised that the updates/changes to SSC11 Medical Transportation include a change on page 2 eliminating mileage reimbursement utilizing gas cards and page 3 eliminating reimbursement to staff using personal vehicles to transport clients. Members expressed discontent with the eliminating of staff mileage reimbursement as staff utilize this time to obtain pertinent information from clients and, more importantly, in many instances, transportation by case managers is the only viable means to ensure the clients attend appointments.</p> <p>Motion to table SSC11 Medical Transportation and refer back to the Fiscal Agent for discussion with the Project Officer was made by Kristina Kendricks-Clark with a second by Susan Farrington and approved by consensus.</p>

Topic	Minutes
SSC14 Mental Health*	<p>Council Staff advised that the updates/changes to the Mental Health Service Standard include a change on page 1 regarding Service Standard 05 Eligibility and Fees and page 4, the elimination of non-professional staff as acceptable staff for conducting services. Services provided by Non-Professional staff, i.e., Peer Navigators, Community Health Workers and such, should be provided under Psychosocial Services.</p> <p>Motion to approve SSC4 Mental Health as presented was made by Zach B. with a second by Jon Benorden and approved with one abstention.</p>
Point of Order	<p>Council Staff called <i>Point of Order</i> as the meeting had reached its conclusion time of 3:00 p.m. The remaining items will be reviewed/discussed at the next meeting.</p>
Technical Assistance	<p>For Technical Assistance please contact Council Staff, Paula Gammell.</p>
Public Comments	<p>None noted.</p>
Adjournment	<p>Meeting adjourned at 3:03 p.m. Next meeting: February 2, 2021</p>