

HIV HEALTH SERVICES PLANNING COUNCIL – Quality Advisory Committee (QAC)

Meeting Minutes

February 2, 2021, 2:00 p.m. to 3:00 p.m.

Meeting Location:

Teleconference Call Only

Facilitator: Paula Gammell, Council Staff

Scribe: Paula Gammell, Council Staff

Committee Member Attendees:

- Kristina Kendricks-Clark and Zach B.

Members Absent/Excused: Linda Ryan, Jon Benorden, Ronnie Miranda and Susan Farrington

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	Welcome and introductions were conducted. The NorCal AIDS Cycle will be held September 30, 2021 through October 3, 2021. HIV in the Black Community is being presented on Friday, February 5 th , 2021, at 12 noon.

Topic	Minutes
Agenda* and Minutes*	<p>The February 2021 QAC Agenda was presented for review and approval. Motion to approve the Agenda as presented was made by Zach B. with a second by Kristina Kendricks-Clark and unanimously approved by consensus.</p> <p>The Minutes of January 2021 were presented for review and approval. Motion to approve the Minutes as presented was made by Zach B. with a second by Kristina Kendricks-Clark and unanimously approved by consensus.</p>
SSC11 Medical Transportation*	<p>The Medical Transportation Service Standard was tabled at last month's meeting for further discussion regarding the change by the State Office of AIDS which will not allow reimbursement to case managers while using their personal vehicle to transport clients. Council Staff advised that the standard was updated to indicate that this limitation is for Part B funded services only, not Part A.</p> <p>Motion to approve SSC11 Medical Transportation as presented was made by Kristina Kendricks-Clark with a second by Zach B. and approved by consensus.</p>
SSC15 Housing*	<p>Council Staff advised that the updates/changes to the SSC15 Housing include a change on page 2 regarding Documentation and page 5 regarding Fiscal Management.</p> <p>Motion to approve SSC15 Housing services as presented was made by Kristina Kendricks-Clark with a second by Zach B. and approved by consensus.</p>
SSC16 Emergency Financial Assistance*	<p>Council Staff advised that the updates/changes to SSC16 Emergency Financial Assistance includes a change on page 1 which expands on the service definition.</p> <p>Motion to approve SSC16 Emergency Financial Assistance was made by Zach B. with a second by Kristina Kendricks-Clark and approved by consensus.</p>

Topic	Minutes
SSC20 Health Education/Risk Reduction*	<p>Council Staff advised that the updates/changes to the Health Education/Risk Reduction Service Standard include a change on page 2 regarding Service Standard 05 Eligibility and Fees.</p> <p>Motion to approve SSC20 Health Education/Risk Reduction as presented was made by Kristina Kendricks-Clark with a second by Zach B. and approved by consensus.</p>
SSC21 Non-Medical Case Management*	<p>Council Staff advised that the updates/changes to the Non-Medical Case Management Service Standard include a change on page 6 regarding referral to the County on clients Lost to Follow-up and page 9 on the caseload size per 1.0 full time employee/equivalent.</p> <p>Motion to approve SSC21 on-Medical Case Management as presented was made by Zach B. with a second by Kristina Kendricks-Clark and approved by consensus.</p>
FY21 QAC Work Plan*	<p>A draft of the FY21 QAC Work Plan was presented for review and approval. Council Staff advised that the Implementation Plan activity in July and August was removed as it is redundant. The Council approves the Grant Application allocations. The Implementation Plan, which is now referred to as a Service Category Plan, is a reiteration of the allocations by service category.</p> <p>Motion to approve the FY21 QAC Work Plan as presented was made by Kristina Kendricks-Clark with a second by Zach B. and approved by consensus.</p>
FY20 QAC Monitoring	<p>Council Staff obtained the input of the members present and completed the QAC monitoring in real-time, virtually. Council Staff will send the Monitoring Form to members who were not present, requesting their respond electronically.</p>
Technical Assistance	<p>For Technical Assistance please contact Council Staff, Paula Gammell.</p>
Public Comments	<p>None noted.</p>
Adjournment	<p>Meeting adjourned at 2:45 p.m. Next meeting: To be determined.</p>