

HIV HEALTH SERVICES PLANNING COUNCIL Executive Committee

Meeting Minutes

February 11, 2021, 3:00 p.m. to 5:00 p.m.

Meeting Location:

Teleconference Meeting Only

Facilitator: Richard Benavidez – Vice Chair

Scribe: Paula Gammell - Staff

Committee Member Attendees:

Via Teleconference: Chelle Gossett - Fiscal Agent, Susan Farrington – Prevention Committee PAC/AdAC Chair, Richard Benavidez – ACC and Council Vice Chair, and Linda Ryan – QAC/NAC Chair

Members Excused: Kristina Kendricks-Clark – Council Chair, Michael Ungeheuer – Governance Chair

Members Absent: N/A

Guests: N/A

Topic	Minutes
Welcome, Introductions and Announcements	<p>Council Staff coordinated an educational program, <i>HIV in the Black Community</i>, which was held on Friday, February 5, 2021.</p> <p>The NorCal AIDS Cycle has been postponed from May 2021 to September 2021.</p>
<p>February 2021 Agenda Review*</p> <p>January 2021 Minutes Review*</p>	<p>A copy of the February 2021 Agenda was presented for review and approval. Motion to approve the Agenda was made by Richard Benavidez with a second by Susan Farrington and approved by consensus.</p> <p>A copy of the January 2021 Executive Committee Minutes was presented for review and approval. Motion to approve the Minutes as presented was made by Susan Farrington with a second by Richard Benavidez. Richard Benavidez noted a font change on page 6. Susan Farrington amended the motion to approve the Minutes with a correction to the font. The amended motion was seconded by Richard Benavidez and was approved by consensus.</p>
Planning Council Staff Assessment	Council Staff requests members to complete and return the Council Staff Assessment.
Fiscal Agent Report FY20 December Fiscal Report	<p>A copy of the FY20 December Fiscal Report was presented for review and approval. The Fiscal Agent noted that Alpine/EI Dorado County is underspending by approximately 13%; Placer is underspending by approximately 13.7%; Yolo is underspending by approximately 4.6%; and, Sacramento is underspending by approximately 17.3%. Overall, direct expenditures are underspending by approximately 16.2%. Motion to approve the FY20 December Fiscal Report as presented with the understanding that an updated copy will be presented at Council, was made by Susan Farrington with a second by Richard Benavidez and</p>

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<p>State Office of AIDS – Ending the Epidemic Grant Update</p> <p>HRSA – Ending the Epidemic Grant Update</p> <p>Miscellaneous Updates</p>	<p>approved by consensus.</p> <p>The Fiscal Agent advised that the County was in the process of purchasing a mobile van for the Wellness Without Walls component of the program. However, the Center for Disease Control (CDC) informed that State Office of AIDS (SOA) that SOA had to purchase any mobile vans rather than the Counties. The SOA is pursuing van purchases.</p> <p>The Fiscal Agent advised that the County is proceeding with hiring staff. There has been a snag in regards to the “build out” for the new exam rooms which is being follow-up on.</p> <p>The Fiscal Agent advised that a partial Notice of Award has been received.</p> <p>The Fiscal Agent will be participating in a webinar regarding mobile van services on February 16th.</p>
<p>Committee Updates:</p>	<p>Administrative Assessment Committee (AdAC): The next meeting was scheduled for June 11, 2021. Participants must sign a Confidentiality Agreement to participate. Council Staff will host an AdAC training prior to the meeting so participants can have a better understanding of the process.</p> <p>Affected Communities Committee (ACC): Reflectiveness is presently at 40%. The Committee is working on the Spring Positive Advocate. Potential articles include U=U, obtaining labs for providers and upcoming events.</p>

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<p>SSC11 Medical Transportation*</p> <p>SSC15 Housing*</p> <p>SSC16 Emergency Financial Assistance*</p>	<p>Priorities and Allocations Committee (PAC): PAC did not meet in February 2021. The Committee will meet next in March 2021.</p> <p>Prevention Committee: There are several community collaborative groups addressing Prevention efforts in Sacramento. Due to the existing collaborative groups, this Committee has been disbanded. Prevention updates will be listed as a topic on the Council agenda going forward.</p> <p>Quality Advisory Committee (QAC)/ Governance (GOV): QAC met and reviewed several service standards due to changes in the State Office of AIDS' Standards of Care. The various standards were discussed and voted on as one item rather than individually.</p> <p>SSC11 Medical Transportation: The Medical Transportation service standard was updated to reflect that Part B does not allow reimbursement for staff using personal vehicles to transport clients. The State wants providers to utilize company vehicles, ride-share companies, and/or provide gas cards for client use.</p> <p>SSC15 Housing: The Housing standard was updated to reflect changes by the State Office of AIDS. While the State Office of AIDS permits the back payment of rent for up to three months, the TGA does not have the funds to permit three months of back rent payments. Richard Benavidez motioned to remove the language regarding back payments which was seconded by Susan Farrington and approved by consensus.</p> <p>SSC16 Emergency Financial Assistance: The Emergency Financial Assistance standard was updated with wording changes by the State</p>

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<p>SSC20 Health Education/Risk Reduction*</p> <p>SSC21 Non-Medical Case Management*</p> <p>FY21 QAC Work Plan</p> <p>FY20 Post Card Survey Update</p>	<p>Office of AIDS.</p> <p>SSC20 Health Education/Risk Reduction: This standard was updated to include language on compliance with Service Standard 05 Eligibility and Fees.</p> <p>SSC21 Non-Medical Case Management: After discussion, this service standard was updated by removing the information regarding referring clients who are lost to follow-up, back to the County for re-engagement activities.</p> <p>Motion to approve the service standards as discussed above was made by Linda Ryan with a second by Susan Farrington and approved by consensus.</p> <p>A copy of the FY21 QAC Work Plan was presented for informational purposes.</p> <p>Council Staff advised that the postcards were distributed to providers last month and to be distributed to clients this month. Post Cards are slowing being returned.</p> <p>Needs Assessment Committee (NAC): Council Staff advised that several Needs Assessment Surveys have been conducted.</p>
<p>Set February 24, 2021 HHSPC Agenda*</p>	<p>A copy of the February 24, 2021 HHSPC Agenda was presented for review and approval. Motion to approve the Council Agenda as presented was made by Richard Benavidez with a second by Linda Ryan and was approved by consensus.</p>

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Technical Assistance	Those needing technical assistance can contact Kristina Kendricks-Clark, Chelle Gossett or Paula Gammell.
Public Comments	Susan Farrington advised that Placer County received \$12 million in financial assistance for Housing due to the COVID-19 Pandemic.
Adjournment	The meeting adjourned at 4:10 p.m.